

The Singapore
Association
For The Deaf



ANNUAL REPORT

2012 • 2013

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MCI (P) 200/06/2013

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VISION AND MISSION

VISION

To be a leading organisation, advocating unity and equal opportunity for the Deaf and supporting the Deaf, regardless of their differences, to reach their full potential through the philosophy of Total Communication.

MISSION

To assist the Deaf to achieve a better quality of life and to enable them to integrate and contribute to society.

HISTORY

The Singapore Association for the Deaf (SADeaf) is a member of the National Council of Social Service (NCSS)/Community Chest of Singapore and is supported by the Ministry of Social and Family Development (MSF) and the Ministry of Education (MOE). It is also affiliated to the World Federation of the Deaf (WFD) and Children's Charities Association (CCA).

REGISTRATION

SADeaf is a member of the NCSS, registered with the Registrar of Societies (252/55 WEL) and Commissioner of Charities (00057), Unique Entity Number for Societies (S62SS0061C) and is an approved Institution of Public Character (IPC 000444 renewed from 1 January 2013 to 31 December 2014).

CORPORATE GOVERNANCE

SADeaf has complied fully with the Governance Evaluation Checklist for Institutions of Public Characters (IPCs). The full checklist is available at www.charities.gov.sg.

CONFLICT OF INTEREST POLICY

All Executive Council members, Chairpersons of Committees and staff of SDeaf are required to read and understand the Conflict of Interest Policy in place and full disclosure of interests, relationships and holdings that could potentially result in a conflict of interest. The members and staff have fully complied with the Conflict of Interest Policy.

PRESIDENT'S MESSAGE

THE YEAR UNDER REVIEW 2012/2013



The barrier for our Deaf remains a lack of accessibility to information which is essential to enable them to fully contribute and participate in the mainstream society. As an association, we are heartened to know that Singapore had signed the United Nations Convention on the Rights of Persons with Disabilities (UNCRPD) on 30 November 2012.

SADeaf had submitted the Association's mini Enabling Masterplan on Deaf needs to the then MCYS (now MSF) on 28 September 2012. Since then, SADeaf had met up with the various stakeholders including MSF, Media Development Authority (MDA), Ministry of Health (MOH), and Building and Construction Authority (BCA).

During the year under review, SADeaf had accomplished the following tasks which are in alignment with our vision and mission:

- Employed the first senior deaf staff in SADeaf on 2 April 2012.
- Launched the first prototype of a Sign Language dictionary on mobile app on 27 April 2012.
- Recruited the first Resource Teacher on 8 June 2012 to serve two deaf students in the institutions of higher learning.
- Circulated the first Daily Signs Handbook for Deaf-friendly Employers on 26 July 2012.
- Participated in the Asia Pacific Congress of Deafness 2012 from 26 to 28 July 2012. Our four speakers presented papers on the Latest Technology in Assisting Integration, Employment Opportunities for Hearing Impaired, Difficulties Experienced by Deaf Individuals in Daily Life and Bridging the Communication Breakdown.
- Conducted the first course related to Deaf Education from 16 August to 15 November 2012 in collaboration with NTU, entitled Deaf Culture and Sign Language.
- Conducted the first live signing for the Prime Minister's National Day Rally Speech on 26 August 2012 on the webcast.

- Held the first national stamp design competition on hand signs in partnership with Singapore Post from August 2012 till February 2013. All participants must be deaf.
- Held a Deaf Dialogue session on 2 September 2012, attended by about 100 participants.
- Collaborated with People's Association and Ngee Ann Polytechnic for the first "First Aid" course conducted in sign language from 15 September to 16 September 2012 benefitting 24 clients.
- Collaborated with Youth Without Borders and Starhub on Deaf Dragon Boating with effect from 4 January 2013.
- Provided Peranakan artwork by Ms Angeline Chen for printing on the pledge card "Make a pledge today!" produced by NCSS in support of the UNCRPD and Enabling Masterplan 2012 - 2016.
- Succeeded in appeal to SCDF in February 2012 which informed SADeaf on 6 March 2013 that the visual alarm system will be implemented with effect from 1 July 2013.
- Trained 75% of the staff members to achieve up to Basic Sign Language level 3 by 31 March 2013.
- Provided limited free interpretation to benefit 62 clients with 176 requests during the year under review.

In the area of partnership, Marina Bay Sands (MBS) and Select Group joined SADeaf as Ambassadors for the Deaf 2013. During the year, the big donations came from MBS for the sum of \$144,000 and Longines Singapore Gold Cup 2012 for \$75,000. Major fund raising projects for the year were the Inaugural Charity Golf where \$150,607 was raised on 13 July 2012 and the Walk and Fly with Me raised \$111,685 on 14 October 2012. Various other fund raising projects were also carried out. A total sum of \$350,483 was raised and this was an increase 28% over previous year's \$273,407.

For the Financial Year, SADeaf achieved a net surplus of \$214,897 as compared to the previous year's deficit of \$18,411. This was due to prudent financial management and strong internal controls and procedures.

PRESIDENT'S MESSAGE

At Mountbatten Vocational School (MVS), 86.7% of the trainees from the 2011 cohort graduated with the ITE Skills Certification (compared to 48% in 2010 cohort). For the 2012 cohort, 51.4% met the criteria in the overall performance in the core components and progressed to Year 2 workbased training segment (compared to 76% of the 2011 cohort). MVS is working on the certification of the Housekeeping segment by ITE. It is currently an approved training centre for F&B and Food Preparation segments. Volunteers from Marina Bay Sands, Ambassador for the Deaf 2013, had painted the MVS building during the March school holidays. They later proceeded to repair its roof and finish painting the highest level of the building.

In the Singapore School for the Deaf (SSD), no pupils sat for the PSLE in year 2012. The School has 14 pupils. SSD is preparing three pupils for PSLE in year 2013. MOE has advised SSD to stop enrolling primary one pupils since year 2008 resulting in the dwindling enrolment.

To support the increasing number of deaf clients coming to SAd deaf for the needed service, SAd deaf has expanded the interpretation service by one hearing Interpreter and one Interpretation Co-ordinator, the Corporate Affairs and Fundraising section by one Corporate Development Officer, the Itinerant Support Service by one Case Manager, and MVS by one Housekeeping Instructor.

For the development of staff and volunteers, SAd deaf and SSD had participated in the following overseas conferences:

- 24th World Federation of the Deaf Regional Secretariat in Asia Pacific (WFD RSAP) in Hong Kong, held from 27 to 30 November 2012, which was attended by one SAd deaf staff and one volunteer.

- 3rd International Conference on Sign Linguistic and Deaf Education in Asia, in Hong Kong, held from 30 January to 2 February 2013 which was attended by one SAd deaf staff, three volunteers and three SSD staff.

As the national association of the Deaf in Singapore, SAd deaf will continue to strive to:

- be a champion for the Deaf and work closely with the ministries to ensure that Deaf needs are met as stipulated by the UNCRPD,
- work with the Deaf Community to enable them to be able to participate in and contribute to society, and
- bring about awareness of Deaf culture in our society.

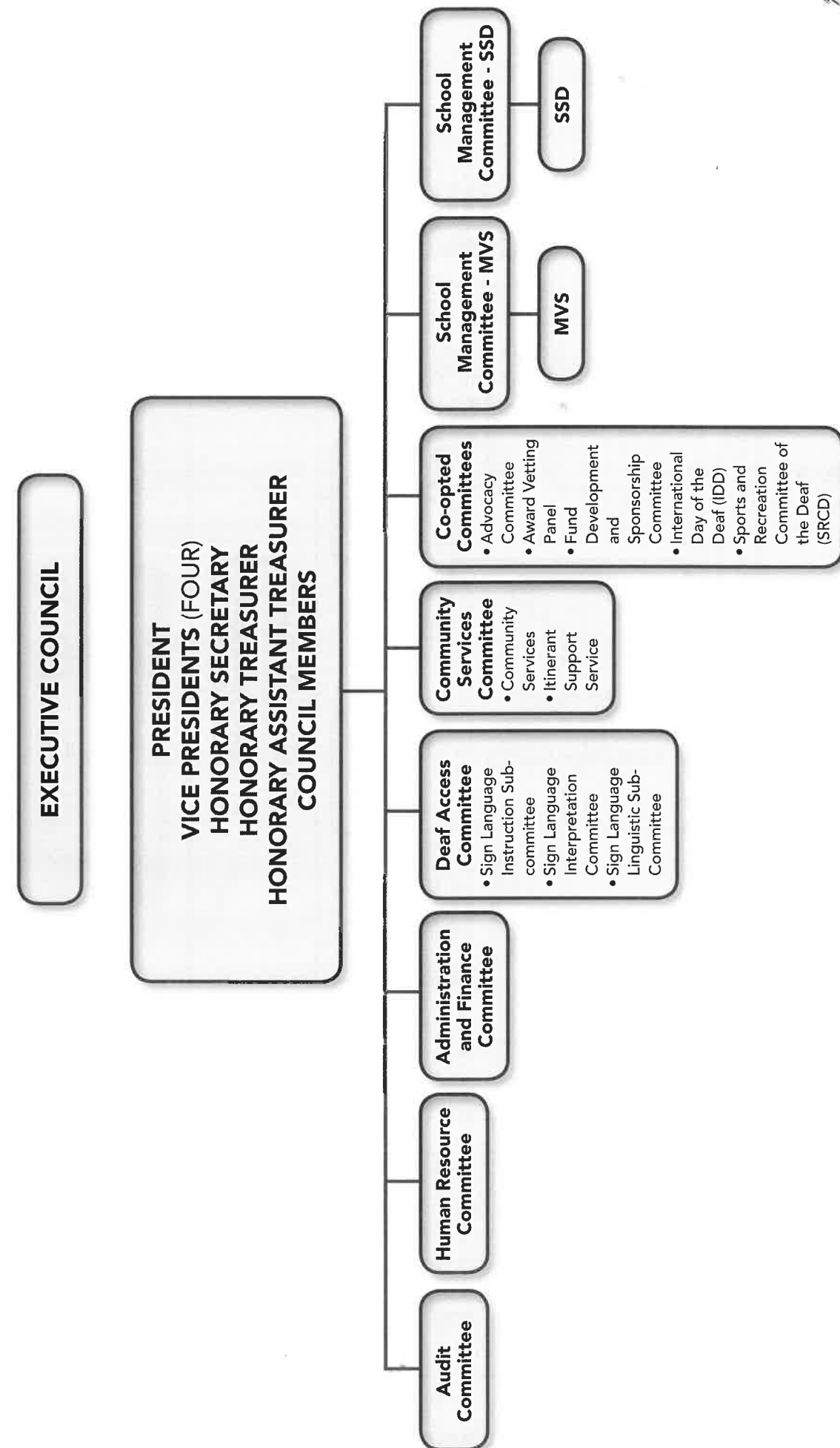
SAd deaf would like to thank all Executive Council members, staff, volunteers, corporations, individuals, work-based training partners, ambassadors, NCSS, MOE, MSF and Tote Board for partnering and supporting us in our provision of services to people with hearing loss.

Loz

Dr Christopher Low Wong Kein
President

ORGANISATION CHART

As at 31 March 2013



EXECUTIVE COUNCIL 2012/2013

PRESIDENT

Dr Christopher Low Wong Kein

VICE PRESIDENT

Mr Chang Wah Weng
Mr Martin Marini

(Community Services Committee)
(School Management Committee–Singapore School for the Deaf)
(Deaf Access Committee)
(School Management Committee–Mountbatten Vocational School)

HONORARY SECRETARY

Ms Cynthia Wong Yuen Chinn

HONORARY TREASURER

Mr Patrick Tan Keng Sin

ASSISTANT HONORARY TREASURER

Mr Low Boon Hon (wef 20 September 2012)

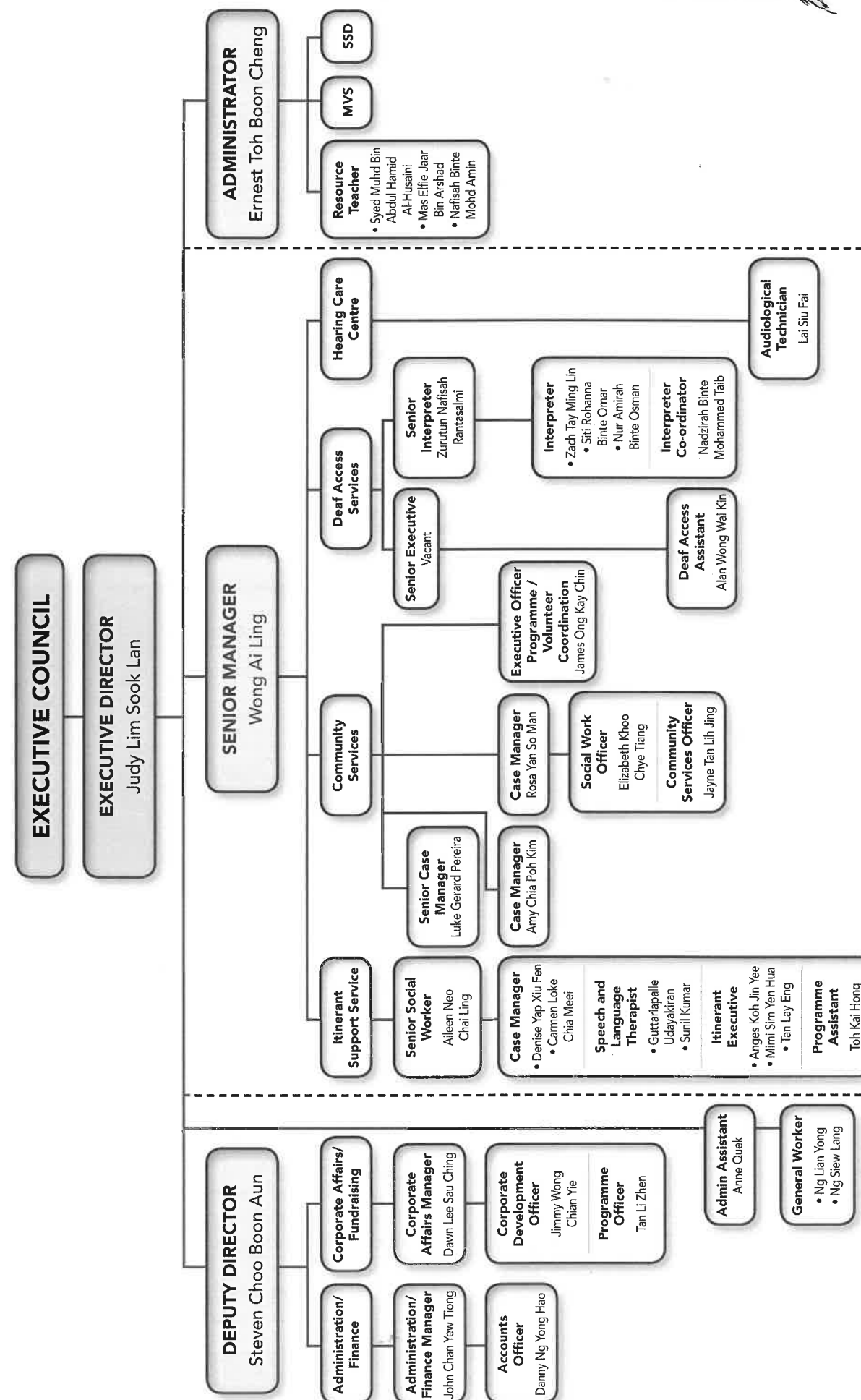
COUNCIL MEMBER

Mr Chew Mun Kai
Mr Steven Chua Cheng Lye
Mr Gerard Francis
Mr Steven Lee Chee Phat
Mr Neo Hock Ping
Mr Melvin Poon Kai Leon
Mr Nader Tadros
Ms Valerie Tan Kian Wah
Ms Tay Lay Hong
Mr Alvan Yap Boon Sheng (till 28 March 2013)

IN ATTENDANCE

Ms Judy Lim Sook Lan, Executive Director

THE SECRETARIAT STAFF ORGANISATION CHART As at 31 March 2013



MEMBERSHIP/ DEAF ACCESS SERVICES (DAS)

MEMBERSHIP

As at 31 March 2013, membership strength stood at 599. The breakdown is as follows:

Membership by Category					
Category	Junior	Ordinary	Life	Associate	Total
Deaf	5	106	215	4	330
Hearing	–	137	119	13	269
Total	5	243	334	17	599

DEAF ACCESS SERVICES (DAS)

SIGN LANGUAGE INSTRUCTION

As at 31 March 2013, Sign Language Instruction Section under DAS provided service to 2,099 participants through 15 Volunteer Instructors. These programmes included:

- Introduction of Deaf Community, Culture and Language (DCCL) courses for the public
- Signing Exact English (SEE) courses for the public
- Deaf Awareness Programmes for primary and secondary schools
- Deaf Awareness Workshops for educational institutes and corporations



Deaf Awareness Programme Talk at Peirce Secondary School



Participants attending DCCL at SADeaf

The number of participants who attended the DCCL and Sign Language courses held at SADeaf during the year is as follows:

	Apr 2012	May 2012	Jun 2012	Jul 2012	Aug 2012	Sep 2012	Oct 2012	Nov 2012	Dec 2012	Jan 2013	Feb 2013	Mar 2013	Total
Introductory Course (DCCL)	0	90	0	123	0	118	0	0	0	103	0	104	538
Beginners' Stage 1	70	0	46	0	55	0	74	0	0	0	60	0	305
Beginners' Stage 2	44	0	48	0	20	0	40	0	0	0	26	0	178
Beginners' Stage 3	22	0	34	0	26	0	17	0	0	0	13	0	112
Intermediate Stage 1	20	0	21	0	19	0	21	0	0	0	8	0	89
Intermediate Stage 2	15	0	7	0	24	0	17	0	0	0	0	0	63
Advanced Stage 1	0	0	7	0	0	0	0	0	0	0	12	0	19
Advanced Stage 2	13	0	0	0	7	0	0	0	0	0	0	0	20
Total	184	90	163	123	151	118	169	0	0	103	119	104	1,324

DEAF ACCESS SERVICES (DAS)

The number of participants who attended the various courses held outside of SADeaf during the year is as follows:

	Apr 2012	May 2012	Jun 2012	Jul 2012	Aug 2012	Sep 2012	Oct 2012	Nov 2012	Dec 2012	Jan 2013	Feb 2013	Mar 2013	Total
Deaf Awareness Programme	34	71	0	136	19	17	29	5	0	0	0	181	492
Introductory Course (DCCL)	13	0	0	0	0	90	0	0	0	27	23	0	153
Beginners' Stage 1	0	13	0	0	0	90	0	0	0	0	0	0	103
Beginners' Stage 2	0	0	0	0	0	27	0	0	0	0	0	0	27
Total:	47	84	0	136	19	224	29	5	0	27	23	181	775

List of External Sign Language Courses from 1 April 2012 to 31 March 2013

Date	Title	Name of Schools/ Organisations/ Companies	No. of Participants
26 April 2012	Deaf Awareness Programme	Tanglin Trust School	34
21 to 25 May 2012	Deaf Awareness Programme	Nanyang Girls High School	46
27 May 2012	Deaf Awareness Programme	Single Development Network (MCYS)	25
15, 20 & 24 July 2012	Customised SL Workshop	Ngee Ann Polytechnic (NP)	25
16, 23 & 30 July 2012 6, 13 & 27 August 2012	Deaf Awareness Programme	James Cook University	35
18 July 2012	Deaf Awareness Programme	Siemens HQ	50
20 & 27 July 2012 3, 17, 24 & 31 August 2012	Deaf Awareness Programme (Customised)	Vital (Government Agency)	26
12 August 2012	Customised SL Workshop	OBS @ East Coast	19
14, 20, 28 August 2012 10, 17 & 23 October 2012	Deaf Awareness Programme	Vital (Government Agency)	17
14 September 2012	Deaf Awareness Programme	Vital (Government Agency)	17
5, 12 & 19 October 2012 2, 9 & 30 November 2012	Deaf Awareness Programme	Vital (Government Agency)	29
12 November 2012	Deaf Awareness Programme	James Cook University	5
6, 13 and 17 March 2013	Deaf Awareness Programme	Peirce Secondary School	61
28 March 2013	Deaf Awareness Programme	St Andrew's Junior School	120

SIGN LANGUAGE INTERPRETATION

For the year under the review, Sign Language Interpretation Section under DAS provided services to 595 direct and 191 indirect service users, with an average of 2.5 full-time Staff Interpreters and 20 Volunteer Interpreters. Direct service users refer to individual service users served directly by the programme. Indirect service users refer to those who benefitted from the programme indirectly such as caregivers and family members of the direct users.



Live Interpretation for PM's National Day Rally Speech, 26 August 2012

DEAF ACCESS SERVICES (DAS)

The users were served in the following settings:

Session	Total No. of Clients (non-repeated)	Total No. of Requests	Indirect Cases (non-repeated)
Counselling	8	15	6
Course/Workshop	40	114	17
Court	25	89	23
Deaf Awareness Programme	0	18	0
DCCL	5	39	4
Education	10	87	5
Employment Related	19	25	12
Legal	18	30	13
Media	7	20	5
Medical	4	20	4
Meeting	41	271	25
Performance	0	0	0
Police	32	65	32
Registry Of Marriages	5	6	3
SADeaf Events	162	18	9
Social Events	77	47	19
Talks/Seminars/Conferences	142	58	14
Total	595	922	191

The interpretation services provided by SDeaf include interpretation from the following languages:

S.E.E 2 ↔ English Sign Systems in Singapore* ↔ English

*Sign systems in Singapore consists of a mixture of sign systems such as Pidgin Signed English (PSE), Gesture, Home Signs which is heavily influenced by Shanghainese Sign Language and American Sign Language (ASL).

Outcome of Services to Clients

For the year under review, 595 deaf clients requested for interpretation services. Out of these 595 clients, feedback forms were received from 221 clients. Of these, 210 (95%) deaf clients were able to gain access to information during the period of service. 209 (94.5%) deaf clients, who were engaged in a two-way communication with the participants or speakers during the service (e.g. asking questions, providing views), were able to interact effectively through the interpretation services provided.

Feedback was not sought for sensitive settings such as police and court cases. Feedback from settings such as huge social events was also difficult to obtain.



Participants of the Continuous Training Programme held monthly

DEAF ACCESS SERVICES (DAS)

Interpreters' Training

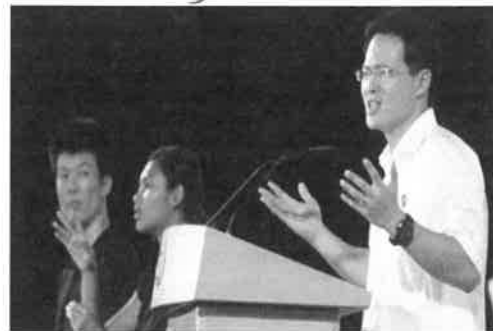
In the same period under review, the Sign Language Interpretation Section's Staff and Volunteer Interpreters participated in the following programmes as part of their professional development:

Courses/Seminars/Conferences	Period	Organised/Conducted By	Total No. of Participants
Monthly Continuous Programme	October 2012 to March 2013	Jessica Mak Wei-E	16 deaf and 31 hearing participants
The World Association of Sign Language Interpreters (WASLI) Asia 5th Meeting 2012, Hong Kong	27 to 30 November 2012	WASLI	1 volunteer and 1 SDeaf staff
International Conference on Sign Linguistics and Deaf Education, Hong Kong	30 January to 2 February 2013	Chinese University of Hong Kong	2 volunteers, 1 SDeaf staff and 3 SSD staff

In the same period, Sign Language Interpretation Section organised or was involved in the following programmes, raising public awareness of Sign Language Interpretation:

Programme/Project	Month	Organiser	Beneficiaries	
			Hearing	Deaf
Singaporean and Sign Language (SgSL) Video Dictionary Objective: To meet the increasing demand of deaf clients using Native Sign Language, a Singaporean Sign Language (SgSL) prototype video dictionary was developed with technical assistance and guidance from Nanyang Polytechnic's People Sector Infocomm Resource Centre (PSIRC).	27 April 2012	Nanyang Polytechnic	50	1
Ministerial Forum on Infocomm Technology and CommunicAsia 2012 Objective: To showcase the SgSL prototype video dictionary, as selected by the Infocomm Development Authority (IDA) at the Ministerial Forum on ICT and CommunicAsia 2012 at the Marina Bay Sands Convention.	19 to 22 June 2012	IDA	1,000	10
Hougang By-Election Objective: To provide accessibility to the deaf audience at the Hougang By-Election.	20 May 2012	People's Action Party	1,000	100
PM's National Day Rally Speech Objective: To provide accessibility to the deaf audience and for the first time in SDeaf's history, Sign Language Interpretation were made available picture-on-picture on webcast for the PM's National Day Rally Speech.	26 August 2012	MCYS (now MSF)	1,000	500

DEAF ACCESS SERVICES (DAS)



Hougang By-election, 20 May 2012



Opening ceremony of the PSIRC, 27 April 2012



Ministerial Forum on ICT and CommunicAsia 2012, 19 to 22 June 2012

ADVOCACY

The Advocacy Committee was set up to formulate, articulate and push for public policies - on the macro and micro scales - to enhance the welfare of the Deaf community.

Based on feedback from SADeaf clients, the Advocacy Committee sent letters to major clinics and hospitals to highlight and remind that the Deaf/Hearing Impaired are legally allowed to sit for and obtain driving licenses subject to the qualifying criteria. The Committee also wrote to the National Institute of Education (NIE) to advocate for a Deaf Education elective/module to be included in its curriculum for trainee teachers.

The Advocacy Committee also embarked on drawing up a Mini Enabling Masterplan (in conjunction with the National Enabling Masterplan). It focuses on the needs of the Deaf community in six areas: early intervention, education, access to information, communication, employment and elder care, and highlighted the gaps in the provision of services in these areas.

We held a series of meetings in which representatives from other deaf-related groups and organisations such as Touch Community Services and Deaf and Hard of Hearing Federation of Singapore were invited to participate. Feedback from the participants in the Deaf Dialogue was also incorporated into the plan.

The Advocacy Committee would like to thank everyone involved in the drafting of SADeaf's Mini Enabling Masterplan, which was submitted, in its final form, to the authorities on 28 September 2012. We are hopeful that with Singapore's signing of the UNCPRD in November 2012, the government will take our suggestions and views into serious consideration as part of the upcoming ratification process of the UNCPRD.

In addition, the Chairman of the Committee attended meetings with MOE, the then MCYS (now MSF) and NCSS about the future of SSD, as well as with MDA and NCSS regarding the issue of having sign language interpreters for the National Day Rally speech and for subtitling on TV programmes in general.

