



### PART 1: For Applicant's Completion

Date: \_\_\_\_\_

Name of Billing Organisation ("BO"):  
**Maybank, Singapore**

To: Name of Financial Institution

Maybank's Customer Name:

Branch:

Maybank's Customer Reference:

- (a) I/We hereby instruct you to process Maybank's instructions to debit my/our account below as instructed and/or to debit such sum(s) as Maybank may notify you from time to time.
- (b) You are entitled to reject Maybank's debit instructions if my/our account does not have sufficient funds and charge me/us a fee for this. You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- (c) This authorization will remain in force until revoked by me/us by written notice delivered to you. You may in your absolute discretion terminate this arrangement by written notice to me/us delivered to my/our last known recorded address.

My/Our Name(s) as in Financial Institution's records :

My/Our Contact Number(s) :

My/Our Account Number with Financial Institution:

My/Our Signature(s) / Thumbprint(s):

*(As in Financial Institution's Records)*

### PART 2: For Official use by Maybank (Originating Bank)

| Bank | Branch | Maybank A/C No. |
|------|--------|-----------------|
| 7302 |        |                 |

| Bank | Branch | A/C No. to be debited |
|------|--------|-----------------------|
|      |        |                       |

|                     |
|---------------------|
| Maybank's Reference |
| <br>                |

|                       |
|-----------------------|
| Limit of each payment |
| <br>                  |

----- to be detached -----

### PART 3: For Official use by Receiving Bank

To: MAYBANK  
CAPS-KOVAN  
996B Upper Serangoon Road  
Singapore 534736

| Bank | Branch | Maybank A/C No. |
|------|--------|-----------------|
| 7302 |        |                 |

|                             |
|-----------------------------|
| Maybank Customer Reference: |
| <br>                        |

The Direct Debit Authorisation in respect of the above-mentioned account is hereby

ACCEPTED     REJECTED

If rejected, reason:

\_\_\_\_\_

| Bank | Branch | A/C No. to be debited |
|------|--------|-----------------------|
|      |        |                       |

|                       |
|-----------------------|
| Limit of each payment |
| <br>                  |

Approving Officer's Signature:  
Name: \_\_\_\_\_

\_\_\_\_\_ Date