

STANDING ORDER APPLICATION / INFORMATION UPDATE FORM

To: Robinson Road P O Box 1282 Singapore 902532

 Please indicate your request & complete the relevant sections:
 New Application
 Termination
 Information Update

1. YOUR PARTICULARS

Account Name	[Grid for Account Name]																							
Account No.	[Grid for Account No.]												Account Currency	[Grid for Currency]										
Standing Order No.	[Grid for Standing Order No.]												(Must be completed for information update and termination)											

2. YOUR PAYEE'S PARTICULARS

Full Name Of Payee	[Grid for Full Name Of Payee]																								
Payee's Account No.	[Grid for Payee's Account No.]																								
Bank Code	[Grid for Bank Code]						Branch Code	[Grid for Branch Code]																	
Payee's Bank	[Grid for Payee's Bank]																								
Payee's Address/ Payee's Bank Address*	[Grid for Payee's Address/Bank Address*]																								

3. YOUR PAYMENT DETAILS [Please tick (✓) one box only, where applicable]

Payment Method	<input type="checkbox"/> Demand Draft	<input type="checkbox"/> Cashier's Order	<input type="checkbox"/> Telegraphic Transfer	<input type="checkbox"/> GIRO																				
Frequency Of Payment*	<input type="checkbox"/> Weekly / Fortnightly^ / Monthly / Bi-Monthly / Quarterly / Half-Yearly / Yearly																							
(* Not applicable for GIRO Standing Order)																								
Date Of First Payment	[Grid for Date Of First Payment: D D / M M / Y Y]								Total No. Of Payment(s)	[Grid for Total No. Of Payment(s)]														
Date Of Final Payment	[Grid for Date Of Final Payment: D D / M M / Y Y]								Currency Type	[Grid for Currency Type]														
(Leave blank if you wish the instructions to continue until further notice)																								
Payment Amount	\$	[Grid for Payment Amount]								Final Payment Amount#	\$	[Grid for Final Payment Amount]												
(* If amount differs from payment amount)																								
Reference No.	[Grid for Reference No.]																							
Remarks	[Grid for Remarks]																							

4. TERMINATING YOUR STANDING ORDER

Please terminate my/our standing order with effect from: [Grid for Date: D D / M M / Y Y]

5. AUTHORISATION & AGREEMENT

I/We confirm that I/we have obtained, read and understood and that I/we agree to be bound by the Bank's Terms and Conditions Governing Accounts and Services (which are available at uob.com.sg and at the Bank's branches).

I/We authorise the Bank to debit my/our account with the payment(s) indicated above and credit the same to the payee's account, notwithstanding that to do so may result in an overdraft or an increase of the overdraft on my/our account. The Bank is under no obligation to make such payment(s) if my/our account does not have sufficient funds on the day that payment(s) is/are due nor to effect overdue payments even though funds are deposited in my/our account subsequent to the due date for payment(s).

I/We acknowledge that the Bank shall be entitled to:-

(a) effect currency conversion at the Bank's own rate of exchange for remittance in foreign currency by cashier's order, demand draft or telegraphic transfer; and

(b) deduct fees and charges from my/our account for each standing order payment (Please refer to our Bank's website at uob.com.sg for the applicable fees and/or charges. The Bank reserves the right to revise any fees and/or charges from time to time without prior notice.)

I/We understand that a charge will be levied on each standing order payment that is rejected due to insufficient funds, in accordance with the Bank's Terms and Conditions Governing Accounts and Services.

I/We understand that this authorisation shall continue to be in force until expressly revoked by notice in writing signed by myself or any one of us and delivered to the Bank, it being understood that the Bank may, at its absolute discretion, determine this arrangement by giving written notice to me/us at my/our address last known to the Bank. I/We acknowledge that any alteration and cancellation of the instructions stated above should reach the Bank at least seven (7) business days before the next successive payment is due. I/We understand that payment will be effected on the next business day if the payment date falls on a Sunday or Public Holiday.

I/We hereby agree to absolve the Bank from any liability whatsoever in respect of any error or omission in the payment(s) to the payee and to indemnify the Bank from and against all claims, demands, losses, actions, proceedings, damages, charges and expenses, including legal costs, on an indemnity basis arising from the Bank's acceptance of and actions taken for this authorisation.

(For GIRO Arrangements Only)

No debit advice will be sent. Your payment(s) will be reflected in your UOB Current/Savings Account or bill statement(s). This standing order is not applicable to the UOB Global Currency Account.

Authorised Signature(s) _____

Date _____

Notes: For Joint- AND accounts, the signatures of all the joint account holders are required.
 Thumbprints (if any) must be affixed in the presence of a bank officer.
 Please bring your NRIC/Passport for identification purpose.

FOR BANK USE ONLY

Attended By	Signature(s) Verified By	Approved By
Signature & Name	Signature & Name	Signature & Name
Date	Date	Date

* Please delete where inapplicable.

United Overseas Bank Limited Co. Reg. No. 193500026Z / Far Eastern Bank Limited Co. Reg. No. 195800116D

BR-347/F (12.11)