HEARING CARE CENTRE (HCC)

The SADeaf HCC is a non-funded programme. The SADeaf HCC is equipped with up-to-date audiological equipment and provides basic hearing care to clients.

Objectives of the SADeaf HCC:

- To assist in preserving residual hearing of the Deaf Community and develop auditory processing ability through appropriate means.
- To provide affordable or free quality hearing care services to all clients of SADeaf.

Period	No. of Clients Served	Repair of		Hearing Assessment & Hearing Aid Fitting
		Ear mould	Hearing Aid	
April 2012	86	38	67	63
May 2012	107	48	78	75
June 2012	132	62	100	98
July 2012	108	40	90	87
August 2012	116	45	89	81
September 2012	106	40	81	73
October 2012	96	37	73	69
November 2012	107	46	72	87
December 2012	101	45	69	80
January 2013	132	50	103	109
February 2013	89	42	70	70
March 2013	130	57	88	83
Total	1,310	550	980	975

As at 31 March 2013, the SADeaf HCC provided services to 1,310 clients. These services include hearing tests; hearing assessments; making and repairing of ear moulds; sale of hearing aid, accessories and assistive devices; tuning of hearing aids, and attending to public enquiries.

Clients served by the SADeaf HCC reported an extremely high customer satisfaction rating of 95% to 99% which significantly indicated that we had helped the clients to make positive gains in their hearing and to reach their desired outcomes.

Some of the activities conducted by the HCC are as follows:

Date	No. of Participants	Activity
5 July 2012	12	WING Bishan Outreach
16 October 2012	17	Care Corners SAC Outreach
25 August 2012	18	SADeaf HCC Workshop
27 March 2013	3	SADeaf Hearing Screening
Total	50	



Hearing Care Workshop in progress



Hearing screening in progress

COMMUNITY SERVICES (CS)

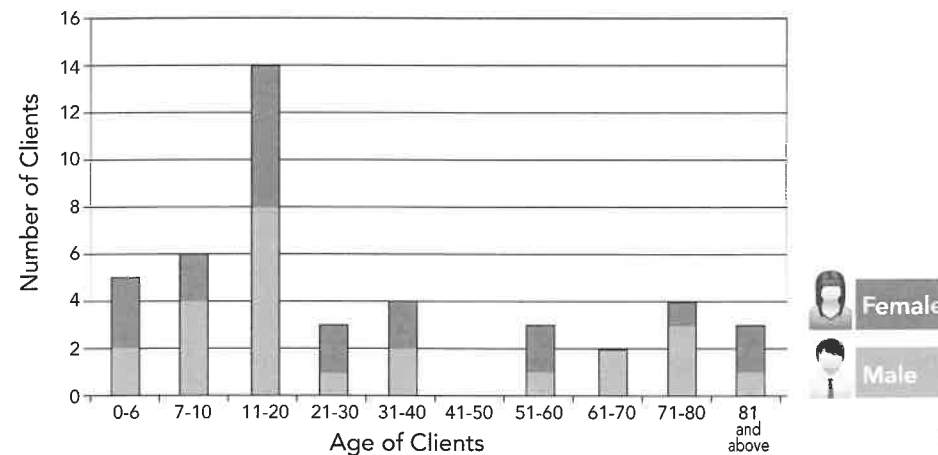
The Community Services (CS) programme assists the Deaf in achieving a better quality of life and enables them to integrate and contribute to society by catering to a wide spectrum of clients ranging from the young to the elderly. Counselling and case management are two of the core services to help clients better address their psychosocial and emotional needs. Other services include financial assistance, audiological services and other administrative support.

CLIENTS

Applications for registration are received and processed directly by the CS section. During the period under review, CS section received 44 new applications.

Age	Male	Female	Total
0 - 6	2	3	5
7 - 10	4	2	6
11 - 20	8	6	14
21 - 30	1	2	3
31 - 40	2	2	4
41 - 50	0	0	0
51 - 60	1	2	3
61 - 70	2	0	2
71 - 80	3	1	4
81 & above	1	2	3
Total	24	20	44

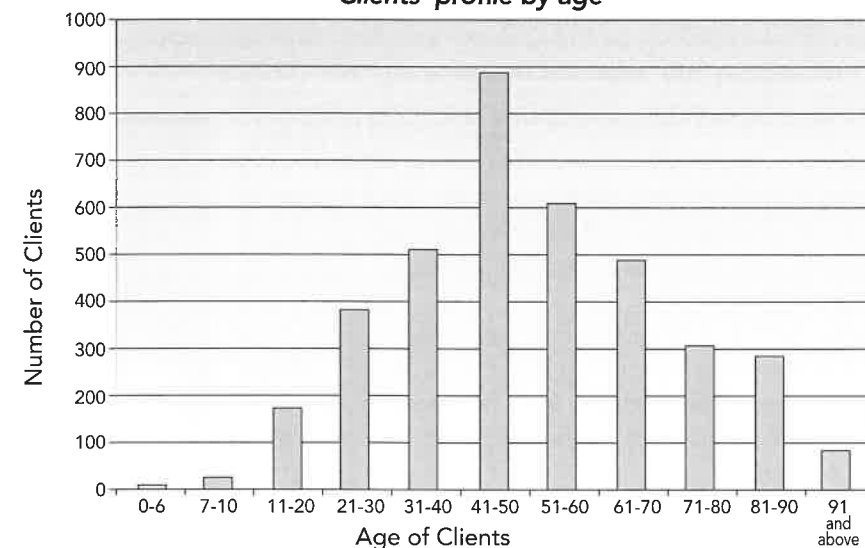
Age and gender profile of the 44 newly-registered clients



As at 31 March 2013, the total number of clients registered with SAdEaf is 5,117. Out of 5,117 clients, 3,756 of them have revealed their age. The age profile is as follows:

Age	No. of clients	%
0 - 6	8	0.2
7 - 10	25	0.7
11 - 20	173	4.6
21 - 30	387	10.3
31 - 40	519	13.8
41 - 50	885	23.6
51 - 60	616	16.4
61 - 70	482	12.8
71 - 80	307	8.2
81 - 90	278	7.4
91 & above	76	2.0
Total	3,756	100.0

Clients' profile by age



From 1 April 2012 to 31 March 2013, the CS provided services to 163 clients. These clients were referred by the following institutions/establishments:

- Hospitals
- Hospices
- Community Development Councils (CDCs)
- Family Service Centres (FSCs)
- Society for the Physically Disabled (SPD)
- Centre for Enabled Living (CEL)

Community Services rendered to clients		
Output indicator – Basic Programme Data	1 st – 2 nd Quarter (April 2012 to September 2012)	3 rd – 4 th Quarter (October 2012 to March 2013)
Total no. of clients receiving service	163	
No. of closed cases	94	108
No. of new cases	78	85

COMMUNITY SERVICES (CS)

OUTCOMES

By focusing on the clients' milestones, the CS programme achieved the following:

CASE MANAGEMENT

Milestone	1 st – 2 nd Quarter (April 2012 to September 2012)	3 rd – 4 th Quarter (October 2012 to March 2013)
Clients assessed as requiring case management	76	77
Clients referred/allocated to appropriate services or agencies	76	70
Clients received the necessary assistance provided	44	57
Clients were satisfied with help rendered	49	63

COUNSELLING

Milestone	1 st – 2 nd Quarter (April 2012 to September 2012)	3 rd – 4 th Quarter (October 2012 to March 2013)
Clients were assessed as requiring counselling	6	8
Clients set at least 1 personal change goal	6	3
Clients agreed on care plan with identified personal goal	6	3
Clients achieved at least 1 goal in 6 months	4	3
Clients sustained at least 1 goal at 1 month after closure	6	9

ACTIVITIES

CS Events and Activities (April 2012 to March 2013)

Month	Event	Organiser	Objective	No. of Participants
12 May 2012	Mothers' Day	SAdEaf	To promote awareness for the community to support and motivate deaf mothers	130
8 July 2012	International Cultural Fiesta @ Mountbatten	Mountbatten Community Club	To view the display of international cultural heritage from different ethnic/racial communities	76
4 August 2012	National Day Carnival	Mountbatten Community Club	To celebrate Singapore's 47th National Day	13
31 August 2012	Talk on Central Provident Fund	CPF Board	To manage cashflows when buying a HDB unit, take charge of their health care costs, and secure their retirement	97
21 October 2012	Healthy Walk @ Gardens by the Bay Council	Central Community Development	To promote healthy lifestyle through outings and enhance the participants' social network	12
25 October & 1 November 2012	Workshop on Resume Writing and Interview Skills	Barclays Technology Centre Ltd	To develop skills in resume writing and interviewing to help improve the employment opportunity of the Deaf	8
November 2012 – February 2013	Stamp Design Competition	Singapore Post	To bring about Deaf awareness to the public and to discover young potential designers within the local Deaf Community to become stamp designers for Singapore	8
24 November 2012	Chocolate Making Workshop	PPIS Family Service Centre	To cater for female participants to learn the skills of chocolate making as a leisure activity and for employability	7
30 November 2012	Talk on Insurance	AIA Singapore	To conduct informational talk on various insurance plans catered to each individual's needs	30
23 February 2013	Talk on Writing Wills	The Law Society	To conduct informational talk on will-writing and the legal issues involved	10
23 February 2013	Chinese New Year Party	SAdEaf	To celebrate the year of the snake and enhance participants' social network	91
28 February 2013	Talk on Filo Assistive Watch for Deaf Parents	National University of Singapore	To conduct informational talk on Filo Assistive Watch project, gathering users' data and surveying of deaf parents' needs	10



Chocolate Making Workshop



Participants tossing "Lo-Hei" at Chinese New Year Party 2013

ASIA PACIFIC CONGRESS ON DEAFNESS 2012

SAdEaf participated in the Asia Pacific Congress on Deafness from 26 to 28 July 2012 and shared on topics as follows:

- Latest Technology in Assisting Integration (by Mr Lai Siu Fai)
- Employment opportunities for Hearing Impaired (by Ms Rosa Yan So Man)
- Difficulties experienced by deaf individuals in daily life (by Mr Alvan Yap Boon Sheng)
- Bridging the Communication Breakdown (by Ms Wong Ai Ling)

ITINERANT SUPPORT SERVICE (ISS)

A survey on the number of students with hearing loss attending mainstream schools/institutions was conducted in January 2013. 345 out of 380 schools/institutions responded to the survey. A total of 738 students with hearing loss were reported and the breakdown by various educational levels is as follows:

Students with Hearing Loss Attending Mainstream Schools/Institutions

Level	Schools/Institutions	No. of Students	Total
Primary	Mainstream Primary Schools	309	309
Secondary	Designated Secondary Schools for Hearing Impairment:		
	- Balestier Hill Secondary School	5	
	- Boon Lay Secondary School	4	
	- Outram Secondary School	18	
	- St Anthony's Canossian Secondary School	19	
	Other Mainstream Secondary Schools	256	302
Pre-Tertiary	Junior Colleges/Centralised Institutes	10	
	Institutes of Technical Education	28	
	Polytechnics	70	108
University	Universities	19	19
Total			738

Programme Enrolment

The ISS programme is open to students with hearing loss, who are Singapore citizens or Permanent Residents attending mainstream education. As at 31 March 2013, the programme had served 96 students, with 83 students being actively enrolled in the programme and 13 students discharged.

Level	No. of Students
Pre-Primary	8
Primary	29
Secondary	37
Post-Secondary to Tertiary	22
Total	96

Students in the ISS programme are supported in three main areas, namely, Social Work, Speech-Language Therapy and Learning Support.

Social Work

The various services provided include information and referrals, case management, financial assessments, counselling for the clients and their families, and school visits.

Speech and Language Therapy

The students received one-to-one intervention. The Speech and Language Therapists worked on enhancing and equipping them with listening, articulation and language comprehension skills.

Learning Support

The students received one-to-one learning intervention. The Itinerant Executives focused on language development, mathematical concepts and thinking skills. These were the key focus areas that had been assessed to be the learning needs of the students.

School Integration Outcome			
Milestone	April to September 2012	October 2012 to March 2013	Total
Clients are assessed and integration support plans are implemented.	85	11	96
Clients are partially integrated for his/her age in mainstream schools.	46	30	76
Clients are fully functional for his/her age in mainstream schools.	27	31	58

ITINERANT SUPPORT SERVICE (ISS)

Social Integration Outcome			
Milestone	April to September 2012	October 2012 to March 2013	Total
Clients are assessed and integration support plans are implemented.	85	11	96
Clients are partially integrated into the school community to some extent.	50	29	79
Clients are socially integrated into the school community fully.	42	26	68

WOW! Camp

The ISS team held the annual WOW! camp from 6 to 8 December 2012 at Outward Bound Singapore (Pulau Ubin). The activities included team building as well as land and sea activities.

The objectives of the camp were to experience team synergy through experiential activities in an outdoor setting and to enhance self-confidence through overcoming challenges in an unfamiliar setting.



Team effort

The clients and their siblings were introduced to the activities in a progressive manner, starting with low impact activities before moving on to higher impact activities. The programme design was based on the concept of experiential learning where the students were impelled into outdoor activities that involved deliberate and sequential value forming experiences. The students participated in various activities such as Key Punch, Rafting Challenge, Belay School, Double Dangle Duo, Nature Hike and others.



Learning to trust one another



Navigating by themselves



Learning how to build a raft



Working in pair



Paddling out to sea from the raft built by themselves



Learning to support and communicate step by step over every obstacle



Reflection

The activities provided opportunities for the students to explore group dynamics. The students learned from the activities and tried to overcome their personal challenges faced. This was especially so for the night walk where it tested the students' confidence and allowed them to face their fears. Reflections were also done to facilitate their learning.

SUPPORT AT DESIGNATED SCHOOLS

BALESTIER HILL SECONDARY SCHOOL (BHSS)

ENROLMENT

Enrolment as at 31 March 2013

Level/ Class	Male	Female	Total no. of students
2E	1	-	1
4NT	1	-	1
Total	2	-	2



OUTCOME OF DEAF STUDENTS

Results of GCE 'N' Level for the year 2012

Level	No. of Students	Outcome
GCE 'NT'	10	4 students admitted into ITE

Legend: NT - Normal Technical E - Express

ACHIEVEMENTS

Mr Lye Yong Chong emerged as one of the school's top students with three distinctions in the GCE 'N' Level examination. He is currently pursuing a course in Information Technology at ITE Simei.

PROGRAMMES AND ACTIVITIES

Academic/Enrichment Programmes

Deaf students attend regular lessons with hearing students in a classroom setting with resource teachers (RTs) interpreting for them. RTs conduct tutorial sessions with the Deaf during mother-tongue periods. RTs also interpret enrichment courses and remedial lessons for them during and after school sessions.

Character Development Programme

In Conversation with Mentor session (ICM) is conducted during the form teacher period every week. This is to build better rapport between teachers/mentors and students and to create opportunities for students to express their feelings and concerns. RTs also each take charge of one level and mentor the students from that level.

Career Guidance

Visits to ITEs and Polytechnics are conducted as part of the post-examination activities for Secondary 4 students.

Workshop on 'Choosing the right ITE courses'

A workshop to educate the Special Needs students of BHSS on choosing a suitable course in ITE was conducted on 20 July 2012 by a group of ITE Heads of Department and counsellors.



Workshop in progress



HCJC students making flowers with our deaf students as part of their fundraising activity

Community Involvement Programme – SADeaf's 'Walk and Fly with me'

The Special Education Department of BHSS (including non-Deaf students and teachers) managed to raise \$1,929.55 for the SADeaf fundraising event.

SUPPORT AT DESIGNATED SCHOOLS

BOON LAY SECONDARY SCHOOL (BLSS)

ENROLMENT

Enrolment as at 31 March 2013

Level/ Class	Male	Female	Total no. of students
2NT	3	-	3
Total	3	-	3



OUTCOME OF DEAF STUDENTS

Results of GCE 'N' Level for the year 2012 is as follows:

Level	No. of Students	Outcome
GCE 'NT'	2	2 students admitted into ITE

Legend: NT - Normal Technical

ACHIEVEMENTS

Three out of the four students were awarded the Tan Ah Tah Scholarship in the year 2012. The Tan Ah Tah Scholarship are awarded to students who need financial assistance and are physically disabled.

BLSS had begun a concerted effort to better track the students' learning outcomes in recent years. The RT is pleased to report that 100% of the deaf Secondary 4 students were involved in the Community Engagement Programme (CEP), and this had significantly raised their awareness of social responsibility and influenced their attitude towards the less fortunate in our society.

PROGRAMMES AND ACTIVITIES

Academic/Enrichment Programmes

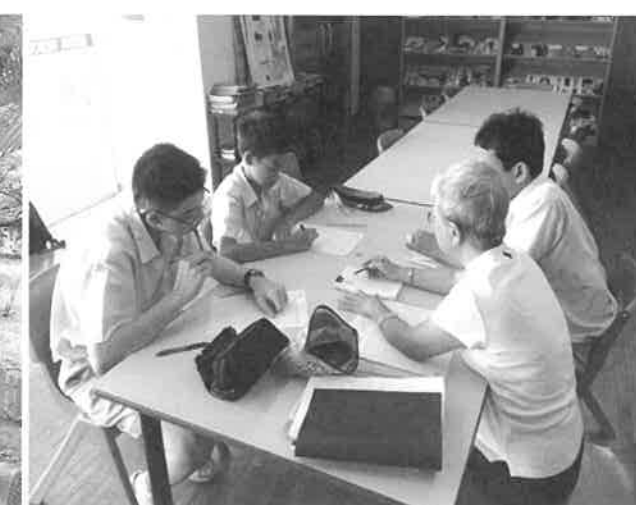
BLSS places great emphasis on Co-Curricular Activities (CCA) and other programmes that enrich the students' life. Social and Emotional Learning (SEL) had also been incorporated into the curriculum to raise the students' emotional quotient and social development. All the deaf students met many of the CCA performance targets set out for them to achieve for the year 2012.

The following are some of the programmes that the deaf students participated in:

- Flag Day for Ain Society on 16 February 2012.
- School camps at various venues according to the levels. Only the Secondary 4 students stayed in school for grooming and life skills workshop.
- Four deaf students were active members of the Gardening Club.



Mr Syed Muhammad, RT, with the deaf Gardening Club members



Remedial lesson for deaf students

BLSS continually reinforces the school's core values, namely integrity, responsibility, compassion, respect, perseverance and discipline, in our students to ensure that each develops a positive viewpoint of education as a means of achieving a good quality of life.



FUNDRAISING

During the year under review, SADeaf together with its supporters organised the following fundraising projects:

CHARITY GOLF



All supporters gathered before the tee-off

A total of 104 golfers took part in the first Charity Golf on 13 July 2012 at Seletar Country Club. The event was graced by Mrs Yu-Foo Yee Shoon, former Minister of State. The initiative raised a total sum of \$150,607.

WALK AND FLY WITH ME



Dr Vivian Balakrishnan flying a kite to kick off the Kite Flying Carnival

The "Walk and Fly with Me" event was held on 14 October 2012. Close to 500 people participated in the 4-km walk. Flagged off at SADeaf by Dr Vivian Balakrishnan, Minister for the Environment and Water Resources, the walk ended at Marina Barrage with a carnival and kite-flying activities. The event raised a total sum of \$111,685.

CHARITY CAR WASH



Volunteers washing the vehicles

SADeaf organised various fundraising Charity Car Wash activity held on 12 May 2012, 12 September 2012, 12 November 2012 and 13 January 2013. With support from various sponsors, namely Integrated Supply & Trading, BP Singapore Pte Ltd and kind student volunteers from Nanyang Technological University, St Andrew's Junior College, ITE College Central, Mountbatten Vocational School as well as volunteers from the Hakka Methodist Church, a sum of \$32,143 was raised.

CHINESE NEW YEAR HONG BAO PROJECT

The Chinese New Year Hong Bao Project aimed to appeal for donations from schools and corporations through Hong Baos during the festive season. The project yielded a total sum of \$34,955.

PLACEMENT OF DONATION BOXES

Donation boxes were placed at various companies to appeal for donations. As at 31 March 2013, we had collected \$5,533 and we are thankful for the following corporate supporters:

- Albert Court Village Hotel
- Aranda Country Club
- Aspac F & B Pte Ltd (Carl's Jr)
- Berrylite
- BP Singapore Pte Ltd
- ERA Singapore Pte Ltd
- Hill Street Coffeeshop, Select Group Pte Ltd
- International Medical Group Holdings Pte Ltd

FUNDRAISING



AMBASSADORS FOR THE DEAF

The Ambassador for the Deaf programme was initiated as a package for corporations who are ready to serve or are looking for opportunities to provide community services to the Deaf. It also seeks to establish a learning platform for volunteers and staff to create meaningful exposures for the Deaf Community.

Investiture of the Ambassadors for the Deaf 2012

The Investiture of the Ambassadors for the Deaf 2012 was held in conjunction with the International Day of the Deaf (IDD) 2012 at NTUC Auditorium to welcome Barclays Technology Centre Ltd and Vobis Enterprise Pte Ltd on board. The event was graced by Ms Denise Phua, Member of Parliament for Moulmein-Kallang GRC.

Barclays Technology Centre Ltd

Barclays Technology Centre Ltd is a fully-owned subsidiary of Barclays Group, providing technology solutions and services to the Group worldwide, ranging from architecture, application design, project development, packaged software implementation, end-to-end testing, training, and infrastructure and application support. By joining SADeaf as the Ambassador, Barclays would provide employment support and organised activities for the Deaf.



"Mock interview" for the participants, with the sign language interpreter

Barclays Technology Centre Ltd organised projects to improve the quality of life of the Deaf Community. To increase the deaf job-seekers' chances of employment, Barclays Technology Centre Ltd conducted a workshop on resume writing and interview skills on 25 October 2012 and 1 November 2012. They also organised an art workshop on 22 March 2013 for students from Singapore School for the Deaf and SADeaf's Itinerant Support Service programme.

- J's Choice Yogurt Pte Ltd
- Lerk Thai, Select Group Pte Ltd
- Lou Yau Bean Sprouts Chicken, Select Group Pte Ltd
- Natural Cool Holdings Ltd
- Resilienz Mind Psychological Medicine and Counselling Centre
- Siemens Medical Instruments Pte Ltd
- Taste of India Restaurant Pte Ltd
- Therapeuo Health Services Pte Ltd

The fundraising projects by well-wishers are as follows:

Citibank-YMCA Youth For Causes

Citibank-YMCA Youth for Causes is a catalyst for the promotion of social entrepreneurship and community leadership development among Singapore youths aged between 13 and 25. During the year, six out of 100 Youth for Causes teams chose SADeaf as their beneficiary. The six teams were All Ears, Hearing Power, >words, EyeListen, Fearless and Music Muse. The combined effort helped SADeaf raise a total of \$19,736.76 during the period from June to September 2012.

Peranakan Silence



A very well-received exhibition

A private home museum, *The Intan*, worked with SADeaf to organise "Peranakan Silence", a charity exhibition which brought to life Peranakan colours through the eyes of deaf artists. The event was officially opened by Acting Minister for Manpower, Mr Tan Chuan-Jin on 7 December 2012 and ended on 9 December 2012. A total of 17 works of art was displayed. 70% of the proceeds from the sale of the exhibited art pieces went to the deaf artists and 30% for the sum of \$2,238 was donated to SADeaf.

FUNDRAISING

Vobis Enterprise Pte Ltd

An ISO 9001-certified dormitory management company established in year 2005, Vobis Enterprise Pte Ltd, an associate of Aik Chuan Construction Pte Ltd, leads the way with quality housing solutions for foreign workers. The company offers employers the ideal solution to finding a place of residence for their foreign employees. Vobis Enterprise Pte Ltd pledged to provide job opportunities for the Deaf and support fundraising efforts of SAd deaf. Vobis Enterprise Pte Ltd actively helped SAd deaf in its fundraising efforts by spearheading the Charity Golf held on 13 July 2012 and had helped SAd deaf to raise a total sum of \$150,607. They also supported the Chinese New Year Hong Bao Project by making cash contributions and provided job opportunities for the Deaf.

During the year, the following Ambassadors continued to provide their invaluable support to SAd deaf:

Ambassadors for the Deaf 2011

Field Catering & Supplies Pte Ltd

During the year, Field Catering & Supplies Pte Ltd sponsored beverages and snacks for "Walk and Fly with Me" event and the SAd deaf's Community Services' Chinese New Year Party. Field Catering & Supplies Pte Ltd also made cash contributions towards the Chinese New Year Hong Bao Project.

Integrated Supply & Trading, BP Singapore Pte Ltd

BP Singapore Pte Ltd supported the Charity Car Wash. It also raised funds for SAd deaf through their internal donation drives including an annual Office Spring Cleaning Carnival held on 25 January 2013. BP Singapore Pte Ltd also placed a donation box in their company to help SAd deaf to raise funds. Pledging \$2 to SAd deaf for every kilogramme of recycled trash collected that day, BP Singapore Pte Ltd donated a total of \$5,000 to SAd deaf.

Ambassador for the Deaf 2010

ERA Singapore Pte Ltd (ERA)



Student volunteers doing the Chinese calligraphy pieces at ERA's Dinner and Dance

ERA sponsored goodie bag items for the "Walk and Fly with Me" event held on 14 October 2012. They also placed donation boxes at their Toa Payoh office.

They supported the fundraising efforts of SAd deaf by providing opportunities for SAd deaf to raise funds at their Dinner and Dance at Marina Bay Sands on 2 February 2013. Tern Jia Wen Grace a deaf student, together with some award-winning students from Raffles Girls' School, Hwa Chong Institution and Nanyang Girls' High School sold their Chinese calligraphy pieces. The group effort helped SAd deaf raise a total of \$4,253.90.

Ambassador for the Deaf 2009

Mun Siong Engineering Ltd

Mun Siong Engineering Ltd made cash donations towards the "Walk and Fly with Me" event and Deaf Corner activities. They also set up a drink stall at the "Walk and Fly with Me" event.



Staff of Mun Siong Engineering Ltd at the "Walk and Fly with Me" event

Ambassador for the Deaf 2008

Natural Cool Holdings Ltd

Natural Cool Holdings Ltd made cash donation towards the "Walk and Fly with Me" event and supported the Charity Golf and placement of donation boxes.

Ambassador for the Deaf 2007

AV-Science Marketing Pte Ltd

AV-Science Marketing Pte Ltd continued to provide audio-visual support for major events of SAd deaf. They also supported SAd deaf's fundraising projects and other programmes, including the Deaf Corner.

Ambassador for the Deaf 2004

Siemens Medical Instruments Pte Ltd (SMI)

SMI sponsored the Deaf Achievers' Award and actively supported SAd deaf at the Children's Charities Association Christmas Fair 2012 and other major events of SAd deaf.

