

Application Form for Standing Instruction

Internal Transfer (within SCB), Electronic Payment (out of SCB), or Safe Box Rental



Use of correction fluid is not allowed. Kindly counter-sign against any amendment made.

Part 1 For Applicant's Completion (Please tick where appropriate)

NEW Standing Instruction **CHANGE Standing Instruction**

Debit From

My/Our SCB Account No.

Type: Internal Transfer Electronic Payment Safe Box Rental

My/Our Account Name(s)

Frequency Payment: Monthly / Quarterly / Half-Yearly / Yearly

NRIC/Passport Number

Date of First Payment / / Date of Last Payment /

Credit To

Bank Name

Branch Name

Account No.

Beneficiary's Name

Currency/Amount

Payment Description

DELETE Standing Instruction Last Payment on (dd/mm/yy)

My/Our NRIC/Passport No.

Transfer Amount

Crediting Bank Account No.

Beneficiary's Name

Debiting Bank Account No.

Payment Description

Terms and Conditions:

I/We understand that the Bank accepts this order upon the following conditions:

1. The Bank is not obliged to effect payment if the said account is not sufficiently in credit to meet it but in instances where the Bank at its discretion permits an overdraft to effect any of the payments, I/we shall make good the shortfall in the account upon demand. The Bank shall be entitled to levy a service charge on rejected items due to insufficient funds.
2. The Bank may terminate this order at any time by giving notice to me/us in writing.
3. The Bank shall not incur any liability in respect of payments effected after my/our death or bankruptcy until notice in writing of death or bankruptcy is received by the Bank.
4. The Bank shall not incur any liability by reason of any delay, refusal or omission to make any payments or to follow any instructions.
5. The Bank is not obliged to advise me/us of the payments effected under this order the amount debited being shown in the statement of account.
6. Any alterations and cancellations of the above instructions should be notified to the Bank at least one month before the payment is due.

My/Our Signature as per SCB Bank's signing mandate
For Thumbprints, please approach the branch with your identification

Date

Part 2 For Bank's Use

Action By Branch:



Signature / Thumbprint# Verified By:

Signing Number:

Standard Chartered Bank
Operations Shared Services
Tampines Central
P.O. Box 0393
Singapore 915214



Business Reply Service
Permit No. 03609

Postage will
be paid by
licensee. For
posting in
Singapore and
Malaysia only.



DIRECT DEBIT AUTHORISATION FOR PAYMENT OF SCB BANKING FACILITIES

- 1) Processing of your Standing instruction may take 4 to 6 weeks from receipt of your application.
- 2) Please continue to pay the amount due by Cheque, Phone Banking, Internet Banking, Cash, Cash Deposit Machine or AXS, until you receive our written confirmation that your Standing instruction has been effected.
- 3) If you wish to cancel/alter your Standing Instruction, kindly notify the Bank at least one month before the payment due date.
- 4) Kindly call our 24-hour Phone Banking on 1800 747 7000 if you require further assistance. We will be pleased to assist you.