Kentucky Fried Chicken Management Pte Ltd (KFC)

KFC continued to sponsor Tuition and Enrichment Programme (TEP) for deaf students as well as provided job opportunities for the Deaf. They also sponsored meals for major events of SAd deaf and the Deaf Corner.

VOLUNTEERS/PROGRAMMES

VOLUNTEERS' ORIENTATION

Volunteers continued to play an important role and provided critical support to the SAd deaf. New volunteers were regularly recruited on three occasions as follows:

Date	14 April 2012	11 August 2012	2 March 2013	Total
No. of Volunteers Attended	16	45	36	97

VOLUNTEERS' APPRECIATION DAY

On Saturday, 19 January 2013, our various volunteer groups such as YouthBeat, Signifique, Coke Silent Carollers' group, Sports and Recreation Committee for the Deaf, NTU Tuition and Camp Outreach, Mothers' Day Organising Committee, Fund Development and Sponsorship Committee, Project Support and the IT group gathered for the event – "Volunteers' Appreciation Day". Attended by 60 volunteers, the event was the platform for each of them to introduce themselves and to know each another. The programme included a knowledge game-based on the year's projects which served to recognise the volunteers' contribution, three song-signing items by Silent Carollers and a dance item by Dance Really Funky and a sharing session by one volunteer Mr Toh You Xin.

PROJECTS/ACTIVITIES CO-ORDINATED BY VOLUNTEERS

Volunteers continued to render their dedicated services and support for the following projects and services of SAd deaf:

Scope of Contribution	Executive Council	Project Support	YouthBeat	Specialised Support	Ad Hoc Projects	Total
No. of Volunteers	18	20	50	25	305	418

ONE COMMUNITY FOR ALL

The "Dance Really Funky" (DRF) and the "Moving Trio" dance groups, under the wing of SAd deaf performed in Embrace 2012 – One Community for All held at Ngee Ann City's Civic Plaza on 2 December 2012. Graced by Guest-of-Honour, Mr Chan Chun Sing, Acting Minister for Ministry of Social and Family Development, it was a day filled with programmes to create a greater awareness of Singapore's special needs community. SAd deaf organised a sign language interactive activity for the participants named "Match and Sign".



The DRF Squad members comprising deaf and hearing performers performing "Let's Just Dance"



Deaf and hearing carollers performing in unison

CHRISTMAS 2012

More than 50 deaf and hearing individuals, including the Signifique group performed at Orchard Cineleisure from 21 to 24 December 2012 for a silent Christmas song-signing project jointly organised by Coca-Cola Singapore Beverages Pte Ltd and SAd deaf to create deaf awareness. The four songs signed were Winter Wonderland, Jingle Bells, Silver Bells and Silent Night.



VOLUNTEERS/PROGRAMMES

SIGNIFIQUE

Signifique had another fruitful year. Apart from repeat invitations to perform for events like Children's Charities Association (CCA) Christmas Fair and Siemens Hearing Awareness Week, Signifique had performed for other Deaf Awareness events as follows:



Signifique's 3rd Anniversary



Hearing Awareness Week

Date	Event	Organiser	Venue	No. of Attendees (estimation)
27 April 2012	ENT Rehabilitation Day	Tan Tock Seng Hospital	Tan Tock Seng Hospital	1,000
10 May 2012	Signifique's 3rd Anniversary	SADeaf	SADeaf	15
21 to 22 July 2012	Siemens Hearing Awareness Week	Siemens	Nee Soon South CC	1,000
11 August 2012	Aljunied GRC National Day Dinner	NDP Committee	Maplewood Park	1,500
14 October 2012	Walk & Fly With Me	SADeaf	Marina Barrage	5,000
17 November 2012	LivEnabled Showcase	Centre for Enabled Living	City Square Mall	1,000
8 December 2012	Children's Charities Association Christmas Fair and Walkathon	Children's Charities Association	Ngee Ann City Civic Plaza	1,000

Signifique performed the NDP songs which were uploaded on Youtube in celebration of NDP 2012. Two NDP theme songs, "My Island Home" (NDP 2008) and "Reach Out For The Skies" (NDP 2005) were uploaded and could be viewed at www.youtube.com/Signifique.

YOUTHBEAT

YouthBeat organised or participated in the following events during the year under review:

Date	Activity	No. of Participants	Venue	Organiser
12 May 2012	Mothers' Day Celebration 2012	130	National Volunteer & Philanthropy Centre (NVPC)	SADeaf
Objective	To commemorate Mothers' Day with members of the Deaf Community by celebrating the achievements of deaf mothers and organising a Mothers' Day pageant for deaf mothers.			
2 September 2012	Deaf Dialogue 2012	100	SADeaf	SADeaf
Objective	To provide a platform for members of the Deaf Community and hearing volunteers to address six different areas of needs: Early intervention, Accessibility, Communication, Education, Employment and Elderly Deaf.			
14 October 2012	Walk & Fly with Me	500	SADeaf and Marina Barrage	SADeaf
Objective	A fundraising event to raise funds for SADeaf through the sale of kites and use of pledge cards, and also to encourage a healthy and active lifestyle for participants through a 4-km walk.			
3 November 2012	Asian Civilisations Museum Tour	15	Asian Civilisations Museum	YouthBeat
Objective	To educate deaf participants on the history of our four main races in Singapore through an educational tour on their culture, practices and ethics.			
15 December 2012	YouthBeat Volunteer Outing	9	Sentosa	YouthBeat
Objective	To promote bonding and communication between new and current YouthBeat volunteers through games and activities.			
23 March 2013	'See Me LOUD & CLEAR' camp	18	SADeaf	YouthBeat
Objective	To provide a platform for deaf youths aged 18 to 35 to learn about Deaf culture, identity, sign linguistics and to address issues faced by these deaf youths in their daily lives.			

VOLUNTEERS/PROGRAMMES



Deaf participants, SADeaf staff and volunteers from Deaf Dialogue 2012



Deaf youth participants with YouthBeat volunteers at the 'See Me LOUD & CLEAR' camp



YouthBeat volunteers at the SADeaf Mothers' Day event

TUITION AND ENRICHMENT PROGRAMME (TEP)

TEP is a joint project between the SADeaf and Nanyang Technological University Welfare Services Club (NTU WSC) – Regular Service Project for the Hearing Impaired (RSPHI). It is sponsored by Kentucky Fried Chicken (KFC).

RSPHI's mission is to embrace volunteerism as a life-long experience and to maximise the potential of the Deaf. Arising from this mission, one of the objectives is to provide a one-to-one tuition service to deaf students who are studying in the Singapore School for the Deaf (SSD) as well as those pursuing their academic studies in the mainstream schools.

Since its inception in 1991, TEP is run and managed by dedicated undergraduate volunteers from NTU. Tuition is held every Saturday at four tuition centres, Clementi, Kallang, Toa Payoh and Woodlands, and the academic level of the current deaf students ranges from kindergarten to post-tertiary level.

VOLUNTEERS/PROGRAMMES

Besides the weekly tuition programme, the volunteers from RSPHI also conducted other activities with a variety of objectives achieved as stated below:



Farrawok - Preparation in Progress

HII Singapore - Paintball

Christmas Song Sign Performance

SparkZ - Teens Group

Event	Date	Objective	No. of Participants
Inner Voices	20 May 2012	To increase awareness of the Deaf Community and to promote interaction between the Deaf and the elderly	40
Recruitment Drive and Interview	21 to 24 August 2012 28 to 29 August 2012	To recruit volunteers and to increase awareness of RSPHI in NTU	60
DCCL and SL workshops for volunteers	5 & 7 September 2012 (DCCL) 10 September 2012 to 2 November 2012 (SL @ BS)	To learn sign language and to know more about Deaf culture	72
Farrawok	18 August 2012 to 15 September 2012	To provide the Deaf with the opportunity to explore cooking either for interest or developing it further for gainful employment	30
Volunteer Orientation Camp	1 to 2 October 2012	To let volunteers know fellow volunteers from the same centre better	150
RSPHI Christmas Song Sign	11 to 14 December 2012 (Practice) 21 to 23 December 2012 (Performance)	To spread the beauty of sign language and Deaf awareness	90
Tutors' Workshop	4 January 2013	To prepare the new volunteers with the necessary skills to conduct the weekly services for our beneficiaries	85
HII Singapore 2013	24 February 2013	To spread awareness of the Deaf Community and to increase interaction between the Deaf and the public members	50
Lunar New Year Reunion Dinner	1 March 2013	To celebrate the festive season of Lunar New Year and to reunite all active and alumni members of RSPHI	100
SparkZ 2013	16 March 2013	To increase interaction and bonding between tutees and tutors	160

INTERNATIONAL DAY OF THE DEAF 2012

SADeaf celebrated International Day of the Deaf (IDD) at NTUC Auditorium at Marina Boulevard on Sunday, 30 September 2012. Themed "Deaf Unique Moves 2012", it aimed to showcase Deaf talents. The event was graced by Ms Denise Phua, Member of Parliament for Moulmein-Kallang GRC. The Deaf Community was treated to a day of dance – Merengue, Salsa, Hip Hop and Line Dance, and watching the competitive dances from Fabulous, Dance.Really.Funky and Blos R&N performing groups.



Happy faces of volunteers after a successful IDD 2012

SPORTS AND RECREATION COMMITTEE OF THE DEAF (SRCD)

SRCD organised many activities for the Deaf. During the year under review, it participated in the following activities:

Date	Activity	Organiser	No. of Participants
23 February 2013	Charity Bowl 2013	Bowling Association for the Disabled	4
2 March 2013	Corporate Bowl 2013	Singapore Disability Sports Council (SDSC)	3

SRCD was also involved in the following activities organised for the Deaf Community:

Date	Activity	Venue	Organiser	No. of Beneficiaries
1 April 2012	Dragon Boat	Kallang Riverside Park	Youth Without Borders	10 deaf participants
1 April 2012 to 6 May 2012	Basic Course on Tennis	St Wilfred Tennis Court	Yam Kwok Kwong	10 deaf participants
4 June 2012	Deafinitely Free	SADeaf	SADeaf	54 deaf clients and 20 family members
10 June 2012	Deafinitely Painting	Bendemeer, Bedok South, Yishun Avenue and Yishun Ring	SADeaf	4 deaf clients
14 July to 15 July 2012	Bond and Bike	East Coast Park	Cycle3, NUS Rovers, Jurong Spring YEC and Community Service Marathon	18 deaf participants 20 hearing volunteers and 60 other participants
21 July 2012	Movie Marathon	SADeaf	SADeaf	4 deaf and 12 hearing participants
1 August to 2 August 2012	How to setup business online	International Plaza	Alvin Phang	17 deaf clients
18 August 2012	Human Library	Bishan Library	The Human Library	20 readers
30 September 2012	IDD	National Trades Union Congress Auditorium	SADeaf	181 deaf and hearing guests, 19 performers, 19 judges and instructors
4 November 2012	Abilities	Expo	Centre for Enabled Living	Public members
16 November to 18 November 2012	LivEnabled Showcase 2012	City Square	Centre for Enabled Living	Public members
2 December 2012	International Day of Persons with Disabilities	Ngee Ann Civics Plaza	Central Singapore Community Development	Public members
25 January 2013	The Hammer	SADeaf	SADeaf	7 deaf participants



RECOGNITION AND APPRECIATION

DEAF ACHIEVERS' AWARDS 2012

The following awards were given in recognition of outstanding deaf individuals who excel in their studies or sports; teachers and staff who are dedicated in teaching/serving the Deaf or organisations that have been long-serving supporters of SDeaf.

Outstanding Deaf Student (Primary)	Ms Khor Whey Yinn from Tao Nan School
Outstanding Deaf Student (Secondary)	Ms Tern Jia Wen Grace from Raffles Girls' School
Outstanding Deaf Student (Tertiary)	Mr Then An Zhi from Nanyang Polytechnic
Outstanding Deaf Sportsman	Mr Muhammad Syafi'ie Bin Mohamad Roslan

Teacher of the Year	Mdm Nafisah Bte Mohd Amin from Balestier Hill Secondary School
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Friend of the Deaf	Mrs S R Nathan
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I Love You Award (Sapphire)	Aik Chuan Construction Pte Ltd Mr Chua Wah Eng Harry EZRA Holdings Limited Jack Investment Pte Ltd Mr Lau Kok Hong Gary Lee Foundation Marina Bay Sands Pte Ltd Melford Pte Ltd R E & S Enterprise Pte Ltd Dr Tan Kim Yong Tee Up Dormitory Pte Ltd The Executor of the Estate of the Late Mr Henry Bolter (British and Malayan Trustees Ltd)
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I Love You Award (Ruby)	Kwan Im Thong Hood Cho Temple
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I Love You Award (Diamond)	Nanyang Technological University, Welfare Services Club, Regular Service Project for the Hearing Impaired (NTU WSC RSPH)
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STAFF LONG SERVICE AWARDS

Name of Staff	Designation	Years of Service
Carolina Cheong Yoke Foon	Clerical Officer	30 years
Nafisah Bte Mohd Amin	Resource Teacher	25 years
Low Geok Hwa	Clerical Officer	20 years
Lai Siu Fai	Audiological Technician	10 years
Syed Muhd Bin Abdul Hamid	Resource Teacher	5 years
Zach Tay Ming Lin	Sign Language Interpreter	5 years



RECOGNITION AND APPRECIATION

SPORTS ACHIEVEMENTS

Sports and Recreation Committee of the Deaf (SRCD) participated in two events organised by the Singapore Bowling Federation and achieved excellent results:

BowLinks Bi-Monthly Challenge-cum-Carnival 2012

Date	Participants	Achievement
27 June 2012	Joseph Kwok Charn Chung, Tan Chan Wing and Teh Jia Hao	Champion
29 August 2012	Joseph Kwok Charn Chung, Loh Tan Choon, and Muhammed Ng	Champion
10 October 2012	Joseph Kwok Charn Chung, Loh Tan Choon, and Teh Jia Hao	Champion
7 November 2012	Joseph Kwok Charn Chung, Tan Chan Wing, and Teh Jia Hao	2nd place

43rd Singapore National Bowling Championship 2012

Date	Event	Participants	Achievement
15 November 2012	Singles	Tan Chan Wing	Champion
16 November 2012	Doubles	Joseph Kwok Charn Chung and Loh Tan Choon	Champion
17 November 2012	Trios	Joseph Kwok Charn Chung, Loh Tan Choon, and Tan Chan Wing	Champion
	*Individual for all events from above	Tan Chan Wing	Champion

*Note: Tan Chan Wing won the championship for the highest total points of all events from singles, doubles and trios.

SRCD participated in the 7th National Disability League 2012 organised by the SDSC. The 7th National Disability League 2012 offered 17 sports from October to November 2012. The results were as follows:

Event	Date	Participants	Achievement
Bowling (HI Mixed Open Singles)	3 September & 17 November 2012	Loh Tan Choon	Champion
		Richard Toh Chiew Sen	2 nd place
		Joseph Kwok Charn Chung	3 rd place
Chess (Mixed Open)	17 November 2012	Andy Kwok	3 rd place

SRCD participated in Bowling Challenge 2013 organised by the Bowling Association for the Disabled. This was held at Planet Bowl in Civil Service Club on 30 March 2013. There were eight deaf participants. The results were as follows:

Bowlers	Score	Prize
Richard Toh Chiew Sen	177	1st
Loh Tan Choon	162 (488)	2nd
Joseph Kwok Charn Chung	162 (487)	3rd

FINANCIAL STATEMENTS

The Singapore Association for the Deaf
[UEN S62SS0061C]
[IPC No. IPC000444]

Audited Financial Statements
Year Ended 31 March 2013

STATEMENT BY THE EXECUTIVE COUNCIL

In the opinion of the Executive Council, the accompanying financial statements as set out on pages 5 to 25 are drawn up so as to give a true and fair view of the state of affairs of The Singapore Association of the Deaf (the "Association") as at 31 March 2013 and of its results, the changes in funds and cash flows of the Association for the year then ended.

At this date of this statement, there are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

The Executive Council, comprising the following, authorised the issue of these financial statements on:

President	Christopher Low Wong Kein
Vice President	Chang Wah Weng
Vice President	Marini Martin
Vice President	Tan Keng Ying
Vice President	Gregory Wee Chong Yeow
Honorary Secretary	Cynthia Wong Yuen Chinn
Honorary Treasurer	Patrick Tan Keng Sin
Assistant Honorary Treasurer	Low Boon Hon (wef 20 September 2012)
Council member	Chew Mun Kai
Council member	Steven Chua Cheng Lye
Council member	Gerard Francis
Council member	Steven Lee Chee Phat
Council member	Nader Tadros
Council member	Neo Hock Ping
Council member	Melvin Poon Kai Leon
Council member	Valerie Tan Kian Wah
Council member	Tay Lay Hong
Council member	Alvan Yap Boon Sheng (till 28 March 2013)

For and on behalf of the Executive Council,

Christopher Low Wong Kein
President

Patrick Tan Keng Sin
Honorary Treasurer

Singapore, 19 JUL 2013

FINANCIAL STATEMENTS

The Singapore Association for the Deaf
[UEN S62SS0061C]
[IPC No. IPC000444]

Audited Financial Statements
Year Ended 31 March 2013

Fiducia LLP

Public Accountants and
Chartered Accountants of Singapore

1 Goldhill Plaza, #03-35
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Independent auditors' report to the members of:

THE SINGAPORE ASSOCIATION FOR THE DEAF
[UEN S62SS0061C]
[IPC No. IPC000444]

[Registered under the Societies Act (Chapter 311) in the Republic of Singapore]

REPORT ON THE FINANCIAL STATEMENT

We have audited the accompanying financial statements of **The Singapore Association for the Deaf** (the "Association") set out on pages 5 to 25, which comprise the statement of financial position as at **31 March 2013**, the statement of financial activities, the statement of changes in funds and the statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with the provisions of the Societies Act (Chapter 311), the Charities Act (Chapter 37) and Singapore Financial Reporting Standards, and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition, that transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair profit and loss accounts and balance sheets and to maintain accountability of assets.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Singapore Standards on Auditing. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation of financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

FINANCIAL STATEMENTS

The Singapore Association for the Deaf
[UEN S62SS0061C]
[IPC No. IPC000444]

Audited Financial Statements
Year Ended 31 March 2013

Fiducia LLP

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(CONT'D)

Independent auditors' report to the members of:

THE SINGAPORE ASSOCIATION FOR THE DEAF

[UEN S62SS0061C]
[IPC No. IPC000444]

[Registered under the Societies Act (Chapter 311) in the Republic
of Singapore]

Opinion

In our opinion, the financial statements of the Association are properly drawn up in accordance with the provisions of the Societies Act (Chapter 311), Charities Act (Chapter 37) and Singapore Financial Reporting Standards so as to give a true and fair view of the state of affairs of the Association as at 31 March 2013, and the results, changes in funds and cash flows of the Association for the financial year ended on that date.

Report on other Legal and Regulatory Requirements

In our opinion, the accounting and other records required by the regulations enacted under the Societies Act (Chapter 311) have been properly kept in accordance with those regulations.

During the course of our audit, nothing has come to our attention that the 30% cap mentioned in Regulation 15(1) of the Charities Act, Cap. 37 (Institutions of a Public Character) Regulations 2007 and as amended by Charities (Institutions of a Public Character) (Amendments) Regulations 2008 has been exceeded.

During the course of our audit, nothing has come to our attention that donation moneys are used for disbursements other than those in accordance with the objectives of the Association.



Fiducia LLP
Public Accountants and
Chartered Accountants of Singapore

Singapore, 19 JUL 2013

FINANCIAL STATEMENTS

The Singapore Association for the Deaf
[UEN S62SS0061C]
[IPC No. IPC000444]

Audited Financial Statements
Year Ended 31 March 2013

STATEMENT OF FINANCIAL POSITION AS AT 31 MARCH 2013

	Note	2013 S\$	2012 S\$
ASSETS			
Current assets			
Cash and cash equivalents	4	3,505,784	3,114,409
Other receivables	5	276,407	270,279
		<u>3,782,191</u>	<u>3,384,688</u>
Non-current assets			
Property, plant and equipment	6	32,168	179,847
Total assets		<u>3,814,359</u>	<u>3,564,535</u>
LIABILITIES			
Current liabilities			
Accruals and other payables	7	162,142	22,853
Deferred capital grants	8	6,204	163,802
		<u>168,346</u>	<u>186,655</u>
Non-current liabilities			
Deferred capital grants	8	0	59,826
Total liabilities		<u>168,346</u>	<u>246,481</u>
NET ASSETS		<u>3,646,013</u>	<u>3,318,054</u>
FUNDS			
Unrestricted funds			
Accumulated general funds	9	352,489	46,664
- SAd deaf		391,267	391,267
- ISS		183,328	183,328
- DAS		61,375	61,375
- CHOICE		988,459	682,634
Designated funds	10	1,477,902	1,444,748
		<u>2,466,361</u>	<u>2,127,382</u>
Restricted funds			
Designated funds	10	1,179,652	1,190,672
		<u>3,646,013</u>	<u>3,318,054</u>

The accompanying notes form an integral part of these financial statements.

FINANCIAL STATEMENTS

The Singapore Association for the Deaf
[UEN S62SS0061C]
[IPC No. IPC000444]

Audited Financial Statements
Year Ended 31 March 2013

STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 MARCH 2013

	Note	2013 S\$	2012 S\$
INCOME			
Income from generated funds			
Voluntary income			
- Donations - Tax deductible		197,488	210,539
- Donations - Non-tax deductible		92,827	11,170
- Grants for rental of land		415,618	415,618
- Other grants and sponsorships		37,007	29,829
Activities for generating funds			
- Fundraising income	11	350,483	273,407
- Collections from events		14,104	3,375
Investment income			
- Interest		4,961	2,479
		<u>1,112,488</u>	<u>946,417</u>
Income from charitable activities			
Grant from NCSS		571,004	540,491
Grant from MSF		174,984	165,194
Grant from MOE		326,342	343,583
Grant from TOTE Board		16,775	71,586
Programme income		72,049	82,954
Interpretation fees collected		68,882	52,488
Member subscription fees		4,280	4,047
Sign language books		13,177	16,964
Sales of assistive devices		65,221	57,964
		<u>1,312,714</u>	<u>1,335,271</u>
Other income			
HQ allocation		90,000	34,932
Welfare		31,172	34,930
Miscellaneous income		2,367	5,718
Amortisation of deferred capital grants	8	217,424	163,801
		<u>340,963</u>	<u>239,381</u>
Total income		<u>2,766,165</u>	<u>2,521,069</u>
EXPENDITURE			
Cost of generating funds			
Fundraising events	11	65,952	27,050
Charitable activities			
Annual events		33,038	47,659
Professional fees and services		81,275	146,641
Purchase of assistive devices		57,101	44,371
Specific assistance to clients		140	6,758
Teaching material		9,923	9,941
Volunteer expenses		1,109	1,859
		<u>182,586</u>	<u>257,229</u>

FINANCIAL STATEMENTS

The Singapore Association for the Deaf
[UEN S62SS0061C]
[IPC No. IPC000444]

Audited Financial Statements
Year Ended 31 March 2013

STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 MARCH 2013 (CONT'D)

	Note	2013 S\$	2012 S\$
Expenditure (Cont'd)			
Governance and other administrative costs			
Audit fees		7,400	7,700
Communications		21,674	23,322
Depreciation	6	153,336	154,200
HQ allocation		30,000	0
Insurance		9,475	6,487
Miscellaneous		6,464	13,422
Public education		13,052	15,460
Public relations and advertisements		1,015	482
Rental for office equipment		6,903	14,321
Rental of land		415,618	415,618
Supplies and materials		13,755	16,015
Transport		20,661	25,344
Upkeep of building and equipment		19,123	16,808
Utilities		17,138	16,631
		<u>735,614</u>	<u>725,810</u>
Staff cost			
Staff CPF contributions		196,714	187,067
Staff salaries		1,346,872	1,320,601
Staff welfare and training		23,530	21,723
		<u>1,567,116</u>	<u>1,529,391</u>
Total expenditure		<u>2,551,268</u>	<u>2,539,480</u>
Net income / (expenditure) for the year		214,897	(18,411)
GROSS TRANSFERS BETWEEN FUNDS			
Designated funds utilised	9	90,928	28,190
NET MOVEMENT IN FUNDS		305,825	9,779
ACCUMULATED FUNDS BROUGHT FORWARD		682,634	672,855
ACCUMULATED FUNDS CARRIED FORWARD	9	988,459	682,634

The accompanying notes form an integral part of these financial statements.

FINANCIAL STATEMENTS

STATEMENT OF CHANGES IN FUNDS FOR THE FINANCIAL YEAR ENDED 31 MARCH 2013

2013	Note	Balance at beginning of year S\$	Donations received S\$	Receipts / (Surplus transferred) S\$	(Utilised) / Refunded S\$	Net income for the year S\$	Balance at end of year S\$
UNRESTRICTED FUNDS							
Accumulated funds	9	682,634	0	0	90,928	214,897	988,459
Designated funds							
Early intervention fund	10.1	141	0	0	0	0	141
Maintenance fund	10.2	39,752	0	0	0	0	39,752
School redevelopment fund	10.3	147,378	0	0	0	0	147,378
Sign language development fund	10.4	148,936	0	0	(65,023)	0	83,913
Special activities fund	10.5	747,831	138,313	3,572	(43,708)	0	846,008
Training fund	10.6	40,245	0	0	0	0	40,245
General fund	10.7	320,465	0	0	0	0	320,465
		<u>1,444,748</u>	<u>138,313</u>	<u>3,572</u>	<u>(108,731)</u>	<u>0</u>	<u>1,477,902</u>
RESTRICTED FUNDS							
Designated funds							
CHI library fund	10.8	75,494	0	0	0	0	75,494
Computer lab fund	10.9	24,327	0	0	0	0	24,327
Deaf development fund	10.10	79,969	0	0	(1,619)	0	78,350
MILK fund	10.11	5,444	0	0	(874)	0	4,570
MVS fund	10.12	354,493	0	0	0	0	354,493
Public relations fund	10.13	18,993	0	0	0	0	18,993
SADeaf hearing care centre fund	10.14	534,475	0	0	(4,527)	0	529,948
Tertiary education fund	10.15	58,430	0	0	(4,000)	0	54,430
Welfare fund	10.16	39,047	0	0	0	0	39,047
		<u>1,190,672</u>	<u>0</u>	<u>0</u>	<u>(11,020)</u>	<u>0</u>	<u>1,179,652</u>
		<u>3,318,054</u>	<u>138,313</u>	<u>3,572</u>	<u>(28,823)</u>	<u>214,897</u>	<u>3,646,013</u>

FINANCIAL STATEMENTS

STATEMENT OF CHANGES IN FUNDS FOR THE FINANCIAL YEAR ENDED 31 MARCH 2013 (CONT'D)

2012	Note	Balance at beginning of year S\$	Donations received S\$	Receipts / (Surplus transferred) S\$	(Utilised) / Refunded S\$	Net income for the year S\$	Balance at end of year S\$
UNRESTRICTED FUNDS							
Accumulated funds	9	672,855	0	0	28,190	(18,411)	682,634
Designated funds							
Early intervention fund	10.1	141	0	0	0	0	141
Maintenance fund	10.2	39,752	0	0	0	0	39,752
School redevelopment fund	10.3	147,378	0	0	0	0	147,378
Sign language development fund	10.4	148,937	0	0	(1)	0	148,936
Special activities fund	10.5	667,062	124,454	0	(43,685)	0	747,831
Training fund	10.6	40,245	0	0	0	0	40,245
General fund	10.7	320,464	0	1	0	0	320,465
		<u>1,363,979</u>	<u>124,454</u>	<u>1</u>	<u>(43,686)</u>	<u>0</u>	<u>1,444,748</u>
RESTRICTED FUNDS							
Designated funds							
CHI library fund	10.8	75,493	0	1	0	0	75,494
Computer lab fund	10.9	24,326	0	1	0	0	24,327
Deaf development fund	10.10	81,987	0	1	(2,018)	0	79,969
MILK fund	10.11	5,443	0	1	0	0	5,444
MVS fund	10.12	354,494	0	0	(1)	0	354,493
Public relations fund	10.13	18,993	0	0	0	0	18,993
SADeaf hearing care centre fund	10.14	535,005	0	2	(532)	0	534,475
Tertiary education fund	10.15	62,430	0	0	(4,000)	0	58,430
Welfare fund	10.16	24,011	400	5	14,636	0	39,047
		<u>1,182,182</u>	<u>400</u>	<u>5</u>	<u>8,085</u>	<u>0</u>	<u>1,190,672</u>
		<u>3,219,016</u>	<u>124,854</u>	<u>6</u>	<u>(7,411)</u>	<u>(18,411)</u>	<u>3,318,054</u>

The accompanying notes form an integral part of these financial statements.

FINANCIAL STATEMENTS

The Singapore Association for the Deaf
[UEN S62SS0061C]
[IPC No. IPC000444]

Audited Financial Statements
Year Ended 31 March 2013

STATEMENT OF CASH FLOWS FOR THE FINANCIAL YEAR ENDED 31 MARCH 2013

	Note	2013 S\$	2012 S\$
Cash flows from operating activities			
Grants received from government		916,944	924,395
NCSS funding		571,004	540,491
Cash received from donors, sponsors and clients		1,191,589	1,329,829
Cash paid to employees and suppliers		(2,287,466)	(2,393,415)
Net cash provided by operating activities		<u>392,071</u>	<u>401,300</u>
Cash flows from investing activities			
Interest received		4,961	2,479
Purchases of property, plant and equipment	6	(5,657)	(1,494)
Net cash (used in) / provided by investing activities		<u>(696)</u>	<u>985</u>
Net increase in cash and cash equivalents		391,375	402,285
Cash and cash equivalents at beginning of financial year		<u>3,114,409</u>	<u>2,712,124</u>
Cash and cash equivalents at end of financial year	4	<u>3,505,784</u>	<u>3,114,409</u>

The accompanying notes form an integral part of these financial statements.

FINANCIAL STATEMENTS

The Singapore Association for the Deaf
[UEN S62SS0061C]
[IPC No. IPC000444]

Audited Financial Statements
Year Ended 31 March 2013

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 MARCH 2013

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1. General information

The Singapore Association for the Deaf ("the Association") is registered with the Registrar of Societies under Societies Act (Chapter 311) in Singapore on 29 March 1962. The Association's registered address and its principal place of business is at 227, Mountbatten Road, Singapore 397998.

The principal activities of the Association are to promote and manage all aspects of the welfare of the Deaf (including those with hearing disabilities and who are hard of hearing, hereinafter referred to as the Deaf) in Singapore, to develop, provide and maintain welfare, educational and training services for the Deaf in Singapore, to advocate for the full participation of the Deaf in our Association and to do any or all such other things as are incidental or conducive to the attainment of the above objects, the Association shall: (i) receive gifts in property or in kind, whether subject to any special trust or not, for any one or more of the objectives of the Association; (ii) raise funds in aid of the Deaf in such manner as the Association may think fit, including the sale of hearing aids, accessories or other things; (iii) publish any newspapers, periodicals, books, articles, advertisements in print or other appropriate medium that the Association may think desirable for the promotion of its objectives and such other materials; (iv) establish, support and aid in the setting up of any other Association formed for or any of the objectives of the Association; (v) purchase, develop, maintain, lease or otherwise acquire land or buildings of whatever kind or any interest in the same and to sell, convey, assign, mortgage, pledge or otherwise dispose of any land or buildings for the purpose of the Association.

The Association is a charity registered under the Charities Act since 30 May 1984. It has been granted an Institutions of a Public Character ("IPC") status for the period from 1 January 2013 to 31 December 2014.

2. Significant accounting policies

2.1 Basis of preparation

The financial statements have been prepared in accordance with Singapore Financial Reporting Standards ("FRS") and the disclosure requirements of the Societies Act (Chapter 311) and Charities Act (Chapter 37). The financial statements have been prepared under the historical cost convention, except as disclosed in the accounting policies below.

These financial statements are presented in Singapore Dollar (S\$), which is the Association's functional currency.

The preparation of these financial statements in conformity with FRS requires management to exercise its judgement in the process of applying the Association's accounting policies. It also requires the use of certain critical accounting estimates and assumptions that affects the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of income and expenditures during the financial year. Although these estimates are based on Executive Council's best knowledge of current events and actions, actual results may ultimately differ from those estimates.

The areas involving a higher degree of judgment or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in Note 3.

FINANCIAL STATEMENTS

The Singapore Association for the Deaf
[UEN S62SS0061C]
[IPC No. IPC000444]

*Audited Financial Statements
Year Ended 31 March 2013*

2. Significant accounting policies (Cont'd)

2.1 Basis of preparation (Cont'd)

New and amended standards adopted by the Association

On 1 April 2012, the Association has adopted the new or amended FRS and Interpretations to FRS (INT FRS) that are mandatory for application from that date. Changes to the Association's accounting policies have been made as required, in accordance with the relevant transitional provisions in the respective FRS and INT FRS.

The adoption of these new or amended FRS and INT FRS did not result in substantial changes to the Association's accounting policies and had no material effect on the amounts reported for the current or prior financial years.

New and amended standards have been issued but are not effective for the financial year beginning 1 April 2012 and have not been early adopted.

There are no FRS or INT FRS that are not yet effective that would be expected to have a material impact on the Association.

2.2 Revenue recognition

Revenue comprises the fair value of the consideration received or receivable for the services rendered in the ordinary course of the Association's activities. Revenue is recognised as follows:

2.2.1 Government grants

Government grants are recognised as income in the financial statements over the periods necessary to match them with the related costs, which they are intended to compensate on a systematic basis.

The Government funding for capital expenditure are amortised as income over the useful lives of the assets they fund.

2.2.2 Donations

Unrestricted donations are reported as income. The timing of income recognition is governed by the donor's intent. If the donor is silent, the donation is recognised as income in the year made. The timing of income recognition for restricted donations is the same as for unrestricted donations.

FINANCIAL STATEMENTS

The Singapore Association for the Deaf
[UEN S62SS0061C]
[IPC No. IPC000444]

*Audited Financial Statements
Year Ended 31 March 2013*

2. Significant accounting policies (Cont'd)

2.2 Revenue recognition (Cont'd)

2.2.3 Rendering of services

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction is recognised by reference to the stage of completion of the transaction at the reporting date.

2.2.4 Other income

Other income is recognised when incurred.

2.3 Property, plant and equipment

2.3.1 Measurement

All property, plant and equipment are initially recognised at cost and subsequently carried at cost less accumulated depreciation and accumulated impairment losses.

The cost of an item of property, plant and equipment includes its purchase price and any costs that are directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by Management.

2.3.2 Depreciation

Depreciation on property, plant and equipment is calculated using the straight-line method to allocate their depreciable amounts over their estimated useful lives. The estimated useful lives are as follows:

	Useful life
Building and renovation	5 years
Furniture and equipment	5 years

The residual values and useful lives of property, plant and equipment are reviewed, and adjusted as appropriate, at each reporting date. The effects of any revision of the residual values and useful lives are included in the statement of financial activities for the financial year in which the changes arise.

2.3.3 Subsequent expenditure

Subsequent expenditure relating to property, plant and equipment that has already been recognised is added to the carrying amount of the asset only when it is probable that future economic benefits associated with the item will flow to the Association and the cost of the item can be measured reliably. Other subsequent expenditure is recognised as repair and maintenance expenses in the statement of financial activities during the financial year in which it is incurred.

2.3.4 Disposal

On disposal of an item of property, plant and equipment, the difference between the net disposals proceeds and its carrying amount is taken to the statement of financial activities.

2. Significant accounting policies (Cont'd)

2.4 Impairment of non-financial assets

Property, plant and equipment are reviewed for impairment whenever there is any indication that these assets may be impaired. If any such indication exists, the recoverable amount (i.e. the higher of the fair value less cost to sell and value in use) of the assets is estimated to determine the amount of impairment loss.

For the purpose of impairment testing of the assets, recoverable amount is determined on an individual asset basis unless the asset does not generate cash flows that are largely independent of those from other assets. If this is the case, recoverable amount is determined for the cash-generating unit (CGU) to which the asset belongs.

If the recoverable amount of the asset (or CGU) is estimated to be less than its carrying amount, the carrying amount of the asset (or CGU) is reduced to its recoverable amount. The impairment loss is recognised in the statement of financial activities.

An impairment loss for an asset is reversed if; there has been a change in the estimates used to determine the assets' recoverable amount since the last impairment loss was recognised. The carrying amount of an asset is increased to its revised recoverable amount, provided that this amount does not exceed the carrying amount that would have been determined (net of depreciation) had no impairment loss been recognised for the asset in prior years. A reversal of impairment loss for an asset is recognised in the statement of financial activities.

2.5 Financial assets

2.5.1 Classification

The Association classifies its financial assets as loans and receivables. The classification depends on the purpose for which the assets were acquired. Management determines the classification of its financial assets at initial recognition and re-evaluates this designation at every reporting date.

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except those maturing later than 12 months after the reporting date, which are classified as non-current assets. Loans and receivables are classified within "Other receivables" and "Cash and cash equivalents" on the statement of financial position.

2.5.2 Recognition and derecognition

Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the Association has transferred substantially all risks and rewards of ownership.

2. Significant accounting policies (Cont'd)

2.5 Financial assets (Cont'd)

2.5.3 Measurement

Financial assets are initially recognised at fair value plus transaction costs.

Loans and receivables are subsequently carried at amortised cost using effective interest method.

2.5.4 Impairment

The Association assesses at each reporting date whether there is objective evidence that a financial asset or a group of financial assets is impaired.

An allowance for impairment of loans and receivables including other receivables is recognised when there is objective evidence that the Association will not be able to collect all amounts due according to the original terms of the receivables. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments are considered indicators that the receivable is impaired. The amount of the allowance is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the original effective interest rate.

2.6 Cash and cash equivalents

Cash and cash equivalents comprise cash on hand, demand deposits and, short-term and highly liquid investments that are readily convertible to known amounts of cash which are subject to an insignificant risk of changes in value.

2.7 Accruals and other payables

Accruals and other payables are initially recognised at fair value, and subsequently carried at amortised cost, using the effective interest method.

2.8 Fair value estimation of financial assets and liabilities

The carrying amounts of current financial assets and liabilities, carried at amortised cost, are assumed to approximate their fair values due to their short-term nature.

2.9 Provisions for other liabilities and charges

Provisions for other liabilities and charges are recognised when the Association has a present legal or constructive obligation as a result of past events, it is more likely than not that an outflow of resources will be required to settle the obligation and the amount has been reliably estimated.

FINANCIAL STATEMENTS

The Singapore Association for the Deaf
[UEN S62SS0061C]
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Audited Financial Statements
Year Ended 31 March 2013

2. Significant accounting policies (Cont'd)

2.10 Currency translation

Transactions denominated in a currency other than Singapore Dollar ("foreign currency") are translated into Singapore Dollar using the exchange rates prevailing at the dates of the transactions. Currency translation gains and losses resulting from the settlement of such transactions and from the translation at the closing rate at the reporting date of monetary assets and liabilities denominated in foreign currencies are recognised in the statement of financial activities.

2.11 Employee compensation

Defined contribution plans are post-employment benefit plans under which the Association pays fixed contributions into separate entities such as the Central Provident Fund ("CPF"), on a mandatory, contractual or voluntary basis. The Association has no further payment obligations once the contributions have been paid. The Association's contribution to defined contribution plans are recognised as employee compensation expense when they are due.

Employee entitlements to annual leave are recognised when they accrue to employees. A provision is made for the estimated liability for annual leave as a result of services rendered by employees up to the reporting date.

2.12 Related parties

Related parties are entities with one or more common council members. Parties are considered to be related if one party has the ability to control the other party or exercise influence over the party in making financial and operating decisions.

3. Critical accounting estimates, assumptions and judgements

Estimates, assumptions and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical judgements in applying the entity's accounting policies

The key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are discussed below.

Estimated useful lives of property, plant and equipment

The Association reviews annually the estimated useful lives of property, plant and equipment based on factors such as operating plans and strategies, expected level of usage and future technological developments. It is possible that future results of operations could be materially affected by changes in these estimates brought about by changes in the factors mentioned.

FINANCIAL STATEMENTS

The Singapore Association for the Deaf
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Audited Financial Statements
Year Ended 31 March 2013

3. Critical accounting estimates, assumptions and judgements (Cont'd)

Impairment of property, plant and equipment

Property, plant and equipment are reviewed for impairment whenever there is any indication that the assets are impaired. If any such indication exists, the recoverable amount (i.e. higher of the fair value less cost to sell and value in use) of the assets is estimated to determine the impairment loss. The key assumptions for the value in use calculation are those regarding the growth rates, and expected change to income and expenditure during the year and a suitable discount rate.

Allowance for impairment of receivables

The Association reviews the adequacy of allowance for impairment of receivables at each closing by reference to the ageing analysis of receivables, and evaluates the risks of collection according to the credit standing and collection history of individual client. If there are indications that the financial position of a client has deteriorated resulting in an adverse assessment of his risk profile, an appropriate amount of allowance will be provided.

4. Cash and cash equivalents

	2013 S\$	2012 S\$
Cash at banks	1,997,716	2,075,469
Fixed deposits	1,508,068	1,038,940
	<u>3,505,784</u>	<u>3,114,409</u>

Fixed deposits had maturity ranging from 6 months to 12 months (2012: 3 months to 12 months) and have interest rates ranging from 0.45% to 1.20% (2012: 0.10% to 0.45%) per annum.

At the reporting date, the carrying amounts of cash and cash equivalents approximated their fair value.

5. Other receivables

	2013 S\$	2012 S\$
Amount due from related parties		
- The Singapore School for the Deaf (SSD)	26,304	23,091
- Mountbatten Vocational School (MVS)	64,281	33,095
Sundry debtors	66,717	102,931
Deposits	101,118	101,017
Prepayments	17,987	10,145
	<u>276,407</u>	<u>270,279</u>

The amount due from related parties are unsecured, non-interest bearing and are collectible on demand.

At the reporting date, the carrying amounts of other receivables approximated their fair values.

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6. Property, plant and equipment

	Balance at beginning of year S\$	Additions S\$	Disposals S\$	Balance at end of year S\$
2013				
Cost				
Building renovation – ISS	4,840	0	0	4,840
Building renovation – SDeaf	833,565	1,947	0	835,512
Furniture and equipment – SRCD	5,928	0	0	5,928
Furniture and equipment – SDeaf	362,721	3,710	0	366,431
Furniture and equipment – ISS	68,938	0	0	68,938
	<u>1,275,992</u>	<u>5,657</u>	<u>0</u>	<u>1,281,649</u>
	Balance at beginning of year S\$	Depreciation charge S\$	Written back/off S\$	Balance at end of year S\$
Accumulated depreciation				
Building renovation – ISS	4,840	0	0	4,840
Building renovation – SDeaf	694,591	135,995	0	830,586
Furniture and equipment – SRCD	5,928	0	0	5,928
Furniture and equipment – SDeaf	321,848	17,341	0	339,189
Furniture and equipment – ISS	68,938	0	0	68,938
	<u>1,096,145</u>	<u>153,336</u>	<u>0</u>	<u>1,249,481</u>
	Balance at beginning of year S\$			Balance at end of year S\$
Net book value				
Building renovation – ISS	0			0
Building renovation – SDeaf	138,974			4,926
Furniture and equipment – SRCD	0			0
Furniture and equipment – SDeaf	40,873			27,242
Furniture and equipment – ISS	0			0
	<u>179,847</u>			<u>32,168</u>

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6. Property, plant and equipment (Cont'd)

	Balance at beginning of year S\$	Additions S\$	Disposals S\$	Balance at end of year S\$
2012				
Cost				
Building renovation – ISS	4,840	0	0	4,840
Building renovation – SDeaf	833,565	0	0	833,565
Furniture and equipment – SRCD	5,928	0	0	5,928
Furniture and equipment – SDeaf	361,227	1,494	0	362,721
Furniture and equipment – ISS	68,938	0	0	68,938
	<u>1,274,498</u>	<u>1,494</u>	<u>0</u>	<u>1,275,992</u>
	Balance at beginning of year S\$	Depreciation charge S\$	Written back/off S\$	Balance at end of year S\$
Accumulated depreciation				
Building renovation – ISS	4,840	0	0	4,840
Building renovation – SDeaf	558,986	135,605	0	694,591
Furniture and equipment – SRCD	5,928	0	0	5,928
Furniture and equipment – SDeaf	304,328	17,520	0	321,848
Furniture and equipment – ISS	67,863	1,075	0	68,938
	<u>941,945</u>	<u>154,200</u>	<u>0</u>	<u>1,096,145</u>
	Balance at beginning of year S\$			Balance at end of year S\$
Net book value				
Building renovation – ISS	0			0
Building renovation – SDeaf	274,579			138,974
Furniture and equipment – SRCD	0			0
Furniture and equipment – SDeaf	56,899			40,873
Furniture and equipment – ISS	1,075			0
	<u>332,553</u>			<u>179,847</u>

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7. Accruals and other payables

	2013 S\$	2012 S\$
Monies collected in advance	145,000	0
Accruals	13,685	15,762
SPMF, welfare grants and financial assistance payables	992	4,540
Subscription fees received in advance	2,465	1,745
	<u>162,142</u>	<u>22,853</u>

At the reporting date, the carrying amounts of accruals and other payables approximated their fair values.

8. Deferred capital grants

	2013 S\$	2012 S\$
Balance at beginning of the financial year	223,628	387,429
Additions	0	142,479
Amortisation	(217,424)	(163,801)
Balance at end of the financial year	<u>6,204</u>	<u>223,628</u>

	2013 S\$	2012 S\$
Not later than one year	6,204	163,802
Later than one year but not later than five years	0	59,826
	<u>6,204</u>	<u>223,628</u>

The amounts were received for the purchase of certain capital assets. These grants are amortised and recognised as income in proportion to the depreciation of the related assets.

9. Accumulated general funds

	2013 S\$	2012 S\$
Balance at beginning of the financial year	<u>682,634</u>	<u>672,855</u>
Designated funds utilised:		
– Deaf development fund	781	2,018
– Special activities fund	25,155	25,640
– SAd deaf hearing care centre fund	4,527	532
– Sign language development fund	60,465	0
	<u>90,928</u>	<u>28,190</u>
Net income / (expenditure) for the year	<u>214,897</u>	<u>(18,411)</u>
Balance at end of the financial year	<u>988,459</u>	<u>682,634</u>

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10. Designated funds

- 10.1 Early intervention fund was established for conducting early intervention programmes.
- 10.2 Maintenance fund was established to defray the cost of maintenance, repairs and replacements incurred by the Association.
- 10.3 School redevelopment fund was established for the development of a new school for the Singapore School for the Deaf.
- 10.4 Sign language development fund was established to promote and develop the use of sign language.
- 10.5 Special activities fund was established to implement programmes/activities, which are not funded by the National Council of Social Service (NCSS).
- 10.6 Training fund was established to provide training and attachment for the staff of the Association.
- 10.7 General funds was set up for the Redevelopment Project.
- 10.8 CHI library fund was established to defray the running costs of CHI library.
- 10.9 Computer lab fund was established to provide computer training to the Deaf.
- 10.10 Deaf development fund, formerly known as Sports and Recreation Committee of the Deaf (SRCD) fund was established to fund:
 - a. Any shortfall in SRCD annual operating expenses excluding programme fees.
 - b. Delegates going overseas to attend World Federation of the Deaf meetings/conferences and Comité International Des Sports Des Sourds functions/events as and when the Administration and Finance Committee and the Executive Council deem fit.
 - c. Any other functions/events, which SRCD proposes and the Administration and Finance Committee and the Executive Council deem fit.
- 10.11 Mainly I Love Kids (MILK) fund was established to support programmes, which develop children to be contributing members of Association.
- 10.12 MVS fund was established to provide any shortfall in the expenditure of the Mountbatten Vocational School.
- 10.13 Public relations fund was established to create public awareness.
- 10.14 SAd deaf hearing care centre fund was established to fund the recurring expenses of the centre.
- 10.15 Tertiary education fund comprises the Lye Swee Peng, Seow Kuan, Lim Chin Liong, Madam C K Ng and Tertiary education funds. The fund is used for providing scholarships and bursaries to Deaf students.
- 10.16 Welfare fund was established to supplement financial assistance such as financial grants and hearing aids to the needy clients.

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11. Fundraising activities

	Total proceeds S\$	Total fundraising expenses S\$	Net fundraising income S\$
2013			
SADeaf Walk	111,685	13,747	97,938
Car wash	32,143	1,268	30,875
Charity Golf	150,607	34,295	116,311
Chinese New Year Hong Bao	34,767	3,802	30,965
Other fundraising events	21,281	12,840	8,442
	<u>350,483</u>	<u>65,952</u>	<u>284,531</u>
	Total proceeds S\$	Total fundraising expenses S\$	Net fundraising income S\$
2012			
Flag day	82,194	5,657	76,537
SADeaf Walk	96,447	9,656	86,791
Car wash	9,963	758	9,205
Other fundraising events	84,803	10,979	77,199
	<u>273,407</u>	<u>27,050</u>	<u>249,732</u>

12. Income tax

The Association is a charity registered under the Charities Act since 26 March 1962. Consequently, the income of the Association is exempted from tax under the provisions of Section 13 of the Income Tax Act Cap. 134

13. Related party transactions

The following transactions took place between the Association and related parties during the financial year at terms agreed between the parties:

	2013 S\$	2012 S\$
Payments made on behalf of a related party:		
- The Singapore School for the Deaf (SSD)	395,819	270,075
- Mountbatten Vocational School (MVS)	<u>549,920</u>	<u>426,878</u>

The balances with related parties as at the reporting date are set out in Note 5.

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14. Key management personnel remuneration and benefits

	2013 S\$	2012 S\$
Salaries and other short-term employee benefits	153,368	136,204
Post-employment benefits – contribution to CPF	<u>16,448</u>	<u>11,682</u>
	<u>169,816</u>	<u>147,886</u>
	No. of key management personnel	No. of key management personnel
Remuneration band		
S\$100,001 to S\$150,000	1	0
S\$50,001 to S\$100,000	0	2
S\$50,000 and below	<u>2</u>	<u>1</u>

15. Operating lease commitments

As at the reporting date, the Association has commitments for future minimum lease payments under non-cancellable operating leases as follows:

	2013 S\$	2012 S\$
Not later than one year	415,618	415,618
Later than one year but not later than five years	<u>415,618</u>	<u>831,236</u>
	<u>831,236</u>	<u>1,246,854</u>

The above operating lease commitments are based on known rental rates as at the date of this report and do not include any revision in rates, which may be determined by the lessor.

16. Financial risk management

The Association's activities expose it to minimal financial risks and overall risk management is determined and carried out by the Executive Council.

Liquidity risk

The Association manages its liquidity risk by monitoring and maintaining a level of cash and cash equivalents deemed adequate by the Executive Council to fund the Association's operations.

Credit risk

Credit risk arises mainly from the risk on counterparties defaulting on the terms of their agreements. The carrying amounts of cash and cash equivalents and other receivables represent the Association's maximum exposure to credit risk in relation to financial assets. The credit risk on balances of cash and cash equivalents is considered low as surplus funds are placed in fixed deposits with reputable banks.

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16. Financial risk management (Cont'd)

Interest rate risk

The Association's exposure to interest rate risk relate primarily to the fixed deposits placed with banks. The Association is not exposed to significant interest rate risk.

Foreign currency risk

The Association does not engage in trading of or speculation in foreign currencies and does not have any financial instruments that are exposed to significant foreign currency risks.

Fair values

The carrying amounts of the financial assets and liabilities recorded in the financial statements of the Association approximate their fair values due to their short-term nature.

17. Reserve policy and position

The reserves that the Association has set aside provide financial stability and the means for the development of its principal activities. The Association intends to maintain its reserves at a level which is at least equivalent to one year's expenses to ensure the continued running and smooth operation of the Association. The intended use of the reserves is for the operational need of the Association. The Executive Council will review the amount of reserves that is required to ensure that they are adequate to fulfil the Association's continuing obligations on a half-yearly basis.

The Association's reserve position for financial year ended 31 March 2013 is as follows:

		2013 S\$'000	2012 S\$'000	Increase / (Decrease) %
A	Unrestricted funds			
	Accumulated general funds	988	683	44.66
	Unrestricted designated funds	1,478	1,444	2.35
	Total unrestricted funds	2,466	2,127	15.94
B	Restricted funds			
	Restricted designated funds	1,180	1,191	(0.92)
C	Endowment funds	0	0	0
D	Total funds	3,646	3,318	9.89
E	Total annual operating expenditure	2,551	2,539	0.47
F	Ratio of funds to annual operating expenditure (A/E)	0.97	0.84	15.39

Reference:

- C. An endowment fund consists of assets, funds or properties which are held in perpetuity which produce annual income flow for a foundation to spend as grants.
- D. Total Funds include unrestricted, restricted and endowment funds.
- E. Total Annual Operating Expenditure includes expenses related to Cost of Charitable Activities and Governance and Other Operating and Administration expenses.

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18. Authorisation of financial statements

These financial statements were authorised for issue in accordance with a resolution of the Executive Council on 19 July 2013.

SUBSEQUENT APPENDIXES FROM 1 TO 12 COMPRISES OF THE ASSOCIATION'S DETAILED STATEMENT OF FINANCIAL ACTIVITIES WHICH IS PREPARED FOR MANAGEMENT PURPOSE ONLY AND DOES NOT FORM PART OF THE AUDITED FINANCIAL STATEMENTS

Appendix 1

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ANNUAL REPORT 2012 / 2013Financial Statements
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Appendix 1

THE SECRETARIAT (SADEAF)

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Appendix 2

INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 MARCH 2013 SECRETARIAT

	2013 S\$	2012 S\$
Income		
Grant from NCSS	109,623	126,975
Grants for rental of land	415,618	415,618
Other grants and sponsorships	7,789	21,604
Amortisation of deferred capital grants	217,424	163,801
HQ allocation	90,000	0
Fundraising income	350,483	275,392
Investment income	4,961	2,479
Miscellaneous income	2,017	36,623
Member subscription fees	4,280	4,047
Donations - Tax deductible	197,488	113,073
Donations - Non-tax deductible	92,827	11,170
	<u>1,492,510</u>	<u>1,170,782</u>
Expenditure		
Staff remuneration	326,679	331,924
Staff CPF contribution	42,008	38,265
Staff welfare and training	5,213	5,333
Annual events	624	28,821
Communications	5,770	13,848
Depreciation	153,336	154,199
Fundraising expenses	65,952	27,050
Insurance	2,371	1,418
Miscellaneous expenses	2,689	3,904
Professional fees and services	8,725	28,486
Public education	3,330	4,054
Public relations and advertisements	391	0
Rental of land	415,618	415,618
Rental office equipment	1,883	1,761
Supplies and materials	3,849	8,499
Transport	2,120	2,931
Upkeep of building and equipment	5,506	4,338
Utilities	4,447	4,300
	<u>1,050,511</u>	<u>1,074,749</u>
Surplus for the financial year	441,999	96,033
Designated fund utilised	0	0
Net movement in funds transferred to accumulated fund	<u>441,999</u>	<u>96,033</u>

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Appendix 3

INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 MARCH 2013 COMMUNITY SERVICES

	2013 S\$	2012 S\$
Income		
Grant from NCSS	159,579	118,849
Grant from TOTE Board	16,775	71,586
Other grants and sponsorships	7,242	1,825
Fundraising income	10,484	1,290
Miscellaneous income	260	17
Programme income	383	0
Donations - Tax deductible	0	90,150
	<u>194,723</u>	<u>283,717</u>
Expenditure		
Staff remuneration	251,195	274,403
Staff CPF contribution	37,431	40,050
Staff welfare and training	5,206	4,462
Annual events	5,210	3,500
Communications	4,912	3,598
Insurance	1,700	968
Miscellaneous expenses	238	281
Professional fees and services	6,560	24,506
Public education	3,001	4,384
Public relations and advertisements	252	249
Rental office equipment	1,255	9,260
Supplies and materials	2,154	2,090
Teaching material	0	21
Transport	3,351	8,312
Upkeep of building and equipment	3,314	4,336
Utilities	4,009	4,299
Volunteer expenses	1,109	1,859
	<u>330,897</u>	<u>386,578</u>
(Deficit) for the financial year	(136,174)	(102,861)
Designated fund utilised	0	0
Net movement in funds transferred to accumulated fund	<u>(136,174)</u>	<u>(102,861)</u>

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Appendix 4

INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 MARCH 2013 ITINERANT SUPPORT SERVICE

	2013 S\$	2012 S\$
Income		
Grant from NCSS	171,195	169,544
Grant from MSF	174,984	165,194
Grant from MOE	124,172	116,183
Other welfare grant	140	6,048
Other grants and sponsorships	6,614	5,250
Fundraising income	250	55
Miscellaneous income	90	4,009
Program income	12,890	12,475
	<u>490,335</u>	<u>478,758</u>
Expenditure		
Staff remuneration	402,641	364,803
Staff CPF contribution	60,274	53,277
Staff welfare and training	7,216	7,398
Annual events	4,331	1,211
Communications	6,276	3,533
Insurance	2,642	2,216
Miscellaneous expenses	418	4,553
Professional fees and services	5,814	34,656
Public education	3,746	4,232
Public relations and advertisements	108	162
Rental office equipment	2,092	1,980
Specific assistance to clients	140	6,758
Supplies and materials	2,210	1,284
Teaching material	109	24
Transport	6,987	8,593
Upkeep of building and equipment	5,524	4,882
Utilities	4,962	4,836
	<u>515,490</u>	<u>504,398</u>
(Deficit) for the financial year	<u>(25,155)</u>	<u>(25,640)</u>
Designated fund utilised	<u>25,155</u>	<u>25,640</u>
Net movement in funds transferred to accumulated fund	<u>0</u>	<u>0</u>

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Appendix 5

INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 MARCH 2013 DEAF ACCESS SERVICES

	DEAF Access S\$	Interpret ation Services S\$	Sign Language S\$	2013 S\$	2012 S\$
Income					
Grant from NCSS	130,607	0	0	130,607	125,123
Other grants and sponsorships	15,362	0	0	15,362	1,150
Fundraising income	0	0	3,004	3,004	0
Interpreting fees	0	68,882	0	68,882	52,488
Programme income	0	0	58,776	58,776	70,479
Sale of sign language books	0	0	13,177	13,177	16,964
Donations - Tax deductible	0	0	0	0	7,316
	<u>145,969</u>	<u>68,882</u>	<u>74,957</u>	<u>289,808</u>	<u>273,520</u>
Expenditure					
Staff remuneration	186,626	0	0	186,626	123,715
Staff CPF contribution	28,227	0	0	28,227	19,583
Staff welfare and training	3,026	0	0	3,026	2,088
Annual events	0	0	22,009	22,009	12,539
Communications	4,053	0	0	4,053	1,977
Insurance	1,922	0	0	1,922	937
Miscellaneous expenses	0	0	2,536	2,536	4,523
Professional fees and services	0	20,528	46,718	67,246	63,807
Public education	2,559	0	0	2,559	2,283
Public relations and advertisements	252	0	0	252	36
Rental office equipment	1,464	0	0	1,464	1,100
Supplies and materials	0	0	5,129	5,129	3,629
Teaching material	0	0	9,814	9,814	9,896
Transport	8,102	0	0	8,102	5,431
Upkeep of building and equipment	4,146	0	0	4,146	2,710
Utilities	3,162	0	0	3,162	2,659
	<u>243,539</u>	<u>20,528</u>	<u>86,206</u>	<u>350,273</u>	<u>256,913</u>
Surplus/(Deficit) for the financial year	<u>(97,570)</u>	<u>48,354</u>	<u>(11,249)</u>	<u>(60,465)</u>	<u>16,607</u>
Designated fund utilised	<u>60,465</u>	<u>0</u>	<u>0</u>	<u>60,465</u>	<u>0</u>
Net movement in funds transferred to accumulated fund	<u>(37,105)</u>	<u>48,354</u>	<u>(11,249)</u>	<u>0</u>	<u>16,607</u>

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Appendix 6

INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 MARCH 2013 DEAF ACCESS SERVICES – DEAF ACCESS

	2013 S\$	2012 S\$
Income		
Grant from NCSS	130,607	125,123
Other grants and sponsorships	15,362	1,150
Donations - Tax deductible	0	7,316
	<u>145,969</u>	<u>133,589</u>
Expenditure		
Staff remuneration	186,626	123,715
Staff CPF contribution	28,227	19,583
Staff welfare and training	3,026	2,088
Communications	4,053	1,977
Insurance	1,922	937
Professional fees and services	0	12,279
Public education	2,559	2,283
Public relations and advertisements	252	36
Rental office equipment	1,464	1,100
Transport	8,102	5,431
Upkeep of building and equipment	4,146	2,710
Utilities	3,162	2,659
	<u>243,539</u>	<u>174,798</u>
(Deficit) for the financial year	<u>(97,570)</u>	<u>(41,209)</u>
Designated fund utilised	<u>60,465</u>	<u>0</u>
Net movement in funds transferred to accumulated fund	<u>(37,105)</u>	<u>(41,209)</u>

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Appendix 7

INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 MARCH 2013 DEAF ACCESS SERVICES – INTERPRETATION SERVICES

	2013 S\$	2012 S\$
Income		
Interpreting fees	<u>68,882</u>	<u>52,488</u>
Expenditure		
Professional fees and services	<u>20,528</u>	<u>14,368</u>
Surplus for the financial year	<u>48,354</u>	<u>38,120</u>
Designated fund utilised	<u>0</u>	<u>0</u>
Net movement in funds transferred to accumulated fund	<u>48,354</u>	<u>38,120</u>

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Appendix 8

INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 MARCH 2013 DEAF ACCESS SERVICES – SIGN LANGUAGE

	2013 S\$	2012 S\$
Income		
Program income	58,776	70,479
Sale of sign language books	13,177	16,964
Fundraising income	3,004	0
	<u>74,957</u>	<u>87,443</u>
Expenditure		
Annual events	22,009	12,539
Miscellaneous expenses	2,536	4,523
Professional fees and services	46,718	37,160
Supplies and materials	5,129	3,629
Teaching material	9,814	9,896
	<u>86,206</u>	<u>67,747</u>
(Deficit) / Surplus for the financial year	<u>(11,249)</u>	<u>19,696</u>
Designated fund utilised	<u>0</u>	<u>0</u>
Net movement in funds transferred to accumulated fund	<u>(11,249)</u>	<u>19,696</u>

FINANCIAL STATEMENTS

The Singapore Association for the Deaf
[UEN S62SS0061C]
[IPC No. IPC000444]

Financial Statements
Year Ended 31 March 2013

Appendix 9

INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 MARCH 2013 RESOURCE TEACHERS

	2013 S\$	2012 S\$
Income		
Grant from MOE	<u>202,170</u>	<u>227,401</u>
Expenditure		
Staff remuneration	146,008	194,021
Staff CPF contribution	23,377	30,632
Staff welfare and training	2,189	1,977
HQ allocation	30,000	0
Insurance	569	771
Miscellaneous	27	0
	<u>202,170</u>	<u>227,401</u>
Surplus for the financial year	<u>0</u>	<u>0</u>
Designated fund utilised	<u>0</u>	<u>0</u>
Net movement in funds transferred to accumulated fund	<u>0</u>	<u>0</u>

FINANCIAL STATEMENTS

The Singapore Association for the Deaf
[UEN S62SS0061C]
[IPC No. IPC000444]

Financial Statements
Year Ended 31 March 2013

Appendix 10

INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 MARCH 2013 NON-FUNDED PROGRAMME

	HCC S\$	SRCD S\$	2013 S\$	2012 S\$
Income				
Other welfare grant	31,032	0	31,032	28,882
Fundraising income	0	366	366	45
Sale of assistive devices	65,221	0	65,221	57,964
	<u>96,253</u>	<u>366</u>	<u>96,619</u>	<u>86,891</u>
Expenditure				
Staff remuneration	33,723	0	33,723	31,735
Staff CPF contribution	5,397	0	5,397	5,260
Staff welfare and training	666	14	680	464
Annual events	0	864	864	1,588
Communications	663	0	663	366
Insurance	271	0	271	177
Miscellaneous expenses	556	0	556	162
Professional fees and services	60	270	330	2,886
Public education	416	0	416	507
Public relations and advertisements	12	0	12	36
Purchase of assistive devices	57,101	0	57,101	44,371
Rental office equipment	209	0	209	220
Supplies and materials	413	0	413	514
Transport	102	0	102	76
Upkeep of building and equipment	632	0	632	542
Utilities	558	0	558	537
	<u>100,779</u>	<u>1,148</u>	<u>101,927</u>	<u>89,441</u>
(Deficit) for the financial year	<u>(4,526)</u>	<u>(782)</u>	<u>(5,308)</u>	<u>(2,550)</u>
Designated fund received	<u>4,526</u>	<u>782</u>	<u>5,308</u>	<u>2,550</u>
Net movement in funds transferred to accumulated fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

FINANCIAL STATEMENTS

The Singapore Association for the Deaf
[UEN S62SS0061C]
[IPC No. IPC000444]

Financial Statements
Year Ended 31 March 2013

Appendix 11

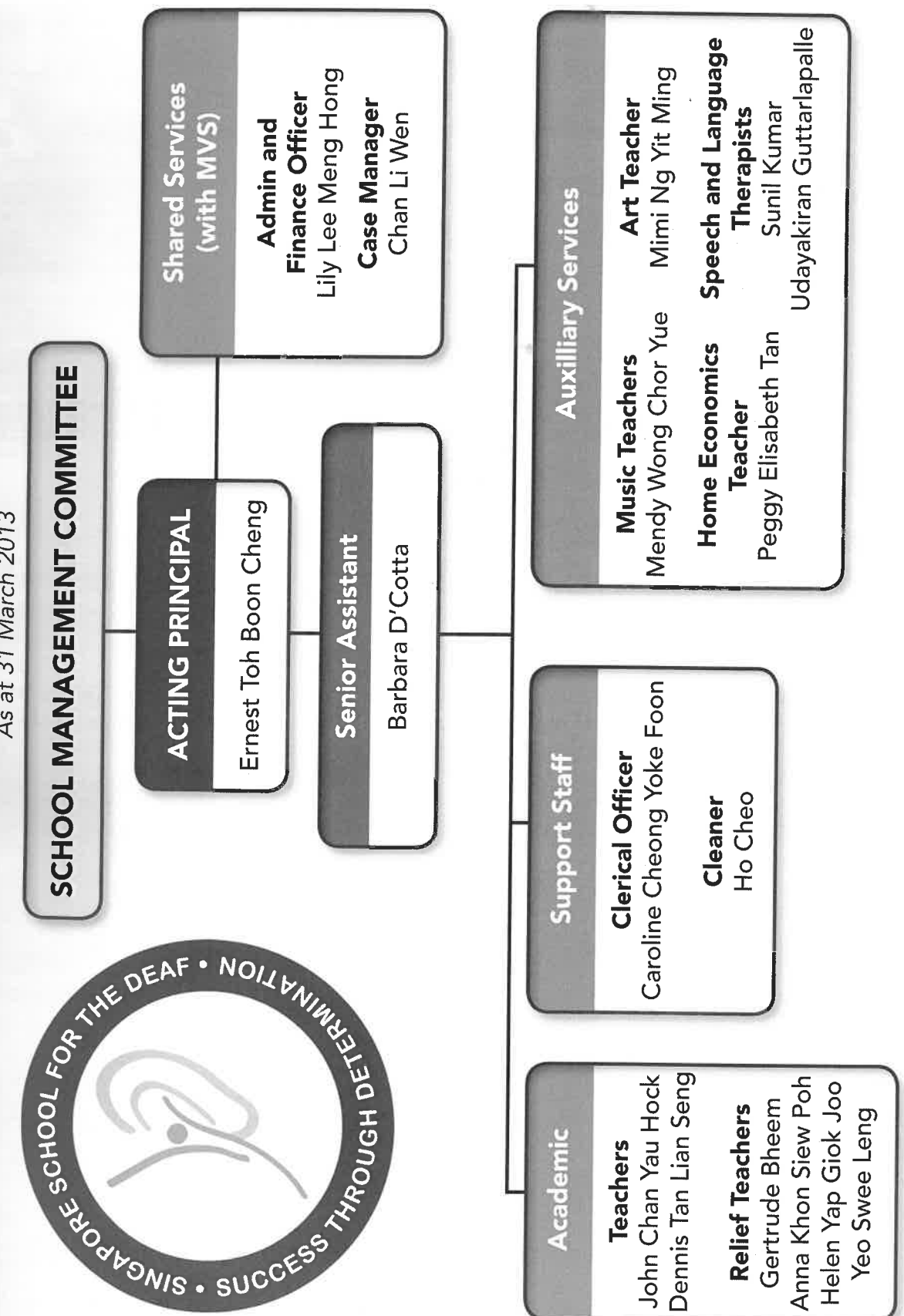
INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 MARCH 2013 NON-FUNDED PROGRAMME- SADEAF HEARING CARE CENTRE

	2013 S\$	2012 S\$
Income		
Other welfare grant	31,032	28,882
Sale of assistive devices	65,221	57,964
	<u>96,253</u>	<u>86,846</u>
Expenditure		
Staff remuneration	33,723	31,735
Staff CPF contribution	5,397	5,260
Staff welfare and training	666	464
Communications	663	366
Insurance	271	177
Miscellaneous expenses	556	162
Professional fees and services	60	2,456
Public education	416	507
Public relations and advertisements	12	36
Purchase of assistive devices	57,101	44,371
Rental office equipment	209	220
Supplies and materials	413	469
Teaching material	0	0
Transport	102	76
Upkeep of building and equipment	632	542
Utilities	558	537
	<u>100,779</u>	<u>87,378</u>
(Deficit) for the financial year	<u>(4,526)</u>	<u>(532)</u>
Designated fund received	<u>4,526</u>	<u>532</u>
Net movement in funds transferred to accumulated fund	<u>0</u>	<u>0</u>

INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 MARCH 2013 NON-FUNDED PROGRAMME- SPORTS AND RECREATION COMMITTEE OF THE DEAF

	2013 S\$	2012 S\$
Income		
Fundraising income	366	45
Expenditure		
Staff welfare and training	14	0
Annual events	864	1,588
Professional fees and services	270	430
Supplies and materials	0	45
	1,148	2,063
(Deficit) for the financial year	(782)	(2,018)
Designated fund received	782	2,018
Net movement in funds transferred to accumulated fund	0	0

As at 31 March 2013



PUPILS' PROFILE

The class enrolment of SSD by level and gender as at 31 March 2013 is as follows:

Level	Age Range	Number of Classes	Male	Female	Total
Primary 1	-	0	0	0	0
Primary 2	10	1	1	1	2
Primary 3	-	0	0	0	0
Primary 4	10 to 13	1	4	2	6
Primary 5 (Foundation)	12 to 13	1	2	1	3
Primary 6 (Foundation)	12 to 15	1	2	1	3
Total		4	9	5	14

Primary 4 – One Permanent-Resident Pupil
Primary 6 – One Permanent-Resident Pupil

ACADEMIC REPORT

There were a total of 14 pupils in Primary 2, 4, 5 (Foundation) and 6 (Foundation) enrolled at the beginning of the school year 2013. A total of three pupils from the Primary 6 class will be sitting for their Primary School Leaving Examination (PSLE) in September 2013. There were no pupils sitting for the PSLE in year 2012.

PROGRAMMES AND ACTIVITIES

SSD provided a variety of programmes and activities that helped to enrich the learning journey of its pupils. Below are the highlights:

Co-Curricular Activities (CCA)

Thursdays are set aside for the pupils' Co-Curricular Activities (CCA) from 2.00 pm to 3.30 pm. During Term 3 and 4 in 2012, pupils took up squash with coaches from the Singapore Squash Academy. There were two coaches assigned to two groups of pupils. The squash sessions were held at the Kallang squash courts.

For Term 1 and 2 in 2013, the School organises swimming lessons so that the pupils learn to be water safe. The lessons are conducted in the morning from 8.30 am to 9.30 am at the Mountbatten Swimming Complex by two qualified instructors (one for beginners and one for intermediate level).

School Activities

The School celebrated Racial Harmony Day on 18 July 2012 where pupils came dressed in their ethnic costumes. They were also treated to food of the different cultures in Singapore and played traditional games. The School held its SSD Olympiad/National Day celebrations on 8 August 2012. Children's Day was celebrated with the pupils of Damai Primary School on 4 October 2012 and this has been an annual affair for the past few years.



Racial Harmony Day: Playing a nostalgic game in traditional clothes



Racial Harmony Day: Teachers and pupils together during Racial Harmony Day

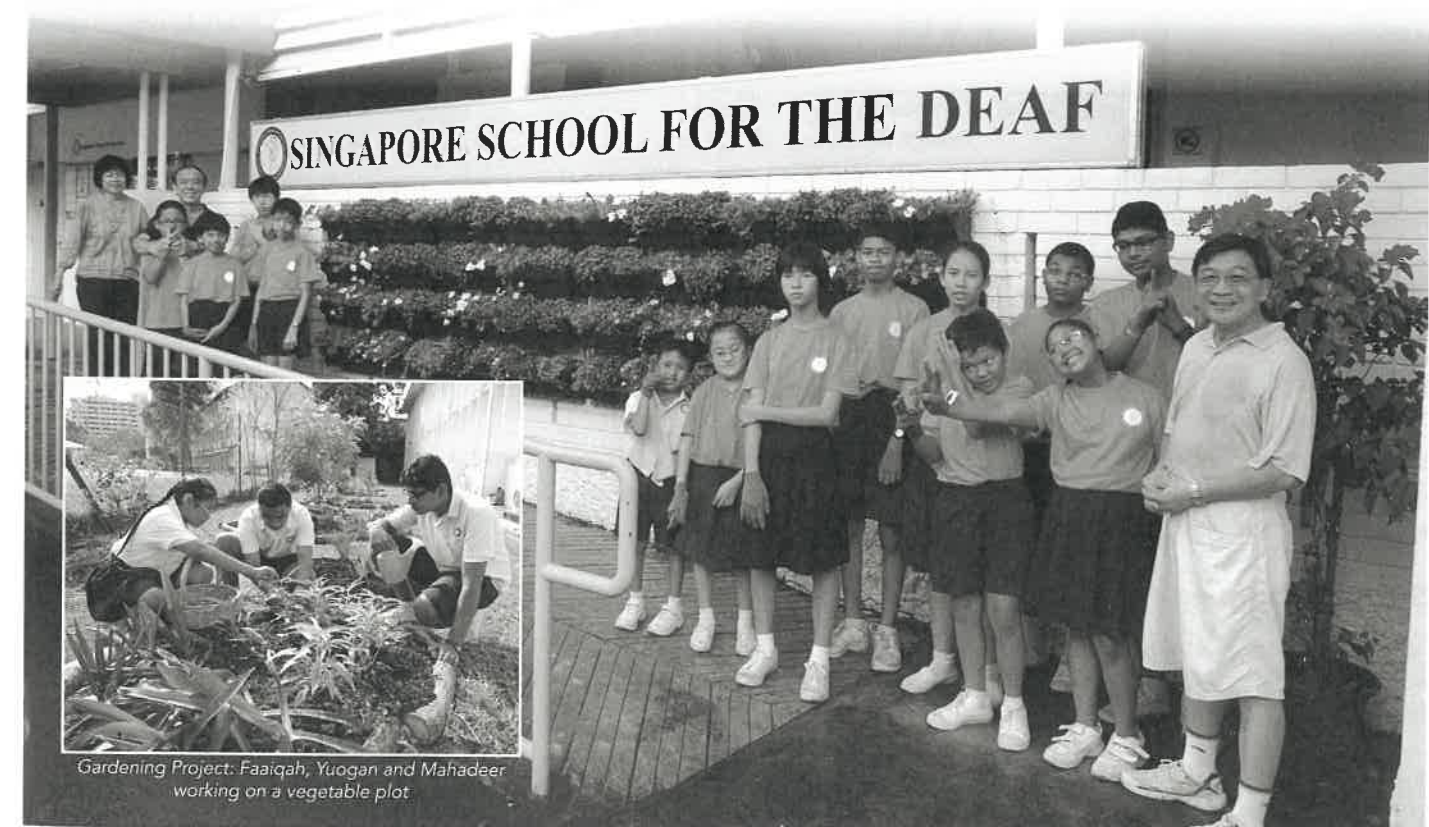


SSD Olympiad: We are the Champions!



SSD Olympiad: Zi Xiang trying his best to break the "Olympic" record!

The end-of-the-year school camp was held at the National Community Leadership Institute (NACLI) on 15 November 2012. This time the camp was extended by another day making it a 3-day / 2-night experience for the pupils. The annual Prize Giving Day was held on 13 November 2012 where the pupils performed dances and showcased their story telling talents. There were additional prizes for pupils who displayed virtues from the school's six values as well as MOE Achievement Awards. The pupils also attended an art workshop conducted by Barclays Technology Centre Ltd on 22 March 2013.



Gardening Project: Faaigah, Yuogan and Mahadeer working on a vegetable plot

Gardening Project: Pupils and volunteers from HORT Park

SINGAPORE SCHOOL FOR THE DEAF (SSD)

The School received many offers by various volunteers to help spruce up the school environment. The school garden was revamped through a gardening project by HORT Park, Lloyds of London painted the six core values of the school on the classroom walls and a group of NUS pupils painted a mural at the reading corner.

Outings

Our pupils were treated to a tour of the Underwater World in Sentosa, a day of bowling, "Extreme" Sailing, rock climbing, music workshop with Sentire, a visit to the Panda Forest and Aerospace Flying School.



Rock Climbing: "We Rock!"



Sentire Musical Programme: "Let's make music together."



"Extreme" Sailing: "Ahoy, me Hearties!"

SERVICES

Social Work Services

The Social Work Section looks into the welfare of pupils. This includes their socio-emotional behaviour and financial well-being. It also oversees and manages the volunteers of the School.

Financial assistance for needy pupils are given in the form of the School Pocket Money Fund and various educational funds. These funds helped the needy pupils with their pocket money, transport fees, school fees, textbooks and costs for purchase and repair of ear moulds and hearing aids. Financial assistance was procured from the NCSS, CEL, MILK Fund and the public. Besides one-off financial aid, the financial assistance cases are reviewed every three to six months.

Home visits are conducted for the purpose of financial assessments. During home visits, if required, counselling may be given on family budgeting, and challenges and needs may be discussed. Getting to know the family allows the school to be in a better position to understand and assist the pupils.

Speech, Language and Audiological Services

Speech, language and audiological services are provided to all pupils. These services enhance the pupils hearing and equip them with listening skills and develop correct articulation. The services include hearing tests and hearing aid fittings. The pupils are regularly briefed on the care and maintenance of hearing aids.

Auditory and speech training sessions are conducted for all pupils in small groups. Out of the 14 pupils, three pupils showed significant improvement in their listening and oral (verbal) language skills.

FINANCIAL STATEMENTS

Singapore School for the Deaf
[MOE Reg. No. 214]

Audited Financial Statements
Year Ended 31 March 2013

STATEMENT BY THE MANAGEMENT COMMITTEE

In the opinion of the Management Committee, the accompanying financial statements as set out on pages 5 to 25 are drawn up so as to give a true and fair view of the state of affairs of Singapore School for the Deaf (the "School") as at 31 March 2013 and of its results, the changes in funds and cash flows of the School for the year then ended.

At this date of this statement, there are reasonable grounds to believe that the School will be able to pay its debts as and when they fall due.

The Management Committee, comprising the following, authorised the issue of these financial statements on:

Chairman	Marini Martin Vincent
Acting principal / Secretary	Ernest Toh Boon Cheng
Treasurer	Jevons Yip Bao Chung
Committee member	Leslie Allen Cohen
Committee member	Veena Dhananjay Jadhav
Committee member	Chew Mun Kai
Committee member	Tan Chay Hoon
MOE Representative	Choy Fong Yee Lisa

For and on behalf of the Management Committee,

Marini Martin Vincent
Chairman

Jevons Yip Bao Chung
Treasurer

Singapore, 06 JUL 2013

FINANCIAL STATEMENTS

Singapore School for the Deaf
[MOE Reg. No. 214]

Audited Financial Statements
Year Ended 31 March 2013

Fiducia LLP

Public Accountants and
Chartered Accountants of Singapore

1 Goldhill Plaza, #03-35
Podium Block, Singapore 308899.
T: (65) 6846.8376
F: (65) 6725.8161

Independent auditors' report to the members of:

SINGAPORE SCHOOL FOR THE DEAF
[Registration No. 214]

[Registered with Ministry of Education]

REPORT ON THE FINANCIAL STATEMENT

We have audited the accompanying financial statements of **Singapore School for the Deaf** (the "School") set out on pages 5 to 25, which comprise the statement of financial position as at **31 March 2013**, the statement of financial activities, the statement of changes in funds and the statement of cash flows for the period then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with the Singapore Financial Reporting Standards, and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition, that transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair profit and loss accounts and balance sheets and to maintain accountability of assets.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Singapore Standards on Auditing. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation of financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

FINANCIAL STATEMENTS

Singapore School for the Deaf
[MOE Reg. No. 214]

Audited Financial Statements
Year Ended 31 March 2013

Fiducia LLP

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Chartered Accountants of Singapore

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Podium Block, Singapore 308899.
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(CONT'D)

Independent auditors' report to the members of:

SINGAPORE SCHOOL FOR THE DEAF
[Registration No. 214]

[Registered with Ministry of Education]

Opinion

In our opinion, the financial statements of the School are properly drawn up in accordance with the provisions of the Singapore Financial Reporting Standards so as to give a true and fair view of the state of affairs of the School as at 31 March 2013, and the results, changes in funds and cash flows of the School for the financial year ended on that date.

Report on other Legal and Regulatory Requirements

In our opinion, the accounting and other records properly kept in accordance to the Rules and Regulations issued by the Ministry of Education and National Council of Social Services, as well of any agreement with the Ministry of Education.

During the course of audit, nothing has come to our attention that caused us to believe that during the year:

- (i) the receipt, expenditure and investment income; and
- (ii) the acquisition and disposal of assets by the School;

have not been carried out in accordance to the Rules and Regulations issued by the Ministry of Education and National Council of Social Services, as well as of any agreement signed with the Ministry of Education; nor that

- (iii) the donations and other receipts of the School were not used for approved projects and the purposes intended.



Fiducia LLP
Public Accountants and
Chartered Accountants of Singapore

Singapore, **06 JUL 2013**

FINANCIAL STATEMENTS

Singapore School for the Deaf
[MOE Reg. No. 214]

Audited Financial Statements
Year Ended 31 March 2013

STATEMENT OF FINANCIAL POSITION AS AT 31 MARCH 2013

	Note	2013 S\$	2012 S\$
ASSETS			
Current assets			
Cash and cash equivalents	4	1,122,141	1,067,633
Other receivables	5	3,381	14,973
		<u>1,125,522</u>	<u>1,082,606</u>
Non-current assets			
Property, plant and equipment	6	10,152	32,064
		<u>1,135,674</u>	<u>1,114,670</u>
Total assets			
LIABILITIES			
Current liabilities			
Accruals and other payables	7	48,247	50,629
Deferred capital grant	8	1,406	1,406
		<u>49,653</u>	<u>52,035</u>
Non-current liabilities			
Deferred capital grant	8	0	1,407
		<u>49,653</u>	<u>53,442</u>
Total liabilities			
		<u>1,086,021</u>	<u>1,061,228</u>
NET ASSETS			
FUNDS			
Accumulated general fund		541,666	538,754
Designated funds	9	544,355	522,474
		<u>1,086,021</u>	<u>1,061,228</u>

The accompanying notes form an integral part of these financial statements.

FINANCIAL STATEMENTS

Singapore School for the Deaf
[MOE Reg. No. 214]

Audited Financial Statements
Year Ended 31 March 2013

STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 MARCH 2013

	Note	2013 S\$	2012 S\$
INCOME			
Voluntary income			
Grants from MOE		382,473	363,457
Grants from NCSS		130,772	100,604
Other grants		10,070	0
Amortisation of capital grants	8	1,407	1,406
School fees		1,680	1,930
		<u>526,402</u>	<u>467,397</u>
Other income			
Investment income		1,422	1,209
Miscellaneous income		27	285
		<u>1,449</u>	<u>1,494</u>
Total income		<u>527,851</u>	<u>468,891</u>
EXPENDITURE			
Governance and other administrative costs			
Communications		3,629	4,038
Depreciation	6	27,454	28,000
Maintenance		18,249	14,278
Other rentals		4,397	4,301
Professional and other services		55,669	34,181
Pupil welfare		0	230
School functions		1,891	2,663
Supplies and material		59,023	16,412
Transport		926	1,058
Utilities		33,735	30,886
		<u>204,973</u>	<u>136,047</u>
Staff costs			
Other teaching staff			
- Staff salary		166,213	148,930
- Staff CPF contributions		19,475	21,103
Supporting staff			
- Staff salary		114,763	96,319
- Staff CPF contributions		13,729	11,213
Staff welfare		2,122	1,092
Staff training		3,664	428
		<u>319,966</u>	<u>279,085</u>
Total expenditure		<u>524,939</u>	<u>415,132</u>
NET INCOME FOR THE YEAR		<u>2,912</u>	<u>53,759</u>
ACCUMULATED FUND BROUGHT FORWARD		<u>538,754</u>	<u>484,995</u>
ACCUMULATED FUND CARRIED FORWARD		<u>541,666</u>	<u>538,754</u>

The accompanying notes form an integral part of these financial statements.

FINANCIAL STATEMENTS

STATEMENT OF CHANGES IN FUNDS FOR THE FINANCIAL YEAR ENDED 31 MARCH 2013

2013	Note	Balance at beginning of year S\$	Donations received S\$	(Utilised)/Refund S\$	Net income for the year S\$	Balance at end of year S\$
Designated funds						
Art mentorship fund	9.1	54,839	0	0	0	54,839
Curriculum enhancement fund	9.2	57,377	13,730	(11,640)	0	59,467
Edusave fund	9.3	36,008	10,977	(7,055)	0	39,930
MOE IT fund	9.4	25,019	0	0	0	25,019
MOE opportunity fund	9.5	798	174	(798)	0	174
Parent Support Group Fund	9.6	0	2,500	0	0	2,500
Pupil welfare assistance fund	9.7	36,027	23,617	(11,837)	0	47,807
Students fund	9.8	36,692	0	0	0	36,692
School development fund	9.9	226,915	0	0	0	226,915
South East Community Devt Fund	9.10	0	5,000	(2,758)	0	2,242
Teaching material fund	9.11	22,750	0	(29)	0	22,721
Training fund	9.12	26,049	0	0	0	26,049
		522,474	55,998	(34,117)	0	544,355
		538,754	0	0	2,912	541,666
Accumulated fund		1,061,228	55,998	(34,117)	2,912	1,086,021

FINANCIAL STATEMENTS

STATEMENT OF CHANGES IN FUNDS FOR THE FINANCIAL YEAR ENDED 31 MARCH 2013 (Cont'd)

2012	Note	Balance at beginning of year S\$	Donations received S\$	(Utilised)/Refund S\$	Net income for the year S\$	Balance at end of year S\$
Designated funds						
Art mentorship fund	9.1	54,839	0	0	0	54,839
Curriculum enhancement fund	9.2	37,377	20,000	0	0	57,377
Edusave fund	9.3	35,208	800	0	0	36,008
MOE IT fund	9.4	25,019	0	0	0	25,019
MOE opportunity fund	9.5	798	0	0	0	798
Pupil welfare assistance fund	9.7	1,789	37,103	(2,865)	0	36,027
Students fund	9.8	36,692	0	0	0	36,692
School development fund	9.9	226,915	0	0	0	226,915
Teaching material fund	9.11	22,750	0	0	0	22,750
Training fund	9.12	16,149	9,900	0	0	26,049
		457,536	67,803	(4,271)	0	522,474
		484,995	0	0	53,759	538,754
Accumulated fund		942,531	67,803	(4,271)	53,759	1,061,228

The accompanying notes form an integral part of these financial statements.

FINANCIAL STATEMENTS

Singapore School for the Deaf
[MOE Reg. No. 214]

Audited Financial Statements
Year Ended 31 March 2012

STATEMENT OF CASH FLOWS FOR THE FINANCIAL YEAR ENDED 31 MARCH 2013

	Note	2013 S\$	2012 S\$
Cash flows from operating activities			
Received grants from Government and cash from clients		595,834	523,556
Cash paid to employees and suppliers		(536,797)	(460,049)
Net cash provided by operating activities		<u>59,037</u>	<u>63,507</u>
Cash flows from investing activities			
Interest received		1,013	1,209
Purchases of property, plant and equipment	6	(5,542)	(5,203)
Net cash used in investing activities		<u>(4,529)</u>	<u>(3,994)</u>
Net increase in cash and cash equivalents		54,508	59,513
Cash and cash equivalents at beginning of financial year		<u>1,067,633</u>	<u>1,008,120</u>
Cash and cash equivalents at end of financial year	4	<u>1,122,141</u>	<u>1,067,633</u>

The accompanying notes form an integral part of these financial statements.

FINANCIAL STATEMENTS

Singapore School for the Deaf
[MOE Reg. No. 214]

Audited Financial Statements
Year Ended 31 March 2013

STATEMENT OF MONTHLY PUPIL ENROLMENT ELIGIBLE FOR FUNDING FOR THE FINANCIAL YEAR ENDED 31 MARCH 2013

Month	Number of pupils – By disability group (Hearing Impairment)	Number of pupils – By disability group (Intellectual disability)	Total number of pupils (c=a+b)
	(a)	(b)	(c=a+b)
1 April 2012	15	0	15
1 May 2012	15	0	15
1 June 2012	15	0	15
1 July 2012	15	0	15
1 August 2012	14	0	14
1 September 2012	14	0	14
1 October 2012	14	0	14
1 November 2012	14	0	14
1 December 2012	14	0	14
1 January 2013	14	0	14
1 February 2013	14	0	14
1 March 2013	14	0	14

The accompanying notes form an integral part of these financial statements.

FINANCIAL STATEMENTS

Singapore School for the Deaf
[MOE Reg. No. 214]

Audited Financial Statements
Year Ended 31 March 2013

STATEMENT OF MONTHLY PUPIL ENROLMENT FOR INTERNATIONAL STUDENTS FOR THE FINANCIAL YEAR ENDED 31 MARCH 2013

Month	Number of International Students*	Number of International Students**	Total number of International Students
	(a)	(b)	(c=a+b)
1 April 2012	0	0	0
1 May 2012	0	0	0
1 June 2012	0	0	0
1 July 2012	0	0	0
1 August 2012	0	0	0
1 September 2012	0	0	0
1 October 2012	0	0	0
1 November 2012	0	0	0
1 December 2012	0	0	0
1 January 2013	0	0	0
1 February 2013	0	0	0
1 March 2013	0	0	0

(a) *International Students who are children of employment pass holders, skilled workers and diplomatic staff.

(b) **International Students who are not children of employment pass holders, skilled workers and diplomatic staff.

Note: International students are defined as those students who are not of Singaporean Citizens or Permanent Residents.

The accompanying notes form an integral part of these financial statements.

FINANCIAL STATEMENTS

Singapore School for the Deaf
[MOE Reg. No. 214]

Audited Financial Statements
Year Ended 31 March 2013

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 MARCH 2013

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1. General information

Singapore School for the Deaf ("the School") is registered with the Ministry of Education under the Education Act (Chapter 87) in Singapore on 15 March 1965. The School's registered address is at 227, Mountbatten Road, Singapore 397998.

The principal activities of the School are to provide primary education for the deaf children.

2. Significant accounting policies

2.1 Basis of preparation

The financial statements have been prepared in accordance with Singapore Financial Reporting Standards ("FRS") and the disclosure requirements of the Education Act. The financial statements have been prepared under the historical cost convention, except as disclosed in the accounting policies below.

These financial statements are presented in Singapore Dollar (S\$), which is the School's functional currency.

The preparation of these financial statements in conformity with FRS requires management to exercise its judgement in the process of applying the School's accounting policies. It also requires the use of certain critical accounting estimates and assumptions that affects the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of income and expenditures during the financial year. Although these estimates are based on Management Committee's best knowledge of current events and actions, actual results may ultimately differ from those estimates.

The areas involving a higher degree of judgment or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in Note 3.

New and amended standards adopted by the School

On 1 April 2012, the School has adopted the new or amended FRS and Interpretations to FRS (INT FRS) that are mandatory for application from that date. Changes to the School's accounting policies have been made as required, in accordance with the relevant transitional provisions in the respective FRS and INT FRS.

The adoption of these new or amended FRS and INT FRS did not result in substantial changes to the School's accounting policies and had no material effect on the amounts reported for the current or prior financial years.

New and amended standards have been issued but are not effective for the financial year beginning 1 April 2012 and have not been early adopted.

There are no FRS or INT FRS that are not yet effective that would be expected to have a material impact on the School.

2. Significant accounting policies (Cont'd)

2.2 Revenue recognition

Revenue comprises the fair value of the consideration received or receivable for the services rendered in the ordinary course of the School's activities. Revenue is recognised as follows:

2.2.1 Government grants

Government grants are recognised as income in the financial statements over the periods necessary to match them with the related costs, which they are intended to compensate on a systematic basis.

The Government funding for capital expenditure are amortised as income over the useful lives of the assets they fund.

2.2.2 Donations

Unrestricted donations are reported as income. The timing of income recognition is governed by the donor's intent. If the donor is silent, the donation is recognised as income in the year made. The timing of income recognition for restricted donations is the same as for unrestricted donations.

2.2.3 Rendering of services

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction is recognised by reference to the stage of completion of the transaction is recognised by reference to the stage of completion of the transaction at the reporting date.

2.2.4 Other income

Other income is recognised when received.

2. Significant accounting policies (Cont'd)

2.3 Property, plant and equipment

2.3.1 Measurement

All property, plant and equipment are initially recognised at cost and subsequently carried at cost less accumulated depreciation and accumulated impairment losses.

The cost of an item of property, plant and equipment includes its purchase price and any costs that are directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by Management.

2.3.2 Depreciation

Depreciation on property, plant and equipment is calculated using the straight-line method to allocate their depreciable amounts over their estimated useful lives. The estimated useful lives are as follows:

	Useful life
Building and renovation	5 years
Furniture and equipment	3 to 5 years
Computer and equipment	3 to 5 years

The residual values and useful lives of property, plant and equipment are reviewed, and adjusted as appropriate, at each reporting date. The effects of any revision of the residual values and useful lives are included in the statement of financial activities for the financial year in which the changes arise.

2.3.3 Subsequent expenditure

Subsequent expenditure relating to property, plant and equipment that has already been recognised is added to the carrying amount of the asset only when it is probable that future economic benefits associated with the item will flow to the School and the cost of the item can be measured reliably. Other subsequent expenditure is recognised as repair and maintenance expenses in the statement of financial activities during the financial year in which it is incurred.

2.3.4 Disposal

On disposal of an item of property, plant and equipment, the difference between the net disposals proceeds and its carrying amount is taken to the statement of financial activities.

2. Significant accounting policies (Cont'd)

2.4 Impairment of non-financial assets

Property, plant and equipment are reviewed for impairment whenever there is any indication that these assets may be impaired. If any such indication exists, the recoverable amount (i.e. the higher of the fair value less cost to sell and value in use) of the assets is estimated to determine the amount of impairment loss.

For the purpose of impairment testing of the assets, recoverable amount is determined on an individual asset basis unless the asset does not generate cash flows that are largely independent of those from other assets. If this is the case, recoverable amount is determined for the cash-generating unit (CGU) to which the asset belongs.

If the recoverable amount of the asset (or CGU) is estimated to be less than its carrying amount, the carrying amount of the asset (or CGU) is reduced to its recoverable amount. The impairment loss is recognised in the statement of financial activities.

An impairment loss for an asset is reversed if; there has been a change in the estimates used to determine the assets' recoverable amount since the last impairment loss was recognised. The carrying amount of an asset is increased to its revised recoverable amount, provided that this amount does not exceed the carrying amount that would have been determined (net of depreciation) had no impairment loss been recognised for the asset in prior years. A reversal of impairment loss for an asset is recognised in the statement of financial activities.

2.5 Financial assets

2.5.1 Classification

The School classifies its financial assets as loans and receivables. The classification depends on the purpose for which the assets were acquired. Management determines the classification of its financial assets at initial recognition and re-evaluates this designation at every reporting date.

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except those maturing later than 12 months after the statement of financial position date, which are classified as non-current assets. Loans and receivables are classified within "Other receivables" and "Cash and cash equivalents" on the statement of financial position.

2.5.2 Recognition and derecognition

Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the School has transferred substantially all risks and rewards of ownership.

2. Significant accounting policies (Cont'd)

2.5 Financial assets (Cont'd)

2.5.3 Measurement

Financial assets are initially recognised at fair value plus transaction costs.

Loans and receivables are subsequently carried at amortised cost using effective interest method.

2.5.4 Impairment

The School assesses at each reporting date whether there is objective evidence that a financial asset or a group of financial assets is impaired.

An allowance for impairment of loans and receivables including other receivables is recognised when there is objective evidence that the School will not be able to collect all amounts due according to the original terms of the receivables. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments is considered indicators that the receivable is impaired. The amount of the allowance is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the original effective interest rate.

2.6 Cash and cash equivalents

Cash and cash equivalents comprise cash on hand, demand deposits and, short-term and highly liquid investments that are readily convertible to known amounts of cash which are subject to an insignificant risk of changes in value.

2.7 Accruals and other payables

Accruals and other payables are initially recognised at fair value, and subsequently carried at amortised cost, using the effective interest method.

2.8 Fair value estimation of financial assets and liabilities

The carrying amounts of current financial assets and liabilities, carried at amortised cost, are assumed to approximate their fair values due to their short-term nature.

2.9 Provisions for other liabilities and charges

Provisions for other liabilities and charges are recognised when the School has a present legal or constructive obligation as a result of past events, it is more likely than not that an outflow of resources will be required to settle the obligation and the amount has been reliably estimated.

FINANCIAL STATEMENTS

Singapore School for the Deaf
[MOE Reg. No. 214]

Audited Financial Statements
Year Ended 31 March 2013

2. Significant accounting policies (Cont'd)

2.10 Currency translation

Transactions denominated in a currency other than Singapore Dollar ("foreign currency") are translated into Singapore Dollar using the exchange rates prevailing at the dates of the transactions. Currency translation gains and losses resulting from the settlement of such transactions and from the translation at the closing rate at the reporting date of monetary assets and liabilities denominated in foreign currencies are recognised in the statement of financial activities.

2.11 Employee compensation

Defined contribution plans are post-employment benefit plans under which the School pays fixed contributions into separate entities such as the Central Provident Fund ("CPF"), on a mandatory, contractual or voluntary basis. The School has no further payment obligations once the contributions have been paid. The School's contribution to defined contribution plans are recognised as employee compensation expense when they are due.

Employee entitlements to annual leave are recognised when they accrue to employees. A provision is made for the estimated liability for annual leave as a result of services rendered by employees up to the reporting date.

2.12 Related parties

Related parties are entities with one more common Management Committee members. Parties are considered to be related if one party has the ability to control the other party or exercise influence over the party in making financial and operating decisions.

3. Critical accounting estimates, assumptions and judgements

Estimates, assumptions and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical judgements in applying the entity's accounting policies

The key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are discussed below.

Estimated useful lives of property, plant and equipment

The School reviews annually the estimated useful lives of property, plant and equipment based on factors such as operating plans and strategies, expected level of usage and future technological developments. It is possible that future results of operations could be materially affected by changes in these estimates brought about by changes in the factors mentioned.

FINANCIAL STATEMENTS

Singapore School for the Deaf
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Year Ended 31 March 2013

3. Critical accounting estimates, assumptions and judgements (Cont'd)

Impairment of property, plant and equipment

Property, plant and equipment are reviewed for impairment whenever there is any indication that the assets are impaired. If any such indication exists, the recoverable amount (i.e. higher of the fair value less cost to sell and value in use) of the assets is estimated to determine the impairment loss. The key assumptions for the value in use calculation are those regarding the growth rates, and expected change to income and expenditure during the year and a suitable discount rate.

4. Cash and cash equivalents

	2013 S\$	2012 S\$
Cash in hand	0	800
Cash at bank	536,021	481,602
Fixed deposits	586,120	585,231
	<u>1,122,141</u>	<u>1,067,633</u>

Fixed deposits had maturity ranging from 6 months to 12 months (2012: from 6 months to 12 months) and have interest rates ranging from 0.15% to 0.25% (2012: from 0.20% to 0.35%) per annum.

At the reporting date, the carrying amounts of cash and cash equivalents approximated their fair value.

5. Other receivables

	2013 S\$	2012 S\$
Deposits	40	40
Interest receivables	409	0
Prepayments	2,932	14,933
	<u>3,381</u>	<u>14,973</u>

At the reporting date, the carrying amounts of other receivables approximated their fair values.

FINANCIAL STATEMENTS

Singapore School for the Deaf
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Audited Financial Statements
Year Ended 31 March 2013

6. Property, plant and equipment

	Balance at beginning of year S\$	Additions S\$	(Disposals) S\$	Balance at end of year S\$
2013				
Cost				
Building renovation	94,135	0	0	94,135
Computer and equipment	12,157	0	0	12,157
Furniture and equipment	26,251	5,542	0	31,793
	<u>132,543</u>	<u>5,542</u>	<u>0</u>	<u>138,085</u>
	Balance at beginning of year S\$	Depreciation charge S\$	(Written back/off) S\$	Balance at end of year S\$
Accumulated depreciation				
Building renovation	73,926	18,780	0	92,706
Computer and equipment	9,815	2,224	0	12,039
Furniture and equipment	16,738	6,450	0	23,188
	<u>100,479</u>	<u>27,454</u>	<u>0</u>	<u>127,933</u>
	Balance at beginning of year S\$			Balance at end of year S\$
Net book value				
Building renovation	20,209			1,429
Computer and equipment	2,342			118
Furniture and equipment	9,513			8,605
	<u>32,064</u>			<u>10,152</u>

FINANCIAL STATEMENTS

Singapore School for the Deaf
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Audited Financial Statements
Year Ended 31 March 2013

6. Property, plant and equipment (Cont'd)

	Balance at beginning of year S\$	Additions S\$	(Disposals) S\$	Balance at end of year S\$
2012				
Cost				
Building renovation	94,135	0	0	94,135
Computer and equipment	12,157	0	0	12,157
Furniture and equipment	21,048	5,203	0	26,251
	<u>127,340</u>	<u>5,203</u>	<u>0</u>	<u>132,543</u>
	Balance at beginning of year S\$	Depreciation charge S\$	(Written back/off) S\$	Balance at end of year S\$
Accumulated depreciation				
Building renovation	55,098	18,828	0	73,926
Computer and equipment	5,790	4,025	0	9,815
Furniture and equipment	11,591	5,147	0	16,738
	<u>72,479</u>	<u>28,000</u>	<u>0</u>	<u>100,479</u>
	Balance at beginning of year S\$			Balance at end of year S\$
Net book value				
Building renovation	39,037			20,209
Computer and equipment	6,367			2,342
Furniture and equipment	9,457			9,513
	<u>54,861</u>			<u>32,064</u>

FINANCIAL STATEMENTS

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7. Accruals and other payables

	2013 S\$	2012 S\$
Amount due to related parties		
– The Singapore Association for the Deaf (SAD)	26,890	22,928
– The Mountbatten Vocational School (MVS)	5,939	11,083
School Pocket Money Fund – (SPMF)	1,665	3,750
Other payables and accruals	13,753	12,868
	<u>48,247</u>	<u>50,629</u>

The amount due to related parties are unsecured, non-interest bearing and are payable on demand.

At the reporting date, the carrying amounts of accruals and other payables approximated their fair values.

8. Deferred capital grants

	2013 S\$	2012 S\$
Balance as at beginning of the financial year	2,813	4,219
Amortisation	(1,407)	(1,406)
Balance as end of the financial year	<u>1,406</u>	<u>2,813</u>
Not later than one year	1,406	1,406
Later than one year but not later than five years	0	1,407
	<u>1,406</u>	<u>2,813</u>

The Deferred capital fund accounts for the purchase of capital assets via utilisations of designated funds less accumulated amortisation which are matched to the depreciation charges of the corresponding equipment acquired using the funds.

9. Designated funds

These funds are for projects established for specific purposes. Donations received were taken up in the various categories or funds as specified by the donors.

- 9.1 The Art mentorship fund was established for expenses on CCA outing/transport, enrichment programmes, acts, musical and other activities.
- 9.2 The Curriculum enhancement fund was established for school based initiatives or activities related to curricula and co-curricula development and reform. The School may use the fund for the following needs:
 - Engage suitable consultants, specialised trainers or coaches;
 - Employ replacement staff to relieve teachers who need to attend training courses;
 - Employ additional staff to support new programmes, e.g. teacher aids, technical assistance, etc.;
 - Acquire, upgrade or maintain curricula hardware, e.g. computers, technical assistive devices, sports/musical instruments, etc.; and
 - Acquire, upgrade or maintain curricula software, e.g. books, games, programmes, and other teaching resources.

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Year Ended 31 March 2013

9. Designated funds (Cont'd)

- 9.3 The Edusave fund was established to enable the School to conduct enrichment programmes and for the specific skills training for students.
- 9.4 The MOE IT fund was established to purchase IT software and hardware.
- 9.5 The MOE opportunity fund was established to subsidise Singaporean students of low-income families to aid them to own a personal computer and to participate in various enrichment programmes.
- 9.6 Parent Support Group Fund is a one-off seed funding of \$2,500 for each school to enhance its partnership efforts with parents and to try out new ideas to engage parents. The seed funding can also be used to support SPED schools that wish to set up PSGs, or enhance the current level of parental engagement with schools that already have a PSG.
- 9.7 The Pupil welfare assistance fund was established to subsidise for student transport allowance and items not covered under Student fund.
- 9.8 The Students fund was established to enable the School to:
 - purchase hearing aids for loans to financially needy deaf pupils;
 - purchase spare parts for the maintenance of students' hearing aids on loan to needy pupils;
 - purchase hearing test sets;
 - participate in Community Involvement and Social Integration Programme for students;
 - subsidise overseas Cultural Exchange Programmes for needy but deserving pupils on a case to case basis;
 - provide school fees exemptions for students with financial difficulties; and
 - provide for special classes programmes for students.
- 9.9 The School development fund was established to purchase and maintain non-standard equipment, computer, machines and perishables.
- 9.10 South East Community Development Fund is for use of providing relief for low-income parents who face difficulties meeting their children basic school needs such as textbooks, uniforms, school and supplementary fees, pocket money and expenses.
- 9.11 The Teaching material fund was established to enable the School to purchase and produce training materials for in-house training staff, volunteers and parents.
- 9.12 The Training fund was established to fund overseas training of teaching and professional staff.

10. Income tax

The School is one of the two Schools under The Singapore Association for the Deaf, which is registered under the Charities Act since 26 March 1962. Consequently, the income of the School is exempted from tax under the provisions of Section 13 of the Income Tax Act Cap. 134.

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11. Related party transactions

The following transactions took place between the School and related parties during the financial year at terms agreed between the parties:

	2013 S\$	2012 S\$
Payments made on behalf of the School by The Singapore Association for the Deaf (SAD)	364,985	282,710
Payments made on behalf of the School by Mountbatten Vocational School (MVS)	<u>77,942</u>	<u>56,395</u>

Balances with the related parties as at the reporting date are set out in Note 7.

12. Key management personnel remuneration and benefits

	2013 S\$	2012 S\$
Salaries and other short-term employee benefits	123,840	67,111
Post-employment benefits – Contributions to CPF	<u>12,214</u>	<u>10,635</u>
	<u>136,054</u>	<u>77,746</u>
	No. of key management personnel	No. of key management personnel
Remuneration band		
S\$20,001 to S\$50,000	2	2
S\$50,001 to S\$100,000	<u>1</u>	<u>0</u>

One of the key management personnel above is the School administrator whose remuneration is being shared equally with Mountbatten Vocational School.

13. Operating lease commitments

As at the reporting date, the School has commitments for future minimum lease payments under non-cancellable operating leases as follows:

	2013 S\$	2012 S\$
Not later than one year	2,544	4,020
Later than one year but not later than five years	<u>11,533</u>	<u>6,073</u>
	<u>14,077</u>	<u>10,093</u>

The above operating lease commitments are based on known rental rates as at the date of this report and do not include any revision in rates which may be determined by the lessor.

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Singapore School for the Deaf
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14. Financial risk management

The School's activities expose it to minimal financial risks and overall risk management is determined and carried out by the Management Committee.

Liquidity risk

The School manages its liquidity risk by monitoring and maintaining a level of cash and cash equivalents deemed adequate by the Management Committee to fund the School's operations.

Credit risk

Credit risk arises mainly from the risk on counterparties defaulting on the terms of their agreements. The carrying amounts of cash and cash equivalents and other receivables represent the School's maximum exposure to credit risk in relation to financial assets. The credit risk on balances of cash and cash equivalents is considered low as surplus funds are placed in fixed deposits with reputable banks.

Interest rate risk

The School's exposure to interest rate risk relate primarily to the fixed deposits placed with banks. The Association is not exposed to significant interest rate risk.

Foreign currency risk

The School does not engage in trading of or speculation in foreign currencies and does not have any financial instruments that are exposed to significant foreign currency risks.

Fair values

The carrying amounts of the financial assets and liabilities recorded in the financial statements of the School approximate their fair values due to their short-term nature.

15. Reserve policy and position

The reserves that the School has set aside provide financial stability and the means for the development of its principal activities. The School intends to maintain its reserves at a level, which is at least equivalent to one year's expenses to ensure the continued running and smooth operation of the School. The intended use of the reserves is for the operational need of the School.

The Management Committee will review the amount of reserves that is required to ensure that they are adequate to fulfil School's continuing obligations on a half-yearly basis.

FINANCIAL STATEMENTS

Singapore School for the Deaf
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Audited Financial Statements
Year Ended 31 March 2013

15. Reserve policy and position (Cont'd)

The School's reserve position for financial year ended 31 March 2013 is as follows:

		2013 S\$'000	2012 S\$'000	Increase / (Decrease) %
A	Unrestricted Funds			
	Accumulated general fund	542	539	0.55
B	Restricted or Designated Funds			
	Designated Funds	544	522	4.21
C	Endowment Funds	0	0	0
D	Total Funds	1,086	1,061	2.36
E	Total Annual Operating Expenditure	525	415	26.51
F	Ratio of Funds to Annual Operating Expenditure (A/E)	1.03	1.30	(20.77)

Reference:

- C. An endowment fund consists of assets, funds or properties, which are held in perpetuity, which produce annual income flow for a foundation to spend as grants.
- D. Total Funds include unrestricted, restricted/ designated and endowment funds.
- E. Total Annual Operating Expenditure includes expenses related to Cost of Charitable Activities and Governance and Other Operating and Administration expenses.

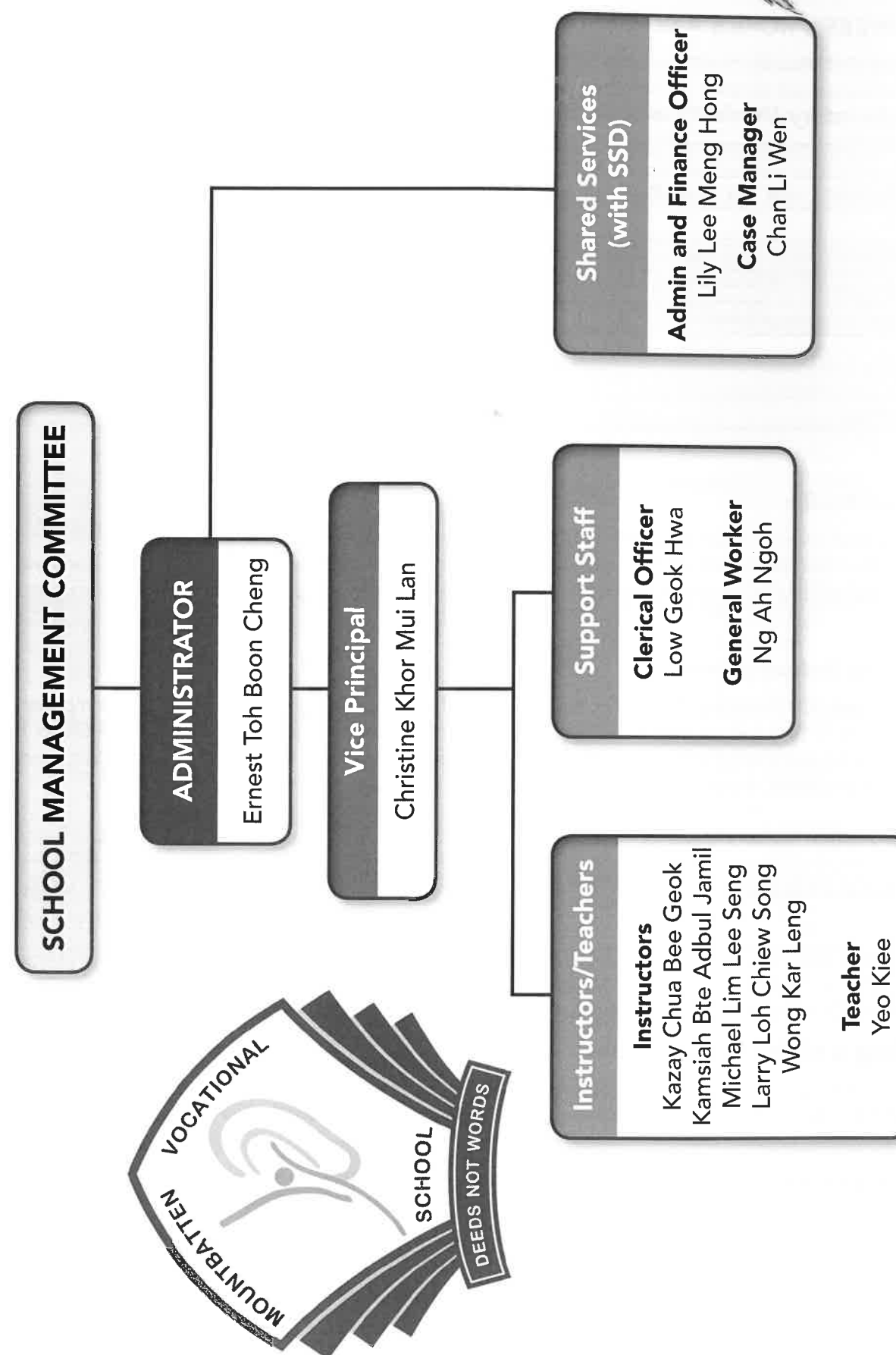
16. Authorisation of financial statements

These financial statements were authorised for issue in accordance with a resolution of the Management Committee on 6 July 2013.

MOUNTBATTEN VOCATIONAL SCHOOL

STAFF ORGANISATION CHART

As at 31 March 2013



TRAINEES' PROFILE AND ENROLMENT

Enrolment of Mountbatten Vocational School (MVS) as at 31 March 2013 is as follows:

Enrolment by Disability and Gender

Class	Disability			Gender		Total
	Deafness	Intellectual	Multiple	Male	Female	
Year 1						
1.1 to 1.3	5	52	0	42	15	57
Year 2						
ISC Food & Beverage Service	0	7	1	4	4	8
ISC Food Preparation	0	10	0	8	2	10
Total	5	69	1	54	21	75
Percentage	6.7%	92%	1.3%	72%	28%	100%

School Profile

MVS is an Approved Training Centre (ATC) for conducting ITE Skills Certificate (ISC) training programme. Currently, MVS offers the ITE Certificates in Food Preparation and Food & Beverage Service. The School is looking into the process of adding ISC in Housekeeping Operations in its programme.

Meeting Industry Needs

For the year 2012 cohort, 51.4% met the criteria in the overall performance in the core component subjects, and progressed to Year 2 Work-Based Training (Industrial Attachment) segment. Attrition was at 8.6% for this cohort. 40% of the cohort was placed on review with the aim of extending the ISC training programme. With commitment and a willingness to learn, these trainees will benefit from the work-based-training segment in 2012.

The promotion rate of the year 2012 cohort in Year 1 ITE ISC training programme is as follows:

Number Admitted	Number Met Criteria and Progressing	Number being Retained	Attrition Rate
35	18	14	3
100%	51.4%	40%	8.6%

Making it to the Finishing Line

For the Year 2011 cohort, a total of 30 trainees progressed to Year 2, of whom 26 had successfully completed work-based-training on 18 November 2012 and they would be awarded the ITE Skills Certificate on 31 August 2013.

Number Admitted	Number Met Criteria and Progressed to Year 2 Work-based Training	Number Not Recommended for Progression	Attrition Rate
30	26	1	3
100%	86.7%	3.3%	10%

TRAINING AND EMPLOYMENT OPPORTUNITIES

The training placements are sourced for with the assistance of BizLink Centre Singapore Ltd's Employment Placement Division (EPD). MVS would like to thank BizLink Centre Singapore Ltd for its contribution towards the successful job placements of its trainees. All the 27 who successfully completed the programme were offered employment but only 24 took up the offers.

The conversion from training to employment placements for trainees in the 2011 cohort in the Year 2 Work-Based Training is as follows:

	Number of Trainees in Year 2 Work-Based Training	Total attrition rate	Number completed programme	Number unsuccessful in programme successfully	Employed
Food & Beverage Services	15	0	13	2	12
Food Preparation	14	0	13	1	12
Office Skills	1	0	1	0	0
Total	30	0	27	3	24

Work-Based Training Partners for the Year 2012

MVS would like to thank the following companies for participating as our work-based training partners for year 2012:

Sector	Work-Based Training Partners
Food and Beverage	Billy Bombers Classic Pte Ltd Han's Pte Ltd Hanis Pte Ltd Holiday Inn Singapore (Orchard City Centre)
Food Preparation	Billy Bombers Classic Pte Ltd Han's Pte Ltd Hanis Pte Ltd Hock Lam Beef Pte Ltd
Office Skills	Micrographics Pte Ltd

Financial Assistance

MVS ensured that trainees were provided with adequate assistance to enable them to meet school-related expenses through the disbursements of the School Meal Coupons (SMC), School Pocket Money Fund (SPMF) and The Singapore Buddhist Lodge Education Foundation (SBLEF) Bursary Award. For the period under review, 21 trainees received the SMC, three trainees received the SPMF and 12 trainees received the SBLEF Bursary Award.

PROGRAMMES AND ACTIVITIES

In collaboration with volunteers and partners in the community, MVS provided a variety of programmes and activities that helped to enrich the learning journey of the trainees. Below are a few of the highlights:



Mrs Loke-Yeo Teck Yong (fifth from right), Guest-of-Honour, with SMC members, MVS staff and graduands

Graduation for Year 2012 Cohort

After two years of training, the trainees of the Year 2011 cohort were rewarded for their hard work during the graduation ceremony held on 30 June 2012 at the Rendezvous Singapore Hotel. We were honoured by the presence of Mrs Loke-Yeo Teck Yong, Director of Education Services Division of the Ministry of Education, who graced the occasion as our Guest-of-Honour.

The ceremony was attended by 180 invitees who included year one and two trainees, graduands, staff, Work-Based Training representatives, SMC members, Executive Council Members, parents and guests. Our Guest-of-Honour presented ten certificates to all the graduands and eleven awards to trainees who had done well in the previous school year.

Year-End Celebration

MVS celebrated its Year-End-cum-Prize-Giving Day with a party and awards presentation on 15 November 2012. The staff and trainees had fun learning the old and new dances. They did the Twist, Malay Joget, Limbo and the Gangnam Style! It was a fun-filled celebration with lots of food and drinks prepared by the MVS Training Restaurant.

Invasion of the Beauty Queens

Sixteen Winners of Miss/Mrs Singapore Pageants participated in a voluntary programme to interact with MVS students on 16 May 2012. The trainees had fun getting to know and playing games with the beauty queens.



Trainees and the Beauty Queens

Participation with the Signifique

The MVS trainees participated in the LivEnabled Showcase with Signifique on 17 November 2012. They also participated in the CCA's Charities Fair at Ngee Ann City Civic Plaza on 8 December 2012.

Super Bowl

Thirty trainees from MVS with all the pupils of SSD and their families were treated to a friendly bowling competition and KFC meals by the American Chamber of Commerce. The event was held on 13 October 2012 at the Tampines SAFRA Orchid Bowl. Also present at the event were Minister of State Teo Ser Luck and the US Ambassador.



MVS with all the pupils of SSD and their families at the Bowling Competition

We Are the Champions!

Four MVS trainees participated in the 40th National Track and Field Championships organised by the Singapore Disability Sports Council at the Hougang Stadium on 15 September 2012. All trainees won medals with a total haul of seven gold and two silver medals. One of the trainees won the overall Best Performance title for the Open Division (Female).



STATEMENT BY THE MANAGEMENT COMMITTEE

In the opinion of the Management Committee, the accompanying financial statements as set out on pages 5 to 22 are drawn up so as to give a true and fair view of the state of affairs of Mountbatten Vocational School (the "School") as at 31 March 2013 and of its results, the changes in funds and cash flows of the School for the year then ended.

At this date of this statement, there are reasonable grounds to believe that the School will be able to pay its debts as and when they fall due.

The Management Committee, comprising the following, authorised the issue of these financial statements on:

Chairman	Gregory Wee Chong Yeow
Administrator / Secretary	Ernest Toh Boon Cheng
Honorary Treasurer	Patrick Tan Keng Sin
Member	Chew Mun Kai
Member	Gerard Francis
Member	Margarita Hale
Member	Steven Lee Chee Phat
Member	Louis Tan Hong Pheow
ITE Representative	Janice Lum Lai Kuen
Vice principal	Christine Khor Mui Lan

For and on behalf of the Management Committee,

Gregory Wee Chong Yeow
Chairman

Patrick Tan Keng Sin
Honorary Treasurer

Singapore, 11 JUL 2013

FINANCIAL STATEMENTS

Mountbatten Vocational School
[MOE Reg. No. 363]

Audited Financial Statements
Year Ended 31 March 2013

Fiducia LLP

Public Accountants and
Chartered Accountants of Singapore

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Independent auditors' report to the members of:

MOUNTBATTEN VOCATIONAL SCHOOL
[Registration No. 363]

[Registered with Ministry of Education]

REPORT ON THE FINANCIAL STATEMENT

We have audited the accompanying financial statements of **Mountbatten Vocational School** (the "School") set out on pages 5 to 22, which comprise the statement of financial position as at **31 March 2013**, the statement of financial activities, the statement of changes in funds and the statement of cash flows for the period then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with the provisions of the Singapore Financial Reporting Standards, and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition, that transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair profit and loss accounts and balance sheets and to maintain accountability of assets.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Singapore Standards on Auditing. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation of financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

FINANCIAL STATEMENTS

Mountbatten Vocational School
[MOE Reg. No. 363]

Audited Financial Statements
Year Ended 31 March 2013

Fiducia LLP

Public Accountants and
Chartered Accountants of Singapore

1 Goldhill Plaza, #03-35
Podium Block, Singapore 308899.
T: (65) 6846.8376
F: (65) 6725.8161

(CONT'D)

Independent auditors' report to the members of:

MOUNTBATTEN VOCATIONAL SCHOOL
[Registration No. 363]

[Registered with Ministry of Education]

Opinion

In our opinion, the financial statements of the School are properly drawn up in accordance with the provisions of the Singapore Financial Reporting Standards so as to give a true and fair view of the state of affairs of the School as at 31 March 2013, and the results, changes in funds and cash flows of the School for the financial year ended on that date.

Report on other Legal and Regulatory Requirements

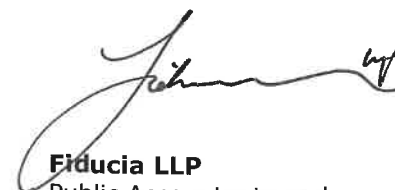
In our opinion, the accounting and other records properly kept in accordance to the Rules and Regulations issued by the Ministry of Education and National Council of Social Services, as well of any agreement with the Ministry of Education.

During the course of audit, nothing has come to our attention that caused us to believe that during the year:

- (i) the receipt, expenditure and investment income; and
- (ii) the acquisition and disposal of assets by the School;

have not been carried out in accordance to the Rules and Regulations issued by the Ministry of Education and National Council of Social Services, as well as of any agreement signed with the Ministry of Education; nor that

- (iii) the donations and other receipts of the School were not used for approved projects and the purposes intended.



Fiducia LLP
Public Accountants and
Chartered Accountants of Singapore

Singapore, 11 JUL 2013

FINANCIAL STATEMENTS

Mountbatten Vocational School
[MOE Reg. No. 363]

Audited Financial Statements
Year Ended 31 March 2013

STATEMENT OF FINANCIAL POSITION AS AT 31 MARCH 2013

	Notes	2013 S\$	2012 S\$
ASSETS			
Current assets			
Cash and cash equivalents	4	473,456	399,502
Other receivables	5	12,215	21,790
Inventory		3,368	710
		<u>489,039</u>	<u>422,002</u>
Non-current assets			
Property, plant and equipment	6	31,506	51,437
		<u>520,545</u>	<u>473,439</u>
Total assets			
LIABILITIES			
Current liabilities			
Accruals and other payables	7	78,872	45,409
		<u>78,872</u>	<u>45,409</u>
Total liabilities			
		<u>441,673</u>	<u>428,030</u>
NET ASSETS			
		<u>441,673</u>	<u>428,030</u>
FUNDS			
Accumulated general fund		370,256	379,151
Designated funds			
- Equipment fund	8	14,610	14,610
- Training fund	8	10,625	10,625
- Pupil welfare assistance fund	8	25,675	23,644
- Development fund	8	20,507	0
		<u>71,417</u>	<u>48,879</u>
		<u>441,673</u>	<u>428,030</u>

The accompanying notes form an integral part of these financial statements.

FINANCIAL STATEMENTS

Mountbatten Vocational School
[MOE Reg. No. 363]

Audited Financial Statements
Year Ended 31 March 2013

STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 MARCH 2013

	Notes	2013 S\$	2012 S\$
INCOME			
Grants from MOE		539,091	478,840
Other grants		6,319	0
School fees		17,962	8,604
Unsolicited donation		5,600	0
Investment income		148	212
Miscellaneous income		<u>13,815</u>	<u>8,078</u>
Total income		<u>582,935</u>	<u>495,734</u>
EXPENDITURE			
Governance and other administrative costs			
Communications		5,667	6,340
Depreciation	6	23,601	14,483
Equipment expenses		4,459	280
Insurance		5,751	4,934
ISC Expenses		13,565	3,008
Maintenance		20,717	19,785
Management fees		30,000	0
Other rentals		1,395	1,419
Professional and other services		11,445	10,327
School functions		9,680	12,309
Supplies and material		13,418	13,813
Transport		1,206	3,060
Utilities		<u>31,346</u>	<u>32,597</u>
		<u>172,250</u>	<u>122,355</u>
Staff costs			
Supporting staff			
- Staff salary		109,364	89,621
- Staff CPF contributions		15,739	13,302
Other teaching staff			
- Staff salary		246,605	221,019
- Staff CPF contributions		36,029	28,932
Staff welfare		6,016	5,379
Staff training		<u>5,827</u>	<u>5,244</u>
		<u>419,580</u>	<u>363,497</u>
Total expenditure		<u>591,830</u>	<u>485,852</u>
NET (EXPENDITURE) / INCOME FOR THE YEAR		<u>(8,895)</u>	<u>9,882</u>
ACCUMULATED FUND BROUGHT FORWARD		<u>379,151</u>	<u>369,269</u>
ACCUMULATED FUND CARRIED FORWARD		<u>370,256</u>	<u>379,151</u>

The accompanying notes form an integral part of these financial statements.

FINANCIAL STATEMENTS

STATEMENT OF CHANGES IN FUNDS FOR THE FINANCIAL YEAR ENDED 31 MARCH 2013

	Accumulated fund S\$	Equipment fund S\$	Training fund S\$	Pupil welfare assistance fund S\$	Development fund S\$	Total S\$
2013						
Balance at beginning of year	379,151	14,610	10,625	23,644	0	428,030
Net expenditure for the year	(8,895)	0	0	0	0	(8,895)
Net funds received / (utilised)	0	0	0	2,030	20,507	22,537
Balance at end of year	<u>370,256</u>	<u>14,610</u>	<u>10,625</u>	<u>25,675</u>	<u>20,507</u>	<u>441,673</u>
2012						
Balance at beginning of year	369,269	14,610	10,625	0	0	394,504
Net income for the year	9,882	0	0	0	0	9,882
Net funds received	0	0	0	23,644	0	23,644
Balance at end of year	<u>379,151</u>	<u>14,610</u>	<u>10,625</u>	<u>23,644</u>	<u>0</u>	<u>428,030</u>

The accompanying notes form an integral part of these financial statements.

FINANCIAL STATEMENTS

STATEMENT OF CASH FLOWS FOR THE FINANCIAL YEAR ENDED 31 MARCH 2013

	Notes	2013 S\$	2012 S\$
Cash flows from operating activities			
Received grants from Government and cash from clients, sponsors and donors		614,900	518,532
Cash paid to employees and suppliers		(537,424)	(524,028)
Net cash provided by / (used in) operating activities		<u>77,476</u>	<u>(5,496)</u>
Cash flows from investing activities			
Interest received		148	212
Purchases of property, plant and equipment	6	(3,670)	(38,613)
Net cash used in investing activities		<u>(3,522)</u>	<u>(38,401)</u>
Net increase / (decrease) in cash and cash equivalents		73,954	(43,897)
Cash and cash equivalents at beginning of financial year		<u>399,502</u>	<u>443,399</u>
Cash and cash equivalents at end of financial year	4	<u>473,456</u>	<u>399,502</u>

The accompanying notes form an integral part of these financial statements.

FINANCIAL STATEMENTS

Mountbatten Vocational School
[MOE Reg. No. 363]

Audited Financial Statements
Year Ended 31 March 2013

STATEMENT OF MONTHLY PUPIL ENROLMENT ELIGIBLE FOR FUNDING FOR THE FINANCIAL YEAR ENDED 31 MARCH 2013

Month	Number of pupils – By disability group (Hearing Impairment)	Number of pupils – By disability group (Intellectual disability)	Total number of pupils (c=a+b)
	(a)	(b)	(c=a+b)
1 April 2012	6	57	63
1 May 2012	6	58	64
1 June 2012	6	58	64
1 July 2012	6	59	65
1 August 2012	6	59	65
1 September 2012	6	59	65
1 October 2012	6	59	65
1 November 2012	6	59	65
1 December 2012	6	59	65
1 January 2013	4	72	76
1 February 2013	4	72	76
1 March 2013	4	74	78

The accompanying notes form an integral part of these financial statements.

FINANCIAL STATEMENTS

Mountbatten Vocational School
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Audited Financial Statements
Year Ended 31 March 2013

STATEMENT OF MONTHLY PUPIL ENROLMENT FOR INTERNATIONAL STUDENTS FOR THE FINANCIAL YEAR ENDED 31 MARCH 2013

Month	Number of International Students*	Number of International Students**	Total number of International Students
	(a)	(b)	(c=a+b)
1 April 2012	0	0	0
1 May 2012	0	0	0
1 June 2012	0	0	0
1 July 2012	0	1	1
1 August 2012	0	1	1
1 September 2012	0	1	1
1 October 2012	0	1	1
1 November 2012	0	1	1
1 December 2012	0	1	1
1 January 2013	0	2	2
1 February 2013	0	2	2
1 March 2013	0	2	2

(a) *International Students who are children of employment pass holders, skilled workers and diplomatic staff.

(b) **International Students who are not children of employment pass holders, skilled workers and diplomatic staff.

Note: International students are defined as those students who are not of Singaporean Citizens or Permanent Residents.

The accompanying notes form an integral part of these financial statements.

FINANCIAL STATEMENTS

Mountbatten Vocational School
[MOE Reg. No. 363]

Audited Financial Statements
Year Ended 31 March 2013

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 MARCH 2013

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1. General information

Mountbatten Vocational School ("the School") is registered with the Ministry of Education under Education Act (Chapter 87) in Singapore on 21 July 1977. The School's registered address and principal place of business is at 225, Mountbatten Road, Singapore 397997.

The principal activities of the School are to train the youth with disabilities for the ITE skills Certificate programs (ISC). The main emphasis of the course is basic service skills, basic computer applications and back office skills. In the second year, the trainees are placed on a job attachment programme. Upon completion, the Institute of Technical Education endorses the certificate.

2. Significant accounting policies

2.1 Basis of preparation

The financial statements have been prepared in accordance with Singapore Financial Reporting Standards ("FRS"). The financial statements have been prepared under the historical cost convention, except as disclosed in the accounting policies below.

These financial statements are presented in Singapore Dollar (\$), which is the School's functional currency.

The preparation of these financial statements in conformity with FRS requires management to exercise its judgement in the process of applying the School's accounting policies. It also requires the use of certain critical accounting estimates and assumptions that affects the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of income and expenditures during the financial year. Although these estimates are based on Management Committee's best knowledge of current events and actions, actual results may ultimately differ from those estimates.

The areas involving a higher degree of judgment or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in Note 3.

New and amended standards adopted by the School

On 1 April 2012, the School has adopted the new or amended FRS and Interpretations to FRS (INT FRS) that are mandatory for application from that date. Changes to the School's accounting policies have been made as required, in accordance with the relevant transitional provisions in the respective FRS and INT FRS.

The adoption of these new or amended FRS and INT FRS did not result in substantial changes to the School's accounting policies and had no material effect on the amounts reported for the current or prior financial years.

New and amended standards have been issued but are not effective for the financial year beginning 1 April 2012 and have not been early adopted.

There are no FRS or INT FRS that are not yet effective that would be expected to have a material impact on the School.

FINANCIAL STATEMENTS

Mountbatten Vocational School
[MOE Reg. No. 363]

Audited Financial Statements
Year Ended 31 March 2013

2. Significant accounting policies (Cont'd)

2.2 Revenue recognition

Revenue comprises the fair value of the consideration received or receivable for the services rendered in the ordinary course of the School's activities. Revenue is recognised as follows:

2.2.1 Government grants

Government grants are recognised as income in the financial statements over the periods necessary to match them with the related costs, which they are intended to compensate on a systematic basis.

The Government funding for capital expenditure are amortised as income over the useful lives of the assets they fund.

2.2.2 Donations

Unrestricted donations are reported as income. The timing of income recognition is governed by the donor's intent. If the donor is silent, the donation is recognised as income in the year made. The timing of income recognition for restricted donations is the same as for unrestricted donations.

2.2.3 Rendering of services

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction is recognised by reference to the stage of completion of the transaction is recognised by reference to the stage of completion of the transaction at the reporting date.

2.2.4 Other income

Other income is recognised when received.

FINANCIAL STATEMENTS

Mountbatten Vocational School
[MOE Reg. No. 363]

Audited Financial Statements
Year Ended 31 March 2013

2. Significant accounting policies (Cont'd)

2.3 Property, plant and equipment

2.3.1 Measurement

All property, plant and equipment are initially recognised at cost and subsequently carried at cost less accumulated depreciation and accumulated impairment losses.

The cost of an item of property, plant and equipment includes its purchase price and any costs that are directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by Management.

2.3.2 Depreciation

Depreciation on property, plant and equipment is calculated using the straight-line method to allocate their depreciable amounts over their estimated useful lives. The estimated useful lives are as follows:

	Useful life
Building and renovation	5 years
Furniture and equipment	5 years
Computer and equipment	3 years

The residual values and useful lives of property, plant and equipment are reviewed, and adjusted as appropriate, at each reporting date. The effects of any revision of the residual values and useful lives are included in the statement of financial activities for the financial year in which the changes arise.

2.3.3 Subsequent expenditure

Subsequent expenditure relating to property, plant and equipment that has already been recognised is added to the carrying amount of the asset only when it is probable that future economic benefits associated with the item will flow to the School and the cost of the item can be measured reliably. Other subsequent expenditure is recognised as repair and maintenance expenses in the statement of financial activities during the financial year in which it is incurred.

2.3.4 Disposal

On disposal of an item of property, plant and equipment, the difference between the net disposals proceeds and its carrying amount is taken to the statement of financial activities.

FINANCIAL STATEMENTS

Mountbatten Vocational School
[MOE Reg. No. 363]

Audited Financial Statements
Year Ended 31 March 2013

2. Significant accounting policies (Cont'd)

2.4 Impairment of non-financial assets

Property, plant and equipment are reviewed for impairment whenever there is any indication that these assets may be impaired. If any such indication exists, the recoverable amount (i.e. the higher of the fair value less cost to sell and value in use) of the assets is estimated to determine the amount of impairment loss.

For the purpose of impairment testing of the assets, recoverable amount is determined on an individual asset basis unless the asset does not generate cash flows that are largely independent of those from other assets. If this is the case, recoverable amount is determined for the cash-generating unit (CGU) to which the asset belongs.

If the recoverable amount of the asset (or CGU) is estimated to be less than its carrying amount, the carrying amount of the asset (or CGU) is reduced to its recoverable amount. The impairment loss is recognised in the statement of financial activities.

An impairment loss for an asset is reversed if; there has been a change in the estimates used to determine the assets' recoverable amount since the last impairment loss was recognised. The carrying amount of an asset is increased to its revised recoverable amount, provided that this amount does not exceed the carrying amount that would have been determined (net of depreciation) had no impairment loss been recognised for the asset in prior years. A reversal of impairment loss for an asset is recognised in the statement of financial activities.

2.5 Financial assets

2.5.1 Classification

The School classifies its financial assets as loans and receivables. The classification depends on the purpose for which the assets were acquired. Management determines the classification of its financial assets at initial recognition and re-evaluates this designation at every reporting date.

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except those maturing later than 12 months after the statement of financial position date, which are classified as non-current assets. Loans and receivables are classified within "Other receivables" and "Cash and cash equivalents" on the statement of financial position.

2.5.2 Recognition and derecognition

Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the School has transferred substantially all risks and rewards of ownership.

FINANCIAL STATEMENTS

Mountbatten Vocational School
[MOE Reg. No. 363]

Audited Financial Statements
Year Ended 31 March 2013

2. Significant accounting policies (Cont'd)

2.5 Financial assets (Cont'd)

2.5.3 Measurement

Financial assets are initially recognised at fair value plus transaction costs.

Loans and receivables are subsequently carried at amortised cost using effective interest method.

2.5.4 Impairment

The School assesses at each reporting date whether there is objective evidence that a financial asset or a group of financial assets is impaired.

An allowance for impairment of loans and receivables including other receivables, is recognised when there is objective evidence that the School will not be able to collect all amounts due according to the original terms of the receivables. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments is considered indicators that the receivable is impaired. The amount of the allowance is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the original effective interest rate.

2.6 Cash and cash equivalents

Cash and cash equivalents comprise cash on hand, demand deposits and, short-term and highly liquid investments that are readily convertible to known amounts of cash which are subject to an insignificant risk of changes in value.

2.7 Accruals and other payables

Accruals and other payables are initially recognised at fair value, and subsequently carried at amortised cost, using the effective interest method.

2.8 Fair value estimation of financial assets and liabilities

The carrying amounts of current financial assets and liabilities, carried at amortised cost, are assumed to approximate their fair values due to their short-term nature.

2.9 Provisions for other liabilities and charges

Provisions for other liabilities and charges are recognised when the School has a present legal or constructive obligation as a result of past events, it is more likely than not that an outflow of resources will be required to settle the obligation and the amount has been reliably estimated.

FINANCIAL STATEMENTS

Mountbatten Vocational School
[MOE Reg. No. 363]

Audited Financial Statements
Year Ended 31 March 2013

2. Significant accounting policies (Cont'd)

2.10 Currency translation

Transactions denominated in a currency other than Singapore Dollar ("foreign currency") are translated into Singapore Dollar using the exchange rates prevailing at the dates of the transactions. Currency translation gains and losses resulting from the settlement of such transactions and from the translation at the closing rate at the reporting date of monetary assets and liabilities denominated in foreign currencies are recognised in the statement of financial activities.

2.11 Employee compensation

Defined contribution plans are post-employment benefit plans under which the School pays fixed contributions into separate entities such as the Central Provident Fund ("CPF"), on a mandatory, contractual or voluntary basis. The School has no further payment obligations once the contributions have been paid. The School's contribution to defined contribution plans are recognised as employee compensation expense when they are due.

Employee entitlements to annual leave are recognised when they accrue to employees. A provision is made for the estimated liability for annual leave as a result of services rendered by employees up to the reporting date.

2.12 Related parties

Related parties are entities with one more common Management Committee members. Parties are considered to be related if one party has the ability to control the other party or exercise influence over the party in making financial and operating decisions.

3. Critical accounting estimates, assumptions and judgements

Estimates, assumptions and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical judgements in applying the entity's accounting policies

The key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are discussed below.

Estimated useful lives of property, plant and equipment

The School reviews annually the estimated useful lives of property, plant and equipment based on factors such as operating plans and strategies, expected level of usage and future technological developments. It is possible that future results of operations could be materially affected by changes in these estimates brought about by changes in the factors mentioned.

FINANCIAL STATEMENTS

Mountbatten Vocational School
[MOE Reg. No. 363]

Audited Financial Statements
Year Ended 31 March 2013

3. Critical accounting estimates, assumptions and judgements (Cont'd)

Impairment of property, plant and equipment

Property, plant and equipment are reviewed for impairment whenever there is any indication that the assets are impaired. If any such indication exists, the recoverable amount (i.e. higher of the fair value less cost to sell and value in use) of the assets is estimated to determine the impairment loss. The key assumptions for the value in use calculation are those regarding the growth rates, and expected change to income and expenditure during the year and a suitable discount rate.

Allowance for impairment of receivables

The School reviews the adequacy of allowance for impairment of receivables at each closing by reference to the ageing analysis of receivables, and evaluates the risks of collection according to the credit standing and collection history of individual client. If there are indications that the financial position of a client has deteriorated resulting in an adverse assessment of his risk profile, an appropriate amount of allowance will be provided.

4. Cash and cash equivalents

	2013 S\$	2012 S\$
Cash in hand	1,000	1,000
Cash at bank	341,409	367,478
Fixed deposits	131,047	31,024
	<u>473,456</u>	<u>399,502</u>

Fixed deposits had maturity ranging from 3 to 12 months (2012: 3 months) and have interest rates ranging from 0.05% to 0.75% (2011: 0.05%) per annum.

At the reporting date, the carrying amounts of cash and cash equivalents approximated their fair value.

5. Other receivables

	2013 S\$	2012 S\$
Amount due from a related party – The Singapore School for the Deaf (SSD)	5,939	11,083
Deposits	2,730	2,730
Prepayments	3,546	7,977
	<u>12,215</u>	<u>21,790</u>

The amount due from a related party is unsecured, non-interest bearing and is collectible on demand.

At the reporting date, the carrying amounts of other receivables approximated their fair values.

FINANCIAL STATEMENTS

Mountbatten Vocational School
[MOE Reg. No. 363]

Audited Financial Statements
Year Ended 31 March 2013

6. Property, plant and equipment

	Balance at beginning of year S\$	Additions S\$	(Disposals) S\$	Balance at end of year S\$
2013				
Cost				
Building renovation	2,066	0	0	2,066
Furniture and equipment	52,273	3,670	0	55,943
Computer and equipment	19,952	0	0	19,952
	<u>74,291</u>	<u>3,670</u>	<u>0</u>	<u>77,961</u>
	Balance at beginning of year S\$	Depreciation charge S\$	(Written back/off) S\$	Balance at end of year S\$
Accumulated depreciation				
Building renovation	821	418	0	1,239
Furniture and equipment	8,930	17,912	0	26,842
Computer and equipment	13,103	5,271	0	18,374
	<u>22,854</u>	<u>23,601</u>	<u>0</u>	<u>46,455</u>
	Balance at beginning of year S\$			Balance at end of year S\$
Net book value				
Building renovation	1,245			827
Furniture and equipment	43,343			29,101
Computer and equipment	6,849			1,578
	<u>51,437</u>			<u>31,506</u>

FINANCIAL STATEMENTS

Mountbatten Vocational School
[MOE Reg. No. 363]

Audited Financial Statements
Year Ended 31 March 2013

6. Property, plant and equipment (Cont'd)

	Balance at beginning of year S\$	Additions S\$	(Disposals) S\$	Balance at end of year S\$
2012				
Cost				
Building renovation	2,066	0	0	2,066
Furniture and equipment	13,660	38,613	0	52,273
Computer and equipment	19,952	0	0	19,952
	<u>35,678</u>	<u>38,613</u>	<u>0</u>	<u>74,291</u>
	Balance at beginning of year S\$	Depreciation charge S\$	(Written back/off) S\$	Balance at end of year S\$
Accumulated depreciation				
Building renovation	408	413	0	821
Furniture and equipment	1,511	7,419	0	8,930
Computer and equipment	6,452	6,651	0	13,103
	<u>8,371</u>	<u>14,483</u>	<u>0</u>	<u>22,854</u>
	Balance at beginning of year S\$			Balance at end of year S\$
Net book value				
Building renovation	1,658			1,245
Furniture and equipment	12,149			43,343
Computer and equipment	13,500			6,849
	<u>27,307</u>			<u>51,437</u>

FINANCIAL STATEMENTS

Mountbatten Vocational School
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Audited Financial Statements
Year Ended 31 March 2013

7. Accruals and other payables

	2013 S\$	2012 S\$
Amount due to a related party		
– The Singapore Association for the Deaf (SAD)	64,206	32,307
School Pocket Money Fund – (SPMF)	6,774	3,120
Accruals	<u>7,892</u>	<u>9,982</u>
	<u>78,872</u>	<u>45,409</u>

The amount due to a related party is unsecured, non-interest bearing and is payable on demand.

At the reporting date, the carrying amounts of accruals and other payables approximated their fair values.

8. Designated funds

These funds are for projects established for specific purposes. Donations received were taken up in the various categories or funds as specified by the donors.

- 8.1 Equipment fund is established to be utilised to cover shortfall in expenditure for materials and equipment.
- 8.2 Training fund is established to be utilised to cover shortfall in expenditure for local and overseas staff training.
- 8.3 Pupil welfare assistance fund was established to subsidise for student transport allowance and item.
- 8.4 Development fund was established to cover the cost of maintenance, repairs and renovation to be incurred by the School.

9. Income tax

The School is one of the two Schools under The Singapore Association for the Deaf, which is registered under the Charities Act since 26 March 1962. Consequently, the income of the School is exempted from tax under the provisions of Section 13 of the Income Tax Act Cap. 134.

10. Related party transactions

The following transactions took place between the School and related parties during the financial year at terms agreed between the parties:

	2013 S\$	2012 S\$
Salaries, CPF and other related staff cost paid on behalf by SAD	451,583	363,497
Salaries, CPF and other related staff cost paid on behalf by SSD	77,485	56,395
Other payments made on behalf by SAD	84,445	75,505
Other payments made on behalf by SSD	<u>859</u>	<u>0</u>

FINANCIAL STATEMENTS

Mountbatten Vocational School
[MOE Reg. No. 363]

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11. Key management personnel remuneration and benefits

	2013 S\$	2012 S\$
Salaries and other short-term employee benefits	75,240	57,818
Post-employment benefits – Contributions to CPF	9,682	7,590
	<u>84,922</u>	<u>65,408</u>
	No. of key management personnel	No. of key management personnel
Remuneration band		
Below S\$50,000	<u>2</u>	<u>2</u>

One of the key management personnel above is the School administrator whose remuneration is being shared equally with Singapore School for the Deaf.

12. Financial risk management

The School's activities expose it to minimal financial risks and overall risk management is determined and carried out by the Management Committee.

Liquidity risk

The School manages its liquidity risk by monitoring and maintaining a level of cash and cash equivalents deemed adequate by the Management Committee to fund the School's operations.

Credit risk

Credit risk arises mainly from the risk on counterparties defaulting on the terms of their agreements. The carrying amounts of cash and cash equivalents and other receivables represent the School's maximum exposure to credit risk in relation to financial assets. The credit risk on balances of cash and cash equivalents is considered low as surplus funds are placed in fixed deposits with reputable banks.

Interest rate risk

The School's exposure to interest rate risk relate primarily to the fixed deposits placed with banks. The Association is not exposed to significant interest rate risk.

Foreign currency risk

The School does not engage in trading of or speculation in foreign currencies and does not have any financial instruments that are exposed to significant foreign currency risks.

Fair values

The carrying amounts of the financial assets and liabilities recorded in the financial statements of the School approximate their fair values due to their short-term nature.

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13. Reserve policy and position

The reserves that the School has set aside provide financial stability and the means for the development of its principal activities. The School intends to maintain its reserves at a level, which is at least equivalent to one year's expenses to ensure the continued running and smooth operation of the School. The intended use of the reserves is for the operational need of the School.

The Management Committee will review the amount of reserves that is required to ensure that they are adequate to fulfil School's continuing obligations on a half-yearly basis.

The School's reserve position for financial year ended 31 March 2013 is as follows:

		2013 S\$'000	2012 S\$'000	Increase / (Decrease) %
A	Unrestricted Funds			
	Accumulated general fund	370	379	(2.37)
B	Restricted or Designated Funds			
	Designated Funds	71	49	44.90
C	Endowment Funds	0	0	0
D	Total Funds	442	428	3.27
E	Total Annual Operating Expenditure	592	486	21.81
F	Ratio of Funds to Annual Operating Expenditure (A/E)	0.63	0.78	19.23

Reference:

- C. An endowment fund consists of assets, funds or properties, which are held in perpetuity, which produce annual income flow for a foundation to spend as grants.
- D. Total Funds include unrestricted, restricted/ designated and endowment funds.
- E. Total Annual Operating Expenditure includes expenses related to Cost of Charitable Activities and Governance and Other Operating and Administration expenses.

14. Authorisation of financial statements

These financial statements were authorised for issue in accordance with a resolution of the Management Committee on 11 July 2013.

APPENDIX: COMMITTEES

Administration and Finance Committee

Ms Cynthia Wong Yuen Chinn	-	Co-Chairman - Administration
Mr Patrick Tan Keng Sin	-	Co-Chairman - Finance
Mr Chang Wah Weng	-	Member
Mr Low Boon Hon	-	Member
Ms Tan Keng Ying	-	Member
Mr Gregory Wee Chong Yeow	-	Member
Ms Judy Lim Sook Lan	-	Executive Director
Mr Steven Choo Boon Aun	-	Deputy Director
Mr John Chan Yew Tiong	-	Admin and Finance Manager

Audit Committee

Mr Steven Chua Cheng Lye	-	Chairman
Mr Chew Mun Kai	-	Committee Member
Mr Jervons Yip Bao Chung	-	Committee Member
Mr Neo Hock Sik	-	Committee Member
Ms Judy Lim Sook Lan	-	Executive Director
Mr John Chan Yew Tiong	-	Admin and Finance Manager

Human Resource Committee

Dr Christopher Low Wong Kein	-	Chairman
Mr Gerard Francis	-	Member
Ms Cynthia Wong Yuen Chinn	-	Member
Ms Judy Lim Sook Lan	-	Executive Director

Deaf Access Committee

Ms Tan Keng Ying	-	Chairman
Ms Jane Lim Ee Lee	-	Advisor
Mr Neo Hock Ping	-	Member
Ms Tay Lay Hong	-	Member
Mr Freddie Soh Tiong Leong	-	Chairman of SL Instruction Sub-committee
Mr Tan Nai Cheng	-	Chairman of SL Interpretation Sub-committee
Ms Jessica Mak Wei-E	-	Chairman of SL Linguistic Sub-committee
Ms Wong Ai Ling	-	Staff Representative
Ms Zuratun Nafisah Rantasalmi	-	Staff Representative
Mr Alan Wong Wai Kin	-	Staff Representative

Sign Language Instruction Sub-committee

Mr Freddie Soh Tiong Leong	-	Chairman
Mr Philip Choy Peng Lih	-	Senior Instructor
Mr James Ong Kay Chin	-	Senior Instructor
Mr Dennis Tan Lian Seng	-	Senior Instructor
Ms Low Jarn May	-	Senior Instructor
Ms Elaine Teo Bee Leng	-	Senior Instructor
Ms Jennifer Chan Kee Tiang	-	Instructor
Ms Shirley Chew Suat Li	-	Instructor
Mr Kelvin Goh Jwee How	-	Instructor
Ms Lau Ee Wun	-	Instructor
Mr Zach Tay Ming Lin	-	Instructor
Mr Eugene Tham Yew Hua	-	Instructor
Mr Alfred Yeo Chi Jin	-	Instructor
Ms Wong Ai Ling	-	Staff Representative
Mr Alan Wong Wai Kin	-	Staff Representative

APPENDIX: COMMITTEES

Sign Language Interpretation Sub-committee

Tan Nai Cheng	-	Chairman
Jason Koo Kin Wai	-	Vice-Chairman
Low Jarn May	-	Member
Zuratun Nafisah Rantasalmi	-	Staff Representative
Siti Rohanna Binte Omar	-	Staff Representative
Nur Amirah Binte Osman	-	Staff Representative
Zach Tay Ming Lin	-	Staff Representative
Elizabeth Khoo Chye Tiang	-	Staff Representative
Nadzirah Binte Mohamed Taib	-	Staff Interpretation Coordinator

Sign Language Linguistic Sub-committee

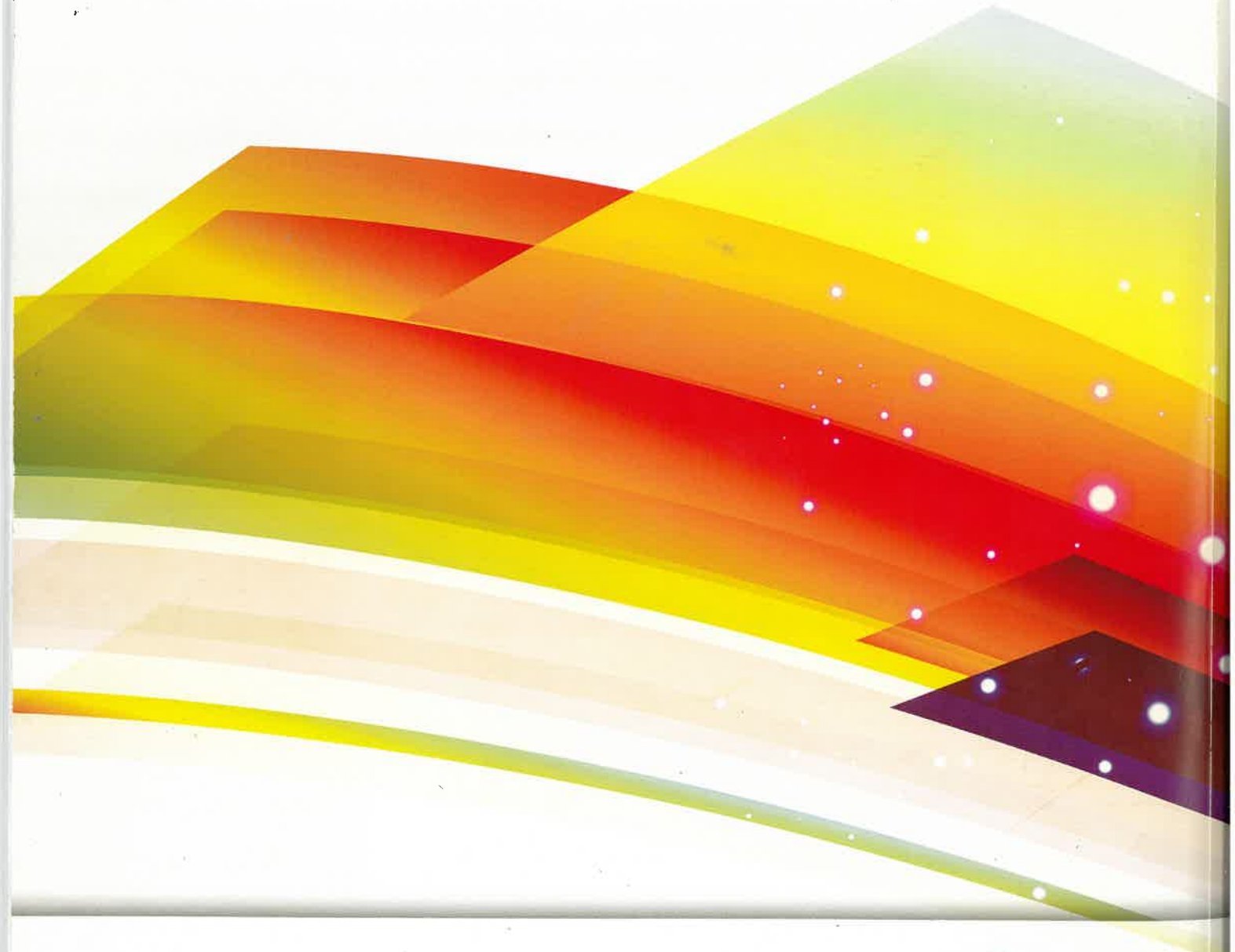
Jessica Mak Wei-E	-	Chairman
Tan Nai Cheng	-	SLI-SC Chairman
Zuratun Nafisah Rantasalmi	-	Secretary/SLI-SC Staff Representative
James Ong Kay Chin	-	Treasurer
Joseph Chua De Bao	-	Member
Lily Goh	-	Member
Pearlin Lim Wen-She	-	Member
Low Jarn May	-	Member
Li-Sa Wang	-	Member

Advocacy Committee

Mr Alvan Yap Boon Sheng	-	Chairman (EXCO member, SDeaf)
Ms Chang Chiou Yi	-	Member (SDeaf)
Ms Jane Lim Ee Lee	-	Member (SDeaf)
Ms Irene Yee Choy Peng	-	Member (SDeaf)
Mr Zhuang Kuan Song	-	Member (SDeaf)
Ms Hairani Binte Ali	-	Member (Deaf & Hard of Hearing Federation of Singapore)
Ms Joey Chen	-	Member (Ministry of Hearing-Impaired)
Ms Judy Lim Sook Lan	-	Member (Executive Director, SDeaf)
Mr Ernest Toh Boon Cheng	-	Member (Administrator, Mountbatten Vocational School)
Ms Wong Ai Ling	-	Member (Senior Manager, SDeaf)
Mr Luke Gerard Pereira	-	Member (Senior Case Manager, SDeaf)
Ms Zuratun Nafisah Rantasalmi	-	Member (Senior Interpreter, SDeaf)

Community Services Committee

Mr Chang Wah Weng	-	Chairman
Mr Chew Mun Kai	-	Member
Mr Leonard Lim Jiun Yih	-	Member
Ms Tay Lay Hong	-	Member
Ms Wong Ai Ling	-	Staff Representative
Ms Aileen Neo Chai Ling	-	Staff Representative
Mr Luke Gerard Pereira	-	Staff Representative